

Kilgore College Financial Responsibility Agreement

By registering for classes at Kilgore College, I acknowledge and agree to the following terms and conditions regarding my financial obligations to the College. Students only need to sign the Agreement **once** while continuously enrolled at Kilgore College. However, if a student leaves the College and later returns, the Agreement must be signed again.

1. Responsibility for Payment

I understand that registration for classes and acceptance of services constitute a financial obligation to pay all tuition, fees, and other associated costs assessed by Kilgore College by the published payment deadlines.

I further understand that I am responsible for payment of all charges incurred on my student account, including but not limited to:

- Tuition and mandatory fees
- Course fees and lab fees
- Housing and meal plan charges
- Fines, penalties, and miscellaneous charges
- Returned payment fees
- Collection costs and attorney fees, if applicable

2. Payment Deadlines and Nonpayment

I understand that payment deadlines are published in the College catalog, student handbook, website, and registration materials. Failure to pay my balance by the due date may result in:

- Course cancellation or schedule changes
- Registration holds
- Inability to register for future terms
- Placement of delinquent accounts with a collection agency
- Withholding of diplomas in accordance with institutional policy and applicable regulations

I understand that failure to receive a billing statement or reminder does not relieve me of my financial responsibility.

3. Financial Aid Responsibility

I understand that financial aid awards are contingent upon eligibility requirements and funding availability. I am responsible for any balance not covered by financial aid, scholarships, third-party sponsorships, waivers, or exemptions.

If my financial aid is reduced, canceled, returned, or adjusted for any reason, I agree to immediately pay any remaining balance owed to Kilgore College.

4. Returned Payments

If any payment made on my behalf is returned or rejected by a financial institution for any reason, including insufficient funds, stop payment, or disputed charges, I understand that the amount may be re-applied to my student account and that additional fees may be assessed.

5. Refunds

I authorize Kilgore College to issue refunds in accordance with institutional policies and federal/state regulations. I understand refunds may first be applied to any outstanding balance owed to the College before funds are released to me.

I understand that refunds issued via direct deposit or third-party payment processors are subject to those providers' terms and conditions.

6. Communication Authorization

I authorize Kilgore College and its representatives to contact me regarding my student account, payment obligations, financial aid, and related matters using:

- Email
- Telephone calls
- Text messages
- Automated communication systems
- Mailing address on file

It is my responsibility to maintain accurate contact information with the College.

7. Collection Activity

If my account becomes delinquent and is referred to a collection agency or attorney, I agree to pay all reasonable collection costs, attorney fees, court costs, and other expenses permitted by law.

8. Account Review and Balance Changes

I understand that account balances are subject to change due to schedule adjustments, residency updates, financial aid changes, fee corrections, or other institutional updates. I agree to regularly review my student account and remain responsible for any outstanding balance.

9. Governing Policies

I understand that this agreement is governed by Kilgore College's policies and procedures, applicable state and federal laws, and standards consistent with NACUBO best practices. By registering for classes, electronically accepting this agreement, or receiving services from Kilgore College, I acknowledge that I have read, understand, and agree to these terms and conditions.

I understand and agree that if I am younger than the applicable age of majority when I execute this agreement, the educational services provided by Kilgore College are a necessity, and I am contractually obligated pursuant to the "doctrine of necessities."

Student ID

Student Name

Date Signed: