

KILGORE COLLEGE PHYSICAL THERAPIST ASSISTANT PROGRAM

Email Address: _____

Relationship to Applicant

☐ Current Employer

☐ Former Employer

☐ Supervisor

☐ Manager

☐ Teacher/Instructor

☐ Other: _____

Length of Acquaintance

☐ Less than 6 months

☐ 6–12 months

☐ 1–3 years

☐ More than 3 years

Applicant Evaluation

Please rate the applicant by selecting one rating in each category and provide comments when appropriate.

Evaluation Criteria	Poor	Fair	Good	Very Good	Excellent	Comments
Dependability	☐	☐	☐	☐	☐	_____
Attendance / Punctuality	☐	☐	☐	☐	☐	_____
Professionalism	☐	☐	☐	☐	☐	_____
Communication Skills	☐	☐	☐	☐	☐	_____
Interpersonal Skills	☐	☐	☐	☐	☐	_____
Teamwork	☐	☐	☐	☐	☐	_____
Initiative / Motivation	☐	☐	☐	☐	☐	_____
Maturity	☐	☐	☐	☐	☐	_____
Ability to Accept Feedback	☐	☐	☐	☐	☐	_____

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Problem-Solving Ability	☐	☐	☐	☐	☐	
Time Management	☐	☐	☐	☐	☐	
Overall Work Ethic	☐	☐	☐	☐	☐	
Potential for Success in the PTA Program	☐	☐	☐	☐	☐	

Overall Recommendation

Recommendation Level	Select One	Comments
Do Not Recommend	☐	
Recommend with Reservations	☐	
Recommend	☐	
Strongly Recommend	☐	
Highly Recommend Without Reservation	☐	

Comments

Please provide any additional comments regarding the applicant's character, professionalism, work ethic, communication skills, leadership, or potential for success in the Physical Therapist Assistant Program.

Reference Certification

I certify that the information provided on this form is accurate and reflects my honest assessment of the applicant.

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Reference Signature: _____

Date: _____

PTA Program Use Only

Reviewer Initials: _____

Points Awarded: _____

Date Reviewed: _____

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Essential Job Functions Acknowledgment

The following essential job functions have been identified for the Physical Therapist Assistant profession. Applicants must be able to perform these functions, with or without reasonable accommodations, in order to participate in the PTA Program.

 Essential Function	Requirements	Acknowledgment
 Visual Acuity	• Maintain visual acuity from 1-100 feet • Operate equipment safely • Read documents, computer screens, and measurement devices at close range	☐ I have read and understand
 Hearing Acuity	• Interpret verbal communication • Hear patient voices, alarms, timers, heart/breath sounds, and blood pressure sounds • Receive and retain instructions	☐ I have read and understand
 Communication Ability	• Communicate effectively through speaking, reading, writing, and nonverbal methods • Interact appropriately with patients, families, instructors, classmates, and healthcare professionals	☐ I have read and understand
 Digital Dexterity	• Perform repetitive hand and finger movements • Demonstrate eye-hand coordination • Reach in all directions • Perform both light and firm grasping activities	☐ I have read and understand
 Physical Ability	• Stand for prolonged periods • Move throughout clinical environments • Maintain balance and mobility • Push, pull, lift, carry, and transfer up to 50 pounds • Bend, stoop, crawl, kneel, and return to standing	☐ I have read and understand