Minutes of Regular Board Meeting

The Board of Trustees
Kilgore College

A Regular Board Meeting of the Board of Trustees of Kilgore College was held on April 13, 2026, at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 895 Ross Ave., Kilgore, TX 75662 with the following members present:

Josh Edmonson, President
Janice Bagley, Vice President
Gina DeHoyos, Secretary
Kelvin Darden
Jeanne Johnson
Travis Martin
Erin Yohn
Jennifer Hattaway

Absent: Jason Steele

1. **CALL TO ORDER at 6:30pm**
Presenter: Mr. Josh Edmonson, President
A. Invocation
Presenter: Ms. Janice Bagley

B. Pledge of Allegiance
Presenter: Mr. Josh Edmonson

2. **PUBLIC COMMENT**
There were no public comments.

3. **PRESENTATIONS**
A. Employee Spotlight: 2026 Innovation Grant Award Recipients
- Zeke Harber
- Tanton Johnson
- Tate Nicks
- Matthew Simpson

B. Student Success Data Spotlight: Zogotech – *Appendix A*
Presenter: Dr. Staci Martin

4. **CONSENT AGENDA**
Presenter: Mr. Josh Edmonson
A. To consider approving the minutes of the following board meetings:
- February 16, 2026, Regular Board Meeting

- March 16, 2026, Presidential Search #4
- March 21, 2026, Board Retreat

B. To consider approval of personnel items submitted as follows: - *Appendix B*
- Employee Resignations
- Employee Retirements
- Employee Terminations
- Proposed Change of Employment
- Offers of Employment

C. To review prepaid legal fees for February 2026 and March 2026

Ms. Janice Bagley moved to accept the Consent Agenda as presented. Mr. Travis Martin seconded the motion. The motion passed unanimously.

5. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Mrs. Gina DeHoyos, Chair

1. INFORMATION ITEM: FY25 Annual Financial Report — Audit – *Appendix C*
Presenter: Mr. Daniel Persaud and Mr. Jacob Cattrysse, Clifton, Larson, and Allen

Trustee DeHoyos explained some of the steps of the actual audit process. She relayed that a detailed session was held with the Investment/Finance/Audit Committee prior to this board meeting which went into detail about their findings. She repeated that KC received a clean audit report with no major findings. The auditors were very complimentary of VP Brazy Sammons and her team on their cooperation and professionalism during this entire process. The board also expressed their thanks to Ms. Sammons and her team on the countless hours and their attention to detail during the process.

2. ACTION ITEM: To consider approval of Resolution (R-2026-7) to accept the Kilgore Economic Development Corporation's 2025 Tax Abatement Compliance Report. The following companies are ruled in compliance with current tax abatement: - *Appendix D*
- Camfil USA, Inc.
- Composite Piping Technology, LLC
- Skeeter Products, Inc.
- Orgill, Inc./Hammer Time Owner (TX) LP/Ryder Truck Rental, Inc.
- Tersco Property Management, Ltd/Keeprite Refrigeration, Inc.
- Wagner Tuning, Inc.

Presenter: Ms. Stephanie Moore, Kilgore Economic Development Corporation

Mr. Travis Martin moved to approve Resolution (R-2026-7) to accept the Kilgore Economic Development Corporation's 2025 Tax Abatement Compliance Report. Ms. Janice Bagley seconded the motion. The motion passed unanimously.

3. ACTION ITEM: To consider approval to (1) allow the President to enter into contract negotiations with American Dining Creations to provide the Campus Food & Dining Services (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.
Presenter: Ms. Brazy Sammons

Ms. Janice Bagley moved to (1) allow the President to enter into contract negotiations with American Dining Creations to provide the Campus Food & Dining Services (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project. Ms. Erin Yohn seconded the motion. The motion passed unanimously.

4. INFORMATION ITEM: Financials
Presenter: Ms. Brazy Sammons

a. Financial Snapshot & Capital Project Report — February 2026 – *Appendix E*

b. PFIA (Public Funds Investment Act) 2nd Quarter FY25-26 (December, January, February) – *Appendix F*

B. Policy & Personnel Committee — Mrs. Erin Yohn, Chair

1. ACTION ITEM: To consider approval of the "Board Member Request for Information & Confidentiality Agreement" – *Appendix G*
Presenter: Dr. Staci Martin

Trustee Bagley asked what the turnaround time would be for a request for information. Dr. Martin answered that it would depend on the type of request, the difficulty of obtaining the necessary data to provide an answer, etc. We will do our best to provide very timely answers. This form, after it is approved, will be made into a fillable pdf for ease of submission.

Mr. Travis Martin moved to accept the "Board Member Request for Information & Confidentiality Agreement." Mr. Kelvin Darden seconded the motion. The motion passed unanimously.

2. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration: - *Appendix H*

- BGC (LOCAL): Administrative Organization — Councils and Faculty Senates
- CRB (LOCAL): Technology Resources — Artificial Intelligence
- DGBA (LOCAL): Personnel-Management Relations — Employee Grievances
- DGC (LOCAL): Employee Rights and Privileges — Employee Expression and Use of College Facilities
- EFAA (LOCAL): Instructional Programs and Courses — Academic Courses
- EFB (LOCAL): Curriculum Design — Degrees and Certificates
- FB (LOCAL): Admissions
- FLA (LOCAL): Student Rights and Responsibilities — Student Expression and Use of College Facilities
- FLD (LOCAL): Student Rights and Responsibilities — Student Complaints
- FLDB (LOCAL): Student Rights and Responsibilities — Student Complaints — Course Grade Complaints and Academic Dismissals
- GD (LOCAL): Community Expression and Use of College Facilities

Presenter: Ms. Erin Yohn

Ms. Janice Bagley moved to add, revise, or delete (LOCAL) policies listed and as recommended by TASB Community College Services, and as reviewed by KC Administration. Mr. Kelvin Darden seconded the motion. The motion passed unanimously.

3. INFORMATION ITEM: To review TASB LEGAL Policies for Information Only. Full Legal Framework documents for all policies can be viewed at: https://pol.tasb.org/PolicyOnline?key=537 - *Appendix I*

TASB LEGAL POLICIES INCLUDE: AB, AD, AF, AFA, BAAA, BBB, BBBA, BDA, BDB, BF, BFB, BGC, BI, CAAA, CAAB, CAD, CAI, CAID, CAK, CAL, CCC, CDA, CDC, CF, CFE, CFF, CFG, CGA, CGC, CGE, CGFA, CGFC, CH, CHC, CHF, CIB, CJ, CK, CKD, CRA, CRB, DBA, DCA, DCB, DEA, DEB, DGBA, DGC, DI, DIAA, DJ, DK, DLA, EBA, ECC, EF, EFA, EFAA, EFAB, EFB, EFBA, EFBB, EFCC, EFCE, EFCF, EGC, EI, EJC, FB, FD, FEA, FEB, FFA, FFC, FFDA, FJ, FLA, FLBD, FLC, FLD, FM, GB, GCA, GCB, GD, GG, GGB, GGD, GH, GK, GL
Presenter: Ms. Erin Yohn

4. INFORMATION ITEM: Review of Administrative Rule for TASB Policy DEB: Grandfathered Tuition Grants for Former Full-Time Employees Transitioned to CampusWorks. – *Appendix J*
Presenter: Ms. Kara Sharman

C. Student Success Committee - Ms. Janice Bagley, Chair
1. ACTION ITEM: To consider approval of the 2026-27 Kilgore College Catalog and Student Handbook (including Academic Calendar). – *Appendix K*
Presenter: Mr. Donny Seals, Vice President of Instruction

Mr. Travis Martin moved to approve the 2026-27 Kilgore College Catalog and Student Handbook (including Academic Calendar). Ms. Erin Yohn seconded the motion. The motion passed unanimously.

2. INFORMATION ITEM: Review and Discuss Kilgore College's Core Curriculum
Presenter: Mr. Donny Seals, Vice President of Instruction

6. **PRESIDENTS' REPORTS**

A. INFORMATION ITEM: Update on "The College Tour" at Kilgore College
Presenter: Dr. Staci Martin

B. UPCOMING EVENTS:

- **Wednesday, April 15,** Presidential Interview #1: Dr. Staci Martin, Dinner in Devall Room 5:15pm; Interview in Board Room 6:30pm
- **Thursday, April 16,** Presidential Interview #2: Dr. Tracee Watts, Dinner in Devall Room 5:15pm; Interview in Board Room 6:30pm
- **Friday, May 8**; Graduation 2:00pm, Blue Ribbon Award Reception 4:30-5:30pm, Graduation 6:00pm
- **Monday, June 8**, Board Meeting; Dinner 5:45; Board Meeting 6:30pm

Presenter: Mr. Josh Edmonson

7. **EXECUTIVE SESSION**

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.

The Board of Trustees did not go into Executive Session.

8. **ADJOURNMENT at 8:19pm**

A motion was made by Ms. Janice Bagley to adjourn the meeting and was seconded by Mr. Kelvin Darden. The motion was unanimously approved and the meeting was adjourned by Mr. Josh Edmonson at 8:19pm.

Respectfully submitted,

Karen Scibona

Karen Scibona, Recording Secretary
Kilgore College Board of Trustees

President, Kilgore College Board of Trustees

Janice M. Bagley

Vice President, Kilgore College Board of Trustees

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Kilgore Junior College District
Personnel Agenda
April 13, 2026

1. **Recommendation to accept employee resignations as follows:**
    a. Harvey, Remona, Assistant Professor - Vocational Nursing, effective February 16, 2026, after 1 year and 11 months of service. *(no reason given)*
    b. Yarbrough, Suzanne, Assistant Professor & Program Director Sonography, effective February 17, 2026, after 6 months of service. *(no reason given)*

2. **Recommendation to accept employee retirement as follows:**
    a. Ainsworth-Ellington, Rhonda, Coordinator- System Support IT, effective February 28, 2026, after 18 years and 5 months of service.
    b. Colville, John, Director - Information Technology, effective February 28, 2026, after 17 years and 9 months of service.
    c. Peters, Fredrick, Grant Writer, effective March 31, 2026, after 9 years and 6 months of service.

    Other – Separations
    a. Parnell, Philip, Associate Vice President - Student Engagement, effective February 27, 2026, after 1 year and 7 months of service. *(position elimination)*
    b. Estrada, Joel, Systems Administrator - Domain/Server Support IT, effective February 27, 2026, after 7 years of service. *(transition to IT managed services, CW)*
    c. Flanagan, J. Clay, Director - Enterprise Administrative Systems, effective February 27, 2026, after 6 months of service. *(transition to IT managed services, CW)*
    d. Palafox, Michael, Director of Network Administration, effective February 27, 2026, after 1 year and 3 months of service. *(transition to IT managed services, CW)*
    e. Hughes, Susan, Specialist - System Support IT, effective February 27, 2026, after 7 years of service. *(transition to IT managed services, CW)*
    f. Di Bella-Jones, Alexis, Administrative Assistant I - IT Helpdesk, effective February 27, 2026, after 3 months of service. *(transition to IT managed services, CW)*
    g. Slaff, Jared, Coordinator - Help Desk (IT), effective February 27, 2026, after 1 year and 7 months of service. *(transition to IT managed services, CW)*
    h. Thomas, Jeremy, Database Administrator IT, effective February 27, 2026, after 4 years and 4 months of service. *(transition to IT managed services, CW)*

3. **Recommendation to change employment as follows:**

Name	Position	Location	Salary/Base Rate of Pay	Hire Date
Kara Sharman	Vice President - Operations	Kilgore	$170,000	4/1/2026

4. Recommendation of employment as follows:

NAME	POSITION	LOCATION	SALARY/BASE RATE OF PAY	HIRE DATE
Jennifer Edwards	Accountant I	Kilgore	$45,660	2/9/2026
Charles Harris	Assistant Professor – CDL	Kilgore	$66,501	2/9/2026
April Barbee	Administrative Assistant I – Registrar	Kilgore	$31,378	3/2/2026
Brett Haduch	Vice President – Student Services	Kilgore	$170,000	3/16/2026
Mary Thomas	Assistant Professor – Vocational Nursing	Kilgore	$70,746	3/16/2026

Final Publish Date: 3/19/2026

From: Josh Richards <jrichards@apps.zogotech.com>
Sent: Friday, March 20, 2026 12:39 PM
To: Staci Martin <smartin@kilgore.edu>; Michael Taft <mtaft@apps.zogotech.com>
Subject: [Warning: External Email] Kilgore Case Study Content

Dr. Martin, it was great connecting with you again.

I've updated our case study landing page for Kilgore College:

https://zogotech.com/case-studies/kilgore-college/

This uses your version of the video, along with a short description of the partnership.

Please let us know if this would be appropriate to publish / share. A potential LinkedIn post could be:

At Kilgore College, improving student success means ensuring no student is invisible.

Using data to keep students on path, identify earned credentials, and reach near completers helps put that commitment into action.

Student success takes more than good intentions. It takes visibility. Kilgore College is showing what student-centered work looks like when more learners are supported to finish what they started.

Josh Richards
Head of Marketing
zogotech
Toll-free: 888.221.6372 x 820
Email: jrichards@zogotech.com | Web: www.zogotech.com

APPENDIX C

KILGORE COLLEGE

ANNUAL FINANCIAL REPORT

YEARS ENDED AUGUST 31, 2025 AND 2024

CPAs | CONSULTANTS | WEALTH ADVISORS

CLAconnect.com

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Board of Trustees

Principal Administrative Officers

FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT

Board of Trustees
Kilgore College
Kilgore, Texas

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the business-type activities and the discretely presented component unit of Kilgore College (the District), as of and for the year ended August 31, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of the other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component unit of Kilgore College, as of August 31, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of The Kilgore College Foundation (the Foundation), which represent 100 percent, 100 percent, and 100 percent, respectively, of the assets, net position, and revenues of the District as of August 31, 2025. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Foundation, is based solely on the report of the other auditors.

Other Matter

The 2024 financial statements of the District were audited by other auditors whose report dated April 14, 2025, expressed an unmodified opinion on those statements.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion. The financial statements of the Foundation were not audited in accordance with *Government Auditing Standards.*

Board of Trustees
Kilgore College

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Kilgore College's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Kilgore College's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of the District's proportionate share of the net pension liability, the schedule of the District's contributions to the Teacher Retirement System of Texas, the schedule of the District's proportionate share of the OPEB liability, and the schedule of the District's contributions to the Employee retirement System of Texas be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information, as listed in the accompanying table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal and state awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the *Texas Grant Management Standards* and are also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS by us and other auditors. In our opinion, the supplemental information and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory section but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Board of Trustees
Kilgore College

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 27, 2026, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Dallas, Texas
May 27, 2026

Our discussion and analysis of Kilgore College's (the District) financial performance provides an overview of the District's financial activities for the fiscal year ended August 31, 2025, with fiscal years 2024 and 2023 data presented for comparative purposes. This discussion has been prepared by management along with the financial statements and related footnote disclosures and should be read in conjunction with the financial statements and footnotes.

Using this Annual Financial Report

This annual financial report consists of a series of financial statements. The Texas Higher Education Coordinating Board requires all Texas public junior and community colleges to use the *Annual Financial Reporting Requirements for Texas Public Community Colleges* for consistent and uniform reporting. It is intended that each public community and junior college adopt the business-type activities (BTA) model for use in preparing their annual financial reports.

The Statement of Net Position includes all assets and deferred outflow of resources and liabilities and deferred inflow of resources. The focus of the statement is to report the net resources available to finance future operations. It is prepared under the accrual basis of accounting, whereby revenues and assets are recognized when the good or service is provided; and, expenses and liabilities are recognized when others provide the good or service, regardless of when cash is exchanged. The statement is useful to determine the assets available to fund services, as well as identify what the District owes vendors, lenders, and others at the end of the year. The Statement of Net Position presents to the readers of the financial statements a fiscal snapshot of the District.

The Statement of Revenues, Expenses, and Changes in Net Position provides information about the activities of the District as a whole and presents a longer-term view of the District's finances. The District is dependent on four primary sources of revenues: federal grants and contracts, state appropriations, tuition and fees, and ad-valorem taxes. Activities are presented as either operating or nonoperating. Under this reporting model, state appropriations, ad-valorem taxes and certain federal grants and contracts are reported as nonoperating revenues. Because of the District's dependency on the nonoperating revenues, there is a significant operating deficit. The utilization of long-term assets, referred to as capital assets, is reflected in the financial statements as depreciation, which amortizes the cost of an asset over its expected useful life.

The Statement of Cash Flows presents information related to cash inflows and outflows summarized by operating, noncapital financing, capital and related financing, and investing activities.

Financial statements for the District's component unit, The Kilgore College Foundation (the Foundation), are issued independently of the District. The Foundation's financial information is shown in separate columns on the District's basic financial statements. More details on the Foundation are in Note 1 in the Notes to Financial Statements.

Financial Highlights

- Total assets and deferred outflows for 2025 were $115.8 million, decreasing by $4.0 million from 2024. Total assets and deferred outflows for 2024 were $119.8 million, decreasing by nearly $0.7 million from 2023. Total liabilities and deferred inflows for 2025 were $70.2 million, decreasing by $5.1 million from 2024, due to decreases in deferred inflows.

- Net position as of August 31, 2025 was $45.6 million, an increase of $1.1 million from 2024, primarily due to an increase in investment in capital assets. Net position as of August 31, 2024 was $44.5 million, an increase of $1.8 million from 2023, primarily due to a significant change in the funding model for community colleges due to House Bill 8. Net position at August 31, 2023 was $42.7 million.

- Total operating revenues in 2025 were $17.8 million, a $1.2 million dollar decrease from 2024, primarily due to a decrease in local grant funding and non-dual credit student tuition revenue. Total operating revenues in 2024 were $19.0 million, a decrease of $5.9 million comprised of a $7.9 million decrease in federal grants and contracts associated with HEERF and a $1.6 million increase in local grants and contracts associated with a donation from the Kilgore College Foundation in fiscal year 2024 for the Health Science facility. Total operating revenues in 2023 were $24.9 million.

- Operating expenses were $61.8 million in 2025, an increase of $4.3 million from 2024 primarily due to an increase in instruction related expenses to improve student success, and depreciation on capital assets. Operating expenses were $57.4 million in 2024, up $5.6 million from 2023 primarily due to increased expenses to address rising costs and support structures to improve student success. Scholarships and fellowships decreased steadily from 2022 to 2024 due to full utilization of HEERF distributions for student aid related to the COVID 19 pandemic.

- Net nonoperating revenues (expenses) were $45.1 million in 2025, up $4.9 million from 2024 primarily due to state appropriations, and federal grants and contracts. Net nonoperating revenues (expenses) were $40.2 million in 2024, up $7.7 million from 2023 primarily due to state appropriations, and ad valorem taxes for maintenance and operations.

- Capital assets (net) increased by approximately $2.1 million in 2025, increased $9.7 million in 2024 and $3.1 million in 2023.

- Outstanding debt decreased by approximately $0.4 million in 2025 and decreased by $0.4 million in 2024. Outstanding debt was $19.8 million for 2023.

Statement of Net Position

The District's net position increased $1.1 million compared to an approximate $1.8 million increase in the prior year, increasing from $44.5 million to $45.6 million.

	2025	2024	2023	Increase (Decrease) 2024 to 2025	Increase (Decrease) 2023 to 2024
Assets					
Current Assets	$ 26,836,380	$ 30,656,224	$ 40,357,666	$ (3,819,844)	$ (9,701,442)
Noncurrent Assets:					
Capital Assets, Net of Depreciation	78,758,202	76,686,428	67,020,140	2,071,774	9,666,288
Other	5,122,928	6,481,617	6,677,589	(1,358,689)	(195,972)
Total Assets	110,717,510	113,824,269	114,055,395	(3,106,759)	(231,126)
Deferred Outflows of Resources	5,078,909	5,954,600	6,435,030	(875,691)	(480,430)
Liabilities					
Current Liabilities	14,118,759	16,945,681	16,635,567	(2,826,922)	310,114
Noncurrent Liabilities	50,179,498	48,936,665	49,329,795	1,242,833	(393,130)
Total Liabilities	64,298,257	65,882,346	65,965,362	(1,584,089)	(83,016)
Deferred Inflows of Resources	5,892,096	9,434,540	11,862,481	(3,542,444)	(2,427,941)
Net Position					
Net Investment in Capital Assets	67,051,266	60,997,004	55,697,351	6,054,262	5,299,653
Restricted	1,789,829	1,095,552	(273,225)	694,277	1,368,777
Unrestricted	(23,235,029)	(17,630,573)	(12,761,544)	(5,604,456)	(4,869,029)
Total Net Position	$ 45,606,066	$ 44,461,983	$ 42,662,582	$ 1,144,083	$ 1,799,401

The Statement of Net Position helps identify the District's ability to meet future obligations. One of the analytical tools used to determine this is comparing the current assets to current liabilities, or the current ratio. Current assets are those assets which can be converted quickly to pay current obligations, while current liabilities are those obligations which are expected to be satisfied within one business cycle. The District's current assets of $26.8 million were sufficient to cover current liabilities of $14.1 million, giving a current ratio of 1.9 comparable to 1.8 for fiscal year 2024. The current ratio was 2.4 for fiscal year 2023.

Another analytical tool used to evaluate the financial stability of an entity is to compare expendable net position to operating expenses. The District reported a deficit expendable net position of ($23.2) million at August 31, 2025 compared to a deficit expendable net position of ($17.6) million at August 31, 2024. Operating expenses for the same periods were $61.8 million and $57.4 million. The District continued to report a deficit in expendable net position at August 31, 2025 as a result of the implementation of GASB 75 in fiscal year 2018. The ratio of expendable net position to operating expenses for fiscal years 2025 and 2024 was (37.5%) and (30.7%), respectively. The ratio was (24.6%) for fiscal year 2023.

The District's accumulated cash and cash equivalent balances decreased from $23.6 million in 2024 to $18.7 million in 2025. This decrease is due to continued investment in capital assets. The District's accumulated cash and cash equivalent balances increased from $33.4 million in 2023 to $23.6 million in 2024. This decrease is due to continued investment in capital assets.

Statement of Revenues, Expenses and Changes in Net Position

The Statement of Revenues, Expenses, and Changes in Net Position presents the operating results, as well as nonoperating revenues and expenses. The four main sources of revenue are ad valorem taxes, state appropriations, federal grants and contracts, and tuition and fees. Operating revenues generally result from providing services in connection with the District's principal ongoing operations which includes non-Title IV federal grants and contracts as well as state grants and contracts received. This approach to presenting revenues and expenses is intended to summarize and simplify the user's analysis of the various services offered to students and the public. Depending on whether revenues or expenses are greater for the year, a net increase or net decrease in net position is created.

The following table reflects the Statement of Revenues, Expenses and Changes in Net Position for the years ended August 31, 2025, 2024 and 2023.

	2025	2024	2023
Operating Revenues:			
Tuition and Fees, Net	$ 8,948,577	$ 9,451,934	$ 8,862,761
Federal Grants and Contracts	2,470,491	2,458,491	10,329,562
State Grants and Contracts	2,050,691	505,587	738,338
Local Grants and Contracts	231,000	2,332,053	685,235
Auxiliary Enterprises, Net	3,513,906	3,510,222	3,576,463
Other	589,026	739,489	725,578
Total	17,803,691	18,997,776	24,917,937
Operating Expenses:			
Instruction	19,912,639	16,661,730	15,810,105
Public Service	665,755	642,616	621,938
Academic Support	4,057,395	3,369,377	3,100,940
Student Services	3,711,500	3,337,215	3,045,747
Institutional Support	12,750,415	11,602,710	9,717,198
Operation and Maintenance of Plant	5,104,184	6,050,928	5,072,669
Scholarships and Fellowships	4,054,037	3,935,800	4,640,738
Auxiliary Enterprises	5,969,539	5,890,952	4,955,698
Depreciation	5,527,251	5,936,085	4,899,401
Total Operating Expenses	61,752,715	57,427,413	51,864,434
Operating Loss	(43,949,024)	(38,429,637)	(26,946,497)
Nonoperating Revenues (Expenses):			
State Appropriations	20,683,948	18,460,927	12,289,885
Ad Valorem Taxes	10,143,322	9,351,384	7,997,101
Federal Grants and Contracts	12,634,447	11,549,167	10,287,424
Interest on Debt	(295,893)	(328,703)	(136,097)
Other	1,927,283	1,196,263	2,075,858
Total Nonoperating Revenues	45,093,107	40,229,038	32,514,171
Increase in Net Position	$ 1,144,083	$ 1,799,401	$ 5,567,674

Operating and Nonoperating Revenues

Tuition and fees revenue is reported net of scholarships and discounts. The last few years, the college has seen their overall headcount increase. The net increase in tuition and fees from fiscal year 2023 to 2024 is attributed to the continued growth in the dual credit program and an increase in fees to cover rising operating costs. The net decrease in tuition and fees from fiscal year 2024 to 2025 is attributed to a decrease in non-dual credit tuition revenue.

Federal grants and contracts revenue increased $1.1 million in 2025 primarily due to an increase in Federal PELL from 2024. The decrease of $6.6 million in federal grants and contracts revenue from 2023 to 2024 is primarily due to the reduction and ending of student distributions and recognition of allowable institutional uses under HEERF assistance for COVID-19 related items.

State grants and contracts revenue increased $1.5 million from 2024 to 2025. This is primarily due to an increase in participation in the grants from Texas Workforce as well as the addition of the Texas School Ready grant. State grants and contracts revenue remained flat from 2023 to 2024. State grants and contracts revenue were approximately $0.7 million in 2023.

Local grants and contracts revenue decreased $2.1 million in 2025 and increased $1.6 million in 2024 due to contributions from the Kilgore College Foundation for the Health Science facility. Local grants and contracts approximated $0.7 million for 2023.

Auxiliary enterprises revenue, net approximated $3.5 million for 2025, $3.5 million for 2024 and $3.6 million in 2023.

State appropriations increased $2.2 million in 2025, and increased $6.2 in 2024. The increase is attributed to the change in funding from the State of Texas and the District's performance with student outcomes. The State of Texas changed the funding formulas for all community colleges for 2024. The new formula consists of a performance tier and a base tier. The District receives funding under both tiers with the performance tier being the largest portion. In addition, dual-credit courses that are paid through the Financial Aid for Swift Transfer (FAST) program are also included as a state appropriation and was new in fiscal year 2024.

Ad valorem tax revenue, net of collection fees and bad debt, approximated $10.1 million for 2025, which is a $0.8 million increase from fiscal year 2024 as taxable assessed values increased. Ad valorem tax revenue was $9.4 million in 2024 and $8.0 million in 2023.

Other non-operating revenues mainly consist of investment income and gifts. These revenues decreased by $0.7 million from 2024 to 2025 due to interest received on cash and investments. Other non-operating revenues increased by $0.4 million from 2023 for interest received on cash and investments for 2024.

Operating and Nonoperating Expenses

Operating expenses totaled $61.8 million in 2025, which is a $4.3 million increase from fiscal year 2024. The increase is primarily due to increased expenses for instruction of $3.3 million, increased academic support of $0.7 million, increased student services of $0.4 million, and increased institutional support of $1.1 million. This increase was offset by decreased operation and maintenance of $0.9 million and decreased depreciation of $0.4 million for capital assets. Operating expenses totaled $57.4 million in 2024, which is a $5.6 million increase from fiscal year 2023. The increase is primarily due to increased expenses for instruction of $0.9 million, increased funding of operation and maintenance of plant for $1.0 million to address needed maintenance projects, increased institutional support to improve student outcomes for $1.9 million, and an increase in depreciation of $1.0 million for the additional capital assets placed in service. Operating expenses were $51.9 million for 2023.

Non-operating expenses totaled $0.3 million in 2025, and $1.7 million in 2024. This was due to a $1.4 million disposal of capital asset in addition to $0.3 million in interest on debt.

Statement of Cash Flows

The Statement of Cash Flows combines information from the Statements of Net Position and the Statements of Revenues, Expenses, and Changes in Net Position to illustrate the effect of various actions of the District on the availability and ultimate change in the amount of cash from one year to the next. The cash provided or used by operations, capital and noncapital financing, and investing activities combine to show the net change in cash and cash equivalents. The final portion of the Statements of Cash Flows reconciles the net income or loss from operations to the cash provided or used by operations.

Capital Assets and Debt Administration

The District has a capital asset policy that requires assets whose original purchase price was over $5,000 to be recorded as a capital asset. At the end of fiscal year 2025, the District had $78.8 million invested in a broad range of capital assets, as noted in the below table. Capital asset additions were $7.6 million and capital asset disposals were $0.01 million in 2025. Significant additions in fiscal year 2025 included multiple roof and building renovations. There were no significant disposals in fiscal year 2025. At the end of fiscal year 2024, the District had $76.7 million invested in a broad range of capital assets, as noted in the below table. Capital asset additions were $16.9 million in 2024. Significant additions in fiscal year 2024 included completion of the pedestrian bridge, significant roof improvements, HVAC improvements, CDL drive track, and equipment purchases. More information on capital assets can be found in Note 6 to the financial statements.

Capital Assets and Debt Administration (continued)

Schedule of Capital Assets (net of accumulated depreciation)

	2025	2024	2023
Land	$ 4,208,950	$ 4,208,950	$ 4,208,950
Construction in Progress	720,536	1,353,379	6,339,303
Buildings	39,447,942	37,435,306	33,856,991
Buildings - Right-of-Use Lease Assets	4,548,927	4,881,283	300,577
Land Improvements and Infrastructure	11,448,805	11,416,701	3,549,924
Leasehold Improvements	914,463	1,001,543	1,088,624
Library Books	76,762	95,579	106,289
Equipment	14,099,570	14,425,171	14,968,619
Equipment - Right-of-Use Lease Assets	961,530	1,300,894	1,640,257
Exhibits	41,800	41,800	53,633
Software - Right-of-Use Subscription Assets	2,288,917	525,822	906,973
Total	$ 78,758,202	$ 76,686,428	$ 67,020,140

The District had outstanding debt of $19.0 million, $19.4 million, and $19.8 million as of August 31, 2025, 2024, and 2023, respectively. The decrease from 2025 to 2024 is due to regularly scheduled principal payments that was offset by the increase in lease liabilities attributed to a new lease for HVAC equipment. More information on debt can be found in Note 7 to the financial statements.

Schedule of Outstanding Debt

	2025	2024	2023
SECO Loans	$ 9,740,720	$ 10,687,279	$ 11,624,430
Kilgore ISD	32,416	78,367	111,257
Maintenance Tax Note	3,655,000	4,260,000	5,000,000
Lease Liabilities	3,189,374	3,763,888	2,100,019
Subscription Liabilities	2,395,614	583,295	973,418
Total	$ 19,013,124	$ 19,372,829	$ 19,809,124

Economic Factors and Next Year's Budgets and Rates

For fiscal year 2026, the District will receive another increase in state funding, a result of the enactment of House Bill 8 by the state of Texas. This landmark legislation altered the funding model for Texas community colleges, transitioning from an enrollment and contact hour-based allocation to an outcomes-based model. Funding is now disbursed in two tiers: a base tier, designed to ensure colleges can cover their fundamental educational expenses, and a performance tier, which is contingent upon student completion rates, transfers, and other specific outcomes as defined by the State. The District is set to receive funds from both tiers in fiscal year 2026.

Economic Factors and Next Year's Budgets and Rates (continued)

Additionally, the legislation introduced the Financial Aid for Swift Transfer (FAST) program in 2024. Under this program, the State compensates $56.87 per credit hour for students eligible for free/reduced lunch. The District is barred from charging these students for tuition, fees, or books and is limited to a $56.87 per credit hour tuition rate for all other dual credit students from public/charter schools in Texas. The District has continued participating in this program and collaborated with independent school districts (ISDs) within its service area to subsidize material costs not covered by open educational resources (OER). As a result of this program, the District saw a significant increase in the dual-credit enrollment.

The District anticipates that these changes—the new funding model and the FAST program—will significantly transform the landscape of community colleges in Texas. In response, the District maintains a five-year forecasting model for this new funding structure and is developing strategies to maintain or enhance outcomes.

When establishing the fiscal year 2025 budget, tax rates, and business-type activity fees, the District's elected and appointed officials took into account the new legislation and various other factors.

The District observed an increase in property values based on 2024 assessments, which is indicative of the East Texas region's post-pandemic real estate market surge. This trend suggests a potential further increase in property values for fiscal year 2026.

For fiscal year 2026, the District raised limited fees, targeting these additional funds for technological enhancements and rising costs. State and federal grants are expected to continue varying annually. The District continues to actively seek partnerships with local governments, school districts, and industries to bolster higher education in the region.

The District is committed to fostering a student-driven organizational culture, enhancing community outreach, and expanding remote learning opportunities. With ongoing improvements in delivering quality face-to-face and remote education, the District believes it is in a strong, stable financial position, ready to meet the growing demands for a better-educated workforce.

The District is not aware of any other currently known facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations during the forthcoming fiscal year.

KILGORE COLLEGE
STATEMENTS OF NET POSITION
AUGUST 31, 2025 AND 2024

	Primary Government	
	2025	2024
ASSETS		
Current Assets:		
Cash and Cash Equivalents	$ 13,655,110	$ 17,201,448
Accounts Receivable, Net	12,488,350	12,925,182
Prepaid Expenses	4,929	5,804
Inventories	687,991	523,790
Total Current Assets	26,836,380	30,656,224
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments	5,038,168	6,396,857
Capital Assets, Net	78,758,202	76,686,428
Other Assets	84,760	84,760
Total Noncurrent Assets	83,881,130	83,168,045
Total Assets	110,717,510	113,824,269
DEFERRED OUTFLOWS OF RESOURCES	5,078,909	5,954,600
LIABILITIES		
Current Liabilities:		
Accounts Payable	1,177,516	2,303,272
Accrued Liabilities	605,011	589,216
Funds Held for Others	144,628	858,564
Unearned Revenue	8,800,389	10,134,747
Compensated Absences - Current Portion	587,844	508,553
Lease Liabilities - Current Portion	529,855	574,514
Subscription Liabilities - Current Portion	659,090	376,257
Notes Payable - Current Portion	1,614,426	1,600,558
Total Current Liabilities	14,118,759	16,945,681
Noncurrent Liabilities:		
Compensated Absences	850,700	484,158
Lease Liabilities	2,659,519	3,189,374
Subscription Liabilities	1,736,524	207,038
Notes Payable	11,813,710	13,425,088
Net Pension Liability	9,559,112	10,124,860
OPEB Liability	23,559,933	21,506,147
Total Noncurrent Liabilities	50,179,498	48,936,665
Total Liabilities	64,298,257	65,882,346
DEFERRED INFLOWS OF RESOURCES	5,892,096	9,434,540
NET POSITION		
Net Investment in Capital Assets	67,051,266	60,997,004
Restricted for:		
Expendable:		
Education Grants and Debt Service	1,789,829	1,095,552
Unrestricted	(23,235,029)	(17,630,573)
Total Net Position	$ 45,606,066	$ 44,461,983

See accompanying Notes to Basic Financial Statements.

KILGORE COLLEGE
STATEMENTS OF FINANCIAL POSITION
AUGUST 31, 2025 AND 2024

	Component Unit	
	2025	2024
ASSETS		
Cash	$ 2,001,494	$ 1,601,063
Accounts Receivable	45,750	-
Investments	31,254,344	26,961,983
Total Assets	$ 33,301,588	$ 28,563,046
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts Payable	$ -	$ 47,554
Total Liabilities	-	47,554
NET ASSETS		
Without Donor Restrictions	257,082	181,700
With Donor Restrictions	33,044,506	28,333,792
Total Net Assts	33,301,588	28,515,492
Total Liabilities and Net Assets	$ 33,301,588	$ 28,563,046

See accompanying Notes to Basic Financial Statements.

KILGORE COLLEGE
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEARS ENDED AUGUST 31, 2025 AND 2024

	Primary Government	
	2025	2024
OPERATING REVENUES		
Tuition and Fees, Net of Scholarship Allowances and Discounts of $11,092,862 in 2025 and $9,532,121 in 2024	$ 8,948,577	$ 9,451,934
Federal Grants and Contracts	2,470,491	2,458,491
State Grants and Contracts	2,050,691	505,587
Local Grants and Contracts	231,000	2,332,053
Sales and Services of Educational Activities	8,230	24,992
Auxiliary Enterprises, Net of Scholarship Allowances and Discounts of $1,285,065 in 2025 and $1,367,252 in 2024	3,513,906	3,510,222
Other Operating Revenues	580,796	714,497
Total Operating Revenues	17,803,691	18,997,776
OPERATING EXPENSES		
Instruction	19,912,639	16,661,730
Public Service	665,755	642,616
Academic Support	4,057,395	3,369,377
Student Services	3,711,500	3,337,215
Institutional Support	12,750,415	11,602,710
Operation and Maintenance of Plant	5,104,184	6,050,928
Scholarships and Fellowships	4,054,037	3,935,800
Auxiliary Enterprises	5,969,539	5,890,952
Depreciation and Amortization	5,527,251	5,936,085
Total Operating Expenses	61,752,715	57,427,413
OPERATING LOSS	(43,949,024)	(38,429,637)
NONOPERATING REVENUES (EXPENSES)		
State Appropriations	20,683,948	18,460,927
Ad Valorem Taxes for Maintenance and Operations	10,143,322	9,351,384
Federal Grants and Contracts	12,634,447	11,549,167
Investment Income	1,156,168	1,806,815
Gifts	771,115	750,004
Interest on Capital Asset-Related Debt, Less Leases and Subscriptions	(295,893)	(328,703)
Loss on Disposal of Capital Assets	-	(1,361,088)
Other Nonoperating Revenues (Expenses), Net	-	532
Total Nonoperating Revenues, Net	45,093,107	40,229,038
CHANGE IN NET POSITION	1,144,083	1,799,401
Net Position - Beginning of Year	44,461,983	42,662,582
NET POSITION - END OF YEAR	$ 45,606,066	$ 44,461,983

See accompanying Notes to Basic Financial Statements.

KILGORE COLLEGE
STATEMENTS OF ACTIVITIES
YEARS ENDED AUGUST 31, 2025 AND 2024

	Component Unit	
	2025	2024
NET ASSETS WITHOUT DONOR RESTRICTIONS		
Revenue and Other Support:		
Contributions	$ 165,617	$ 11,659
Net Investment Income	34,733	15,644
Net Assets Released from Restrictions	1,459,138	2,579,180
Total Revenue and Other Support	1,659,488	2,606,483
Expenses:		
Program Expenses:		
Scholarships and Other Distributions	1,459,138	2,579,180
Fundraising	51,327	-
Management and General	26,702	20,411
Total Expenses	1,537,167	2,599,591
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	122,321	6,892
NET ASSETS WITH DONOR RESTRICTIONS		
Revenue and Other Support:		
Contributions	2,513,262	2,720,017
Fundraising	311,982	46,939
Net Investment Income	3,297,669	3,807,726
Total Revenue and Other Support	6,122,913	6,574,682
Net Assets Released from Restrictions	(1,459,138)	(2,579,180)
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	4,663,775	3,995,502
CHANGE IN NET ASSETS	4,786,096	4,002,394
Net Assets - Beginning of Year	28,515,492	24,513,098
NET ASSETS - END OF YEAR	$ 33,301,588	$ 28,515,492

See accompanying Notes to Basic Financial Statements.

KILGORE COLLEGE
STATEMENTS OF CASH FLOWS
YEARS ENDED AUGUST 31, 2025 AND 2024

	Primary Government	
	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from Students and Other Customers	$ 11,803,838	$ 11,301,445
Receipts of Grants and Contracts	4,627,968	5,035,452
Other Receipts	580,796	714,497
Payments to employees	(28,320,362)	(26,442,326)
Payments to Suppliers and Students	(26,646,292)	(22,309,155)
Net Cash Used by Operating Activities	(37,954,052)	(31,700,087)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Receipts of State Appropriations	16,862,788	15,036,040
Receipts from Ad Valorem Taxes for Maintenance and Operation	10,143,322	9,240,212
Receipts of Grants and Contracts	12,634,447	11,450,171
Receipts from Gifts for Other than Capital Purposes	771,115	750,532
Net Cash Provided by Noncapital Financing Activities	40,411,672	36,476,955
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Purchases of Capital Assets	(5,048,327)	(12,071,928)
Payments on Capital Debt, Lease, and Subscription Principal	(3,174,595)	(3,977,824)
Payments on Capital Debt, Lease, and Subscription Interest	(295,893)	(328,703)
Net Cash Used by Capital and Related Financing Activities	(8,518,815)	(16,378,455)
CASH FLOWS FROM INVESTING ACTIVITIES		
Receipts from Interest on Investments	1,156,168	1,806,815
Net Cash Provided by Investing Activities	1,156,168	1,806,815
NET DECREASE IN CASH AND CASH EQUIVALENTS	(4,905,027)	(9,794,772)
Cash and Cash Equivalents - Beginning of Year	23,598,305	33,393,077
CASH AND CASH EQUIVALENTS - END OF YEAR	$ 18,693,278	$ 23,598,305

See accompanying Notes to Basic Financial Statements.

KILGORE COLLEGE
STATEMENTS OF CASH FLOWS (CONTINUED)
YEARS ENDED AUGUST 31, 2025 AND 2024

	Primary Government	
	2025	2024
RECONCILIATION OF OPERATING LOSS TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating Loss	$ (43,949,024)	$ (38,429,637)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:		
Depreciation and Amortization Expense	5,527,251	5,936,085
On-Behalf Payments	3,821,160	3,424,887
Changes in Operating Assets and Liabilities:		
Receivables, Net	701,024	(1,434,286)
Inventories	(164,201)	397,423
Prepaid Expenses	875	(327)
Accounts Payable and Accrued Liabilities	(1,109,961)	736,076
Funds Held for Others	(713,936)	(417,894)
Unearned Revenue	(1,334,358)	(94,202)
Compensated Absences	445,833	111,525
Net Pension/OPEB Liability	1,488,038	17,774
Changes in Deferred Inflows and Outflows:		
Deferred Inflows	875,691	480,430
Deferred Outflows	(3,542,444)	(2,427,941)
Net Cash Used by Operating Activities	$ (37,954,052)	$ (31,700,087)
SUPPLEMENTAL DISCLOSURES OF NONCASH INVESTING AND FINANCING ACTIVITY		
State Appropriations On-Behalf Payments	$ 3,821,160	$ 3,424,887
Purchase of Right-of-Use Lease Assets	$ 2,639,929	$ 2,191,530
Loss on Disposal of Fixed Assets	$ -	$ 1,361,088

See accompanying Notes to Basic Financial Statements.

NOTE 1 NATURE OF OPERATIONS AND REPORTING ENTITY

Kilgore College (the District) was established in 1935, in accordance with the laws of the state of Texas, to serve the education needs of the District and the surrounding communities. The District is a comprehensive, public, two-year institution offering academic, general, occupational, developmental, and continuing adult education programs through a network of campuses in East Texas. The District is governed by a nine-member Board of Trustees which has governance responsibilities over all activities related to the District. The District is considered to be a primary government according to the definition in Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity Omnibus: An Amendment of GASB Statements No. 14 and No. 34*. While the District receives funding from local, state, and federal sources and must comply with the spending, reporting, and record-keeping requirements of these entities, it is not a component unit of any other governmental entity. The accompanying financial statements present the District and its component unit described below.

The Kilgore College Foundation (the Foundation) is a legally separate, tax-exempt entity organized to solicit and receive support for education, scientific, and charitable purposes of the District. The Foundation receives a significant portion of its revenue from individuals and businesses in the areas served by the District. The District does not control the timing or amount of receipts from the Foundation. However, the majority of resources or income thereon that the Foundation holds and invests is for the benefit of the District or its constituents. Because the net position of the Foundation compared to the District is significant, because substantially all resources held by the Foundation can only be used by, or for the benefit of, the District, and because the Foundation has historically provided resources to the District or its constituents, the Foundation is considered a component unit of the District and is discretely presented in the District's financial statements. During the year ended August 31, 2025 and 2024, the Foundation distributed $1,459,138 and $2,579,180 in support and scholarships to the District. Complete financial statements for the Foundation can be obtained from the District's business office.

The District is reported as a special-purpose government engaged in business-type activities. The significant accounting policies followed by the District in preparing these financial statements are in accordance with the Texas Higher Education Coordinating Board's *Annual Financial Reporting Requirements for Texas Public Community and Junior Colleges*. These accounting policies basically conform to generally accepted accounting principles applicable to government units.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting

The financial statements of the District have been prepared using the economic resource measurement focus and the accrual basis of accounting, whereby all revenues are recorded when earned and all expenses are recorded when a liability has been incurred. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Basis of Accounting (continued)

Operating revenues and expenses generally result from providing services in connection with the District's principal ongoing operations. The District distinguishes operating revenues and expenses from nonoperating items. The primary consideration in classifying revenues and expenses is how individual transactions are categorized for purposes of preparing the statement of cash flows. Transactions for which cash flows are reported as capital and related financing activities, noncapital financing activities, or investing activities are reported as components of nonoperating income. The principal operating revenue of the District results from providing education services to students and consists of tuition and fees, non-Title IV federal grants as well as sales and services of educational activities and auxiliary goods and services. Operating expenses include the cost of providing educational services, auxiliary goods and services, and administrative expenses. All revenues and expenses not meeting this definition – including gifts, contributions, and grants from nonexchange and exchange-like transactions – are reported as nonoperating revenues and expenses. The principal nonoperating revenues of the District consist of state appropriations, property taxes, and Title IV federal grants. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

The financial statements of the Foundation have been prepared on the accrual basis of accounting. The Foundation is a nonprofit organization that reports under Financial Accounting Standards Board standards. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation's financial information in the District's financial reporting entity for these differences.

B. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of funds are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Under Texas law, appropriations lapse at August 31, and encumbrances outstanding at that time are to be either canceled or appropriately provided for in the subsequent year's budget. Encumbrances outstanding at year-end that were provided for in the subsequent year's budget are reported as designations of net position since they do not constitute expenditures or liabilities.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Scholarship Allowances and Discounts

Student tuition and fee revenues are reported net of scholarship allowances and discounts in the statements of revenues, expenses, and changes in net position. Scholarship allowances and discounts are the difference between the stated charge for goods and services provided by the District and the amount that is paid by students. Certain governmental grants, such as Pell grants and other federal, state or nongovernmental programs, are recorded as operating and nonoperating revenues in the District's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees, the District has recorded a scholarship allowance and discount.

Texas Public Education Grants – Certain tuition amounts are required to be set aside for use as scholarships by qualifying students. This set aside, called the Texas Public Education Grant (TPEG), is shown with tuition and fee revenue as a separate set aside in accordance with the Texas Education Code. When the award for tuition is used by the student, the amount is recorded as tuition and a corresponding amount is recorded as a tuition discount.

Title IV Program Funds and Other Tuition Discounts – Certain Title IV Program funds are received by the District to pass through to the students. In addition, the District awards tuition and fee scholarships from institutional funds to students who qualify. When the student is awarded and uses these funds for tuition and fees, the amounts are recorded as revenue and corresponding amounts are recorded as tuition discounts.

D. Cash and Cash Equivalents

Cash equivalents of $204,671 and $195,680 at August 31, 2025 and 2024, respectively, consist of public funds investment pools. Cash equivalents are considered to be highly liquid debt instruments with original maturities of three months or less from the date of acquisition.

Restricted cash and cash equivalents at August 31, 2025 and 2024 are mainly comprised of resources accumulated for debt service payments and unspent proceeds from the maintenance tax note issued in 2023.

Bank balances up to $250,000 were covered under the Federal Deposit Insurance Corporation (FDIC) for the years ended August 31, 2025 and 2024. Demand deposits not covered under the FDIC require pledged collateral, as required by state statutes. All demand deposits not covered under FDIC were covered by pledged securities for the years ended August 31, 2025 and 2024.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Investments

Investments are reported at fair value except for governmental investment pools. Fair values are based on published market prices. The governmental investment pool operates in accordance with appropriate state laws and regulations. The value of the pool is reported at amortized cost which, in most cases, approximates the fair value of the pool shares.

F. Inventories

Inventories, consisting of consumable office supplies, physical plant supplies, bookstore stock, and food service supplies, are valued at the lower of cost or net realizable value using the first-in, first-out method and are charged to expense as consumed.

G. Capital Assets

Capital assets, which include land, buildings, land improvements and infrastructure, leasehold improvements, equipment, exhibits, and library books, are defined by the District as assets with an initial, individual cost of more than $5,000 and an estimated useful life of one or more years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. Renovations to buildings and other improvements that significantly increase the value or extend the useful life of such assets are capitalized. The costs of normal maintenance and repairs that do not add to the value of an asset or materially extend asset lives are charged to operating expense in the year in which the expense is incurred. The District reports depreciation under a single line item as a business-type unit.

Depreciation is computed using the straight-line method over the following estimated useful lives:

Buildings	50 Years
Improvements	20 Years
Library Books	15 Years
Equipment	5 to 10 Years

H. Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense) until then.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Deferred Outflows and Inflows of Resources (Continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

Deferred outflows and inflows as of August 31, 2025 and 2024 consist of the following:

	2025	2024
Deferred Outflows		
Pension Related:		
Contributions Subsequent to Measurement Date	$ 960,332	$ 865,704
Changes in Assumptions	493,557	957,613
Changes in Proportionate Contributions	744,263	488,615
Differences Between Projected and Actual Investment Earnings, Net	58,106	1,473,414
Differences Between Projected and Actual Economic Experience	526,886	360,752
OPEB Related:		
Contributions Subsequent to Measurement Date	790,990	713,332
Changes in Assumptions	1,289,895	717,422
Changes in Proportion and Differences Between District Contributions and Proportionate Share of Contributions	214,880	376,011
Differences Between Projected and Actual Investment Earnings	-	1,737
Total	$ 5,078,909	$ 5,954,600
Deferred Inflows		
Pension Related:		
Changes in Assumptions	$ 66,169	$ 234,350
Changes in Proportion and Differences Between District Contributions and Proportionate Share of Contributions	158,680	247,602
Differences Between Projected and Actual Economic Experience	74,633	122,601
OPEB Related:		
Changes in Assumptions	4,693,317	6,716,656
Changes in Proportion and Differences Between District Contributions and Proportionate Share of Contributions	510,586	1,544,482
Differences Between Projected and Actual Investment Earnings	388,711	568,849
Total	$ 5,892,096	$ 9,434,540

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Unearned Revenue

Unearned revenue of the District at August 31, 2025 and 2024 consists of the following:

	2025	2024
Tuition and Fees	$ 8,251,836	$ 9,702,296
Grants	533,691	417,589
Other	14,862	14,862
Total	$ 8,800,389	$ 10,134,747

J. Pensions

The fiduciary net position of the Teacher Retirement System of Texas (TRS) has been determined using the flow of economic resources measurement focus and full accrual basis of accounting. This includes for purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, and information about assets, liabilities and additions to/deductions from TRS's fiduciary net position. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

K. Other Postemployment Benefits (OPEB)

The fiduciary net position of the Employee Retirement System of Texas (ERS) State Retiree Health Plan (SRHP) has been determined using the flow of economic resources measurement focus and the full accrual basis of accounting. This includes for purpose of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, OPEB expense, and information about assets, liabilities, and additions to/deductions from SRHP's fiduciary net position. Benefit payments are recognized when due and payable in accordance with benefit terms. There are no investments as this is a pay-as-you-go plan and all cash is held in a cash account.

L. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Adoption of New GASB Pronouncement

In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The primary objective of this Statement is to better meet the information needs of the financial statement users by updating the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. This Statement requires that liabilities for liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for the leave that has not been used if (1) the leave is attributable to services already rendered, (2) the leave accumulates, and (3) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. The Statement requires that a liability for certain types of compensated absences-including parental leave, military leave, and jury duty leave-not be recognized until the leave commences. The requirements of this Statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged. The requirements of this statement are effective for community college implementation in FY2025. The District adopted GASB Statement No. 101, Compensated Absences in FY2025.

In December 2023, GASB issued Statement No. 102 Certain Risk Disclosures. The objective of this Statement is to provide users of government financial statements with essential information about the risks related to a government's vulnerabilities due to certain concentrations or constraints. This Statement defines a concentration as a lack of diversity related to an aspect of a significant inflow or outflow of resources. A constraint is a limitation imposed on a government by an external party or by formal action of the government's highest level of decision-making authority. Concentrations and constraints may limit a government's ability to acquire resources or control spending. This Statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.

N. Reclassifications

Certain reclassifications have been made to 2024 amounts to conform to 2025 presentation.

NOTE 3 AUTHORIZED INVESTMENTS

The District is authorized to invest in obligations and instruments as defined in the Public Funds Investment Act (Sec. 2256.001 Texas Government Code). Such investments include (1) obligations of the United States or its agencies, (2) direct obligations of the state of Texas or its agencies, (3) obligations of political subdivisions rated not less than A by a national investment rating firm, (4) certificates of deposit, and (5) other instruments and obligations authorized by statute. The District is also required to follow specific investment practices prescribed by the Public Funds Investment Act (the Act) related to establishment of appropriate investment policies and management reports.

NOTE 4 DEPOSITS AND INVESTMENTS

Deposits and investments of the District at August 31, 2025 and 2024 consist of the following:

	2025	2024
Deposits:		
Cash - Demand Deposits	$ 9,621,928	$ 14,943,843
Cash - Certificates of Deposit	8,860,579	8,452,682
Cash - Petty Cash on Hand	6,100	6,100
Total Deposits	18,488,607	23,402,625
Investments - Cash Equivalents:		
Texas Local Government Investment Pool	204,671	195,680
Total Investments - Cash Equivalents	204,671	195,680
Total Deposits and Investments	$ 18,693,278	$ 23,598,305

Deposits and investments of the Foundation at August 31, 2025 and 2024 consist of the following:

	2025	2024
Deposits:		
Cash - Demand Deposits	$ 2,001,494	$ 1,601,063
Total Deposits	2,001,494	1,601,063
Investments:		
Funds of a Management Investment Company	31,254,344	26,961,983
Total Investments	31,254,344	26,961,983
Total Deposits and Investments	$ 33,255,838	$ 28,563,046

NOTE 4 DEPOSITS AND INVESTMENTS (CONTINUED)

The weighted average maturity of investments (in days) of the District at August 31, 2025 and 2024 consists of the following:

	2025	2024
Texas Local Governmental Investment Pool	42 Days	36 Days

Interest Rate Risk. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the District manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio. Money market mutual funds must have a dollar weighted average stated maturity of 90 days or less. The maximum allowable stated maturity of any other individual investment owned by the District cannot exceed the limits established by the Act. If no maximum allowable stated maturity is provided for a particular investment, the maximum allowable stated maturity for such investment cannot exceed ten years.

Credit Risk. Credit risk is the risk that an investment issuer or other counterparty to an investment will not fulfill obligations related to the investment. It is the District's policy to limit its investments in a manner that ensures the preservation of capital in the overall portfolio. Specifically, public funds investment pools must be rated not less than AAA or an equivalent rating by at least one nationally recognized rating service. At August 31, 2025 and 2024, the public funds investment pool held by the District was rated AAAm by Standard & Poor's.

As indicated above, investments of the District at August 31, 2025 and 2024 include deposits in the Texas Local Government Investment Pool (TexPool). TexPool is a public funds investment pool created pursuant to the Interlocal Cooperation Act of the state of Texas. The District has delegated the authority to hold legal title to TexPool as custodian and to make investment purchases with the District's funds. The District does not own specific, identifiable investment securities within TexPool.

The State Comptroller of Public Accounts exercises oversight responsibility over TexPool. Oversight includes the ability to significantly influence operations, designation of management and accountability for fiscal matters. Additionally, the State Comptroller has established an advisory board composed of both participants in TexPool and other persons who do not have a business relationship with TexPool. The advisory board members review the investment policy and management fee structure. There are no maximum transaction amounts and withdrawals may be made daily. TexPool uses amortized cost rather than fair value to report net assets to compute share prices.

NOTE 4 DEPOSITS AND INVESTMENTS (CONTINUED)

Concentration of Credit Risk. Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investments in the securities of a single issuer. The District's investment policy includes an investment objective of seeking diversification to avoid unreasonable risk.

Interest Rate and Credit Risks of The Kilgore College Foundation. The Foundation has adopted investment and spending policies to seek reasonable income, preserve capital, and, in general, avoid speculative investments. The policies contain provisions that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates and to limit the risk that an issuer or other counterparty to its funds will not fulfill its obligations.

NOTE 5 DISAGGREGATION OF ACCOUNTS RECEIVABLE AND ACCRUED LIABILITIES

Accounts receivable at August 31, 2025 and 2024 consisted of the following:

	2025	2024
Student	$ 16,568,774	$ 15,912,077
Taxes	1,168,924	1,041,969
Grants	1,063,484	939,270
Total	18,801,182	17,893,316
Less: Allowance for Doubtful Accounts	(6,312,832)	(4,968,134)
Accounts Receivable, Net	$ 12,488,350	$ 12,925,182

Accrued liabilities at August 31, 2025 and 2024 consisted of the following:

	2025	2024
Salaries and Benefits	$ 670,134	$ 599,612
Interest	14,036	14,036
Other Payables	(79,159)	(24,432)
Total Accrued Liabilities	$ 605,011	$ 589,216

NOTE 6 CAPITAL ASSETS

Capital asset activity for the year ended August 31, 2025 was as follows:

	Balance at September 1, 2024	Additions	Transfers and Retirements	Balance at August 31, 2025
Capital Assets Not Being Depreciated:				
Land	$ 4,208,950	$ -	$ -	$ 4,208,950
Construction in Process	1,353,379	418,893	(1,051,736)	720,536
Total Capital Assets Not Being Depreciated	5,562,329	418,893	(1,051,736)	4,929,486
Capital Assets Being Depreciated:				
Buildings	66,317,561	2,432,488	1,051,736	69,801,785
Buildings - Right-of-Use Lease Assets	5,953,335	-	-	5,953,335
Land Improvements and Infrastructure	14,402,623	332,290	-	14,734,913
Leasehold Improvements	1,872,823	-	-	1,872,823
Library Books	556,161	7,682	(14,252)	549,591
Equipment	32,209,158	1,856,974	-	34,066,132
Equipment - Right-of-Use Lease Assets	2,036,181	-	-	2,036,181
Exhibits	2,028,436	-	-	2,028,436
Software - Right-of-Use Subscription Assets	2,000,944	2,564,950	-	4,565,894
Total Capital Assets Being Depreciated	127,377,222	7,194,384	1,037,484	135,609,090
Less Accumulated Depreciation and Amortization:				
Buildings	28,882,255	1,471,588	-	30,353,843
Buildings - Right-of-Use Lease Assets	1,072,052	332,356	-	1,404,408
Land Improvements and Infrastructure	2,985,922	300,186	-	3,286,108
Leasehold Improvements	871,280	87,080	-	958,360
Library Books	460,582	12,247	-	472,829
Equipment	17,783,987	2,182,575	-	19,966,562
Equipment - Right-of-Use Lease Assets	735,287	339,364	-	1,074,651
Exhibits	1,986,636	-	-	1,986,636
Software - Right-of-Use Subscription Assets	1,475,122	801,855	-	2,276,977
Total Accumulated Depreciation	56,253,123	5,527,251	-	61,780,374
Total Capital Assets Being Depreciated, Net	71,124,099	1,667,133	1,037,484	73,828,716
Capital Assets, Net	$ 76,686,428	$ 2,086,026	$ (14,252)	$ 78,758,202

NOTE 6 CAPITAL ASSETS (CONTINUED)

Capital asset activity for the year ended August 31, 2024 was as follows:

	Balance at September 1, 2023	Additions	Transfers and Retirements	Balance at August 31, 2024
Capital Assets Not Being Depreciated:				
Land	$ 4,208,950	$ -	$ -	$ 4,208,950
Construction in Process	6,339,303	11,136,919	(16,122,843)	1,353,379
Total Capital Assets Not Being Depreciated	10,548,253	11,136,919	(16,122,843)	5,562,329
Capital Assets Being Depreciated:				
Buildings	63,372,888	-	2,944,673	66,317,561
Buildings - Right-of-Use Lease Assets	1,061,805	4,891,530	-	5,953,335
Land Improvements and Infrastructure	6,268,888	-	8,133,735	14,402,623
Leasehold Improvements	1,872,823	-	-	1,872,823
Library Books	556,161	-	-	556,161
Equipment	29,577,595	935,012	1,696,551	32,209,158
Equipment - Right-of-Use Lease Assets	2,036,181	-	-	2,036,181
Exhibits	2,028,436	-	-	2,028,436
Software - Right-of-Use Subscription Assets	2,000,944	-	-	2,000,944
Total Capital Assets Being Depreciated	108,775,721	5,826,542	12,774,959	127,377,222
Less Accumulated Depreciation and Amortization:				
Buildings	29,515,897	1,353,154	(1,986,796)	28,882,255
Buildings - Right-of-Use Lease Assets	761,228	310,824	-	1,072,052
Land Improvements and Infrastructure	2,718,964	266,958	-	2,985,922
Leasehold Improvements	784,199	87,081	-	871,280
Library Books	449,872	10,710	-	460,582
Equipment	14,608,976	3,175,011	-	17,783,987
Equipment - Right-of-Use Lease Assets	395,924	339,363	-	735,287
Exhibits	1,974,803	11,833	-	1,986,636
Software - Right-of-Use Subscription Assets	1,093,971	381,151	-	1,475,122
Total Accumulated Depreciation	52,303,834	5,936,085	(1,986,796)	56,253,123
Total Capital Assets Being Depreciated, Net	56,471,887	(109,543)	14,761,755	71,124,099
Capital Assets, Net	$ 67,020,140	$ 11,027,376	$ (1,361,088)	$ 76,686,428

NOTE 6 CAPITAL ASSETS (CONTINUED)

Construction in progress at August 31, 2025 consists of:

	Spent to Date	Remaining Commitment
Dodson	$ 418,893	$ 1,581,107
HVAC Repair/Replacement	301,643	709,512
Total	$ 720,536	$ 2,290,619

NOTE 7 LONG-TERM LIABILITIES

Long-term liability activity for the year ended August 31, 2025 was as follows:

	Balance at September 1, 2024	Additions	Reductions	Balance at August 31, 2025	Current Portion
Notes Payable:					
SECO Loan #1	$ 5,199,598	$ -	$ 460,524	$ 4,739,074	$ 460,523
SECO Loan #2	5,487,681	-	486,035	5,001,646	491,487
Kilgore ISD	78,367	-	45,951	32,416	32,416
Maintenance Tax Note	4,260,000	-	605,000	3,655,000	630,000
Compensated Absences	992,711	454,764	8,931	1,438,544	587,844
Lease Liabilities	3,763,888	-	574,514	3,189,374	529,855
Subscription Liabilities	583,295	2,564,950	752,631	2,395,614	659,090
Net Pension Liability	10,124,860	-	565,748	9,559,112	-
OPEB Liability	21,506,147	2,053,786	-	23,559,933	-
Total	$ 51,996,547	$ 5,073,500	$ 3,499,334	$ 53,570,713	$ 3,391,215

Long-term liability activity for the year ended August 31, 2024 was as follows:

	Balance at September 1, 2023	Additions	Reductions	Balance at August 31, 2024	Current Portion
Notes Payable:					
SECO Loan #1	$ 5,655,544	$ -	$ 455,946	$ 5,199,598	$ 460,522
SECO Loan #2	5,968,886	-	481,205	5,487,681	485,036
Kilgore ISD	111,257	-	32,890	78,367	50,000
Maintenance Tax Note	5,000,000	-	740,000	4,260,000	605,000
Compensated Absences	881,186	271,292	159,767	992,711	508,553
Lease Liabilities	2,100,019	2,191,530	527,661	3,763,888	574,514
Subscription Liabilities	973,418	-	390,123	583,295	376,257
Net Pension Liability	8,358,485	1,766,375	-	10,124,860	-
OPEB Liability	23,254,748	-	1,748,601	21,506,147	-
Total	$ 52,303,543	$ 4,229,197	$ 4,536,193	$ 51,996,547	$ 3,059,882

NOTE 7 LONG-TERM LIABILITIES (CONTINUED)

Notes Payable

Notes payable are comprised of the following:

SECO Loans #1 and #2

The District entered into two note agreements in September 2018 with the State Energy Conservation Office (SECO) to provide upgrades to multiple buildings for HVAC, exterior lighting, solar thermal window film, building weatherization, water conservation, and utility assessment report. The notes are not to exceed $14,442,032.

Kilgore ISD

The District entered into an agreement with Kilgore Independent School District (Kilgore ISD) whereby the District purchased property from Kilgore ISD. The District's payments each year are the tuition provided by the District for dual or concurrent credit to students of Kilgore ISD. Annual requirements are expected to approximate $78,000.

$5,000,000 Maintenance Tax Note – Series 2023

The District issued a Series 2023 maintenance tax note on August 31, 2023 for $5 million for roof replacement/repairs, HVAC upgrades, parking lots, room renovations, facility systems, and to pay for the costs of professional services and issuance costs related to the note. The District will levy a tax to pay principal and interest on the note. Principal is due in annual installments and interest is to be paid semiannually.

As of August 31, 2025 and 2024, the District has borrowings outstanding of $13,428,136 and $15,025,646, respectively. Debt service requirements for these notes as of August 31, 2025, are as follows:

Year Ending August 31,	Principal	Interest	Total
2026	$ 1,614,426	$ 259,045	$ 1,873,471
2027	1,625,655	221,003	1,846,658
2028	1,665,349	181,448	1,846,797
2029	1,705,139	140,015	1,845,154
2030	1,752,514	95,550	1,848,064
2031-2035	5,065,053	134,051	5,199,104
Total	$ 13,428,136	$ 1,031,112	$ 14,459,248

Leases

The District leases copiers and certain buildings under lease agreements through 2053. The leases utilize incremental borrowing rates of 8.0% to 8.5% and contain annual payment terms ranging from $18,000 to $434,400.

NOTE 7 LONG-TERM LIABILITIES (CONTINUED)

Leases (Continued)

Future principal and interest requirements for lease liabilities as of August 31, 2025, are as follows:

Year Ending August 31,	Principal	Interest	Total
2026	$ 529,855	$ 106,032	$ 635,887
2027	530,443	68,627	599,070
2028	498,945	28,926	527,871
2029	82,617	10,545	93,162
2030	61,030	9,701	70,731
2031-2053	1,486,484	112,407	1,598,891
Total	$ 3,189,374	$ 336,238	$ 3,525,612

Subscription-Based Information Technology Arrangements

The District contracts for the use of various software with information technology arrangements through 2030. The arrangements utilize an incremental borrowing rate of 8.5% and annual payment terms ranging from $7,390 to $482,000.

Future principal and interest requirements for subscription liabilities as of August 31, 2025, are as follows:

Year Ending August 31,	Principal	Interest	Total
2026	$ 659,090	$ 45,027	$ 704,117
2027	532,678	29,763	562,441
2028	563,170	20,843	584,013
2029	563,551	14,212	577,763
2030	77,125	2,676	79,801
Total	$ 2,395,614	$ 112,521	$ 2,508,135

NOTE 8 EMPLOYEES' RETIREMENT PLAN

Plan Description. The District participates in a multiple employer, cost-sharing defined benefit pension plan that has a special funding situation. The plan is administered by TRS. It is a defined benefit pension plan established and administered in accordance with the Texas Constitution, Article XVI, Sec. 67, and Texas Government Code, Title 8, Subtitle C. The pension trust fund is a qualified pension trust under Section 401(a) of the Internal Revenue Code. The Texas legislature establishes benefits and contribution rates within the guidelines of the Texas Constitution. The pension's Board of Trustees does not have the authority to establish or amend benefit terms.

All employees of public, state-supported education institutions in Texas who are employed for one-half or more of the standard work load and who are not exempted from membership under Texas Government Code, Title 8, Section 822.002 are covered by the system.

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

Pension Plan Fiduciary Net Position. Detail information about TRS's fiduciary net position is available in a separately issued Annual Comprehensive Financial Report (ACFR) that includes financial statements and required supplementary information. That report may be obtained on the Internet at https://www.trs.texas.gov/Pages/ aboutpublications.aspx, by writing to TRS at 1000 Red River Street, Austin, Texas 78701-2698, or by calling (512) 542-6592.

Benefits Provided. TRS provides service and disability retirement, as well as death and survivor benefits, to eligible employees (and their beneficiaries) of public and higher education in Texas. The pension formula is calculated using 2.3% (multiplier) times the average of the five highest annual creditable salaries times years of credited service to arrive at the annual standard annuity except for members who are grandfathered, the three highest annual salaries are used. The normal service retirement is at age 65 with five years of credited service or when the sum of the member's age and years of credited service equals 80 or more years. Early retirement is at age 55 with 5 years of service credit or earlier than 55 with 30 years of service credit. There are additional provisions for early retirement if the sum of the member's age and years of service credit total at least 80, but the member is less than age 60 or 62 depending on the date of employment, or if the member was grandfathered in under a previous rule. There are no automatic postemployment benefit changes, including automatic cost of living adjustments (COLAs). Ad hoc postemployment benefit changes, including ad hoc COLAs can be granted by the Texas legislature as noted in the plan description above.

Texas Government Code Section 821.006 prohibits benefit improvements if, as a result of the particular action, the time required to amortize TRS' unfunded actuarial liabilities would be increased to a period that exceeds 31 years or, if the amortization period already exceeds 31 years, the period would be increased by such action. Actuarial implications of the funding provided in this manner are determined by TRS' actuary.

Contributions. Contribution requirements are established or amended pursuant to Article 16, Sec. 67 of the Texas Constitution which requires the Texas legislature to establish a member contribution rate of not less than 6.0% of the member's annual compensation and a state contribution rate of not less than 6.0% and not more than 10.0% of the aggregate annual compensation paid to members of the system during the fiscal year.

Employee contribution rates are set in state statute, Texas Government Code 825.402. The TRS Pension Reform Bill (Senate Bill 12) of the 86th Texas Legislature amended Texas Government Code 825.402 for member contributions and increased employee and employer contribution rates for fiscal years 2019 thru 2026. Contribution rates were as follows:

	Member		State		District	
Year	Rate	Amount	Rate	Amount	Rate	Amount
2025	8.25 %	$ 1,678,748	8.25 %	$ 815,207	8.25 %	$ 1,678,748
2024	8.25	1,515,290	8.25	537,892	8.25	1,515,290
2023	8.00	1,304,210	8.00	462,238	8.00	1,304,210
2022	8.00	1,159,012	7.80	435,274	7.80	1,122,793

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

Contributors to the plan include members, employers, and the state of Texas as the only nonemployer contributing entity. The State is the employer for senior colleges, medical schools, and state agencies, including TRS. In each respective role, the State contributes to the plan in accordance with state statutes and the General Appropriations Act (GAA).

As the nonemployer contributing entity for public education and junior colleges, the state of Texas contributes to the retirement system an amount equal to the current employer contribution rate times the aggregate annual compensation of all members of the pension trust fund during that fiscal year reduced by the amounts described below which are paid by the employers. Employers (public schools, junior colleges, other entities, or the state of Texas as the employer for senior universities and medical schools) are required to pay the employer contribution rate in the following instances:

- On the portion of the member's salary that exceeds the statutory minimum for members entitled to the statutory minimum under Section 21.402 of the Texas Education Code.
- During a new member's first 90 days of employment.
- When any or all of an employee's salary is paid by federal funding sources, a privately sponsored source, from noneducational and general, or local funds.
- When the employing district is a public junior college or junior college district, the employer shall contribute to the retirement system an amount equal to 50% of the state contribution rate for certain instructional or administrative employees, and 100% of the state contribution rate for all other employees.

In addition to the employer contributions listed above, there is a surcharge an employer is subject to:

- All public schools, charter schools, and regional educational service centers must contribute 1.8% of the member's salary beginning in fiscal year 2023, gradually increasing to 2.0% in fiscal year 2025.
- When employing a retiree of TRS, the employer shall pay both the member contribution and the state contribution as an employment after retirement surcharge.

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

Actuarial Assumptions. The total pension liability in the August 31, 2024 and 2023 actuarial valuations was determined using the following actuarial assumptions:
Valuation Date

	Valuation Date	
	August 31, 2024 Rolled Forward to August 31, 2025	August 31, 2023 Rolled Forward to August 31, 2024
Actuarial Cost Method	Individual entry age, normal	Individual entry age, normal
Asset Valuation Method	Fair value	Fair value
Actuarial Assumptions:		
Single Discount Rate	7.00%	7.00%
Long-Term Expected Investment Rate of Return	7.00%	7.00%
Municipal Bond Rate	3.87%	4.13%
Salary Increases	2.95% to 8.95% (includes inflation of 2.3%)	2.95% to 8.95% (includes inflation of 2.3%)
Benefit Changes During the Year	None	None
Ad Hoc Postemployment Benefit Changes	None	None

The actuarial methods and assumptions used in the determination of the total pension liability as of August 31, 2024 and 2023 are the same, except as indicated otherwise above. For a full description of these assumptions please see the actuarial valuation report dated November 21, 2024.

Discount Rate. A single discount rate of 7.00% was used to measure the total pension liability as of August 31, 2024 and 2023. The single discount rate was based on the expected rate of return on plan investments of 7.00%. The projection of cash flows used to determine the single discount rate assumed that contributions from active members, employers, and the nonemployer contributing entity will be made at the rates set by the legislature during the 2019 session. It is assumed that future employer and state contributions will be 9.56% in fiscal year 2025 and thereafter. This includes all employer and state contributions for active and rehired retirees.

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

The long-term rate of return on pension plan investments is 7.00%. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of geometric real rates of return for each major asset class included in the TRS' target asset allocation as of August 31, 2024 are summarized below:

Asset Class	Target Allocation**	Long-Term Expected Geometric Real Rate of Return***	Expected Contribution to Long-Term Portfolio Returns
Global Equity:			
U.S.A.	18.0 %	4.4 %	1.0 %
Non-U.S. Developed	13.0	4.2	0.8
Emerging Markets	9.0	5.2	0.7
Private Equity*	14.0	6.7	1.2
Stable Value:			
Government Bonds	16.0	1.9	0.4
Absolute Return*	-	4.0	-
Stable Value Hedge Funds	5.0	3.0	0.2
Real Return:			
Real Estate	15.0	6.6	1.2
Energy, Natural Resources, and Infrastructure	6.0	5.6	0.4
Commodities	-	2.5	-
Risk Parity:			
Risk Parity	8.0	4.0	0.4
Asset Allocation Leverage:			
Cash	2.0	1.0	-
Asset Allocation Leverage	(6.0)	1.3	(0.1)
Inflation Expectation	-		2.4
Volatility Drag***	-		(0.7)
Expected Return	100.0 %		7.9 %

* Absolute return includes credit sensitive investments.
** Target allocations are based on the FY2024 policy model.
*** Capital market assumptions come from Aon Hewitt (as of June 30, 2024).
**** The volatility drag results from the conversion between arithmetic and geometric mean returns.

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

Discount Rate Sensitivity Analysis. The following schedule shows the impact to the District's net pension liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (7.00%) in measuring the 2025 net pension liability:

	1% Decrease (6.0%)	Current Rate (7.0%)	1% Increase (8.0%)
District's Proportionate Share of the Net Pension Liability	$ 15,268,324	$ 9,559,112	$ 4,828,624

The following schedule shows the impact to the District's net pension liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (7.00%) in measuring the 2024 net pension liability:

	1% Decrease (6.0%)	Current Rate (7.0%)	1% Increase (8.0%)
District's Proportionate Share of the Net Pension Liability	$ 15,137,227	$ 10,124,860	$ 5,957,075

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At August 31, 2025 and 2024, the District reported a liability of $9,559,112 and $10,124,860, respectively, for its proportionate share of the TRS net pension liability. This liability reflects a reduction for State pension support provided to the District. The amount recognized by the District at August 31, 2025 and 2024 as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District is as follows:

	2025	2024
District's Proportionate Share of the Net Pension Liability	$ 9,559,112	$ 10,124,860
State's Proportionate Share of the Net Pension Liability Associated with the District	6,820,864	7,187,991
Total	$ 16,379,976	$ 17,312,851

The 2025 net pension liability was measured as of August 31, 2023 and rolled forward to August 31, 2024 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions to the pension plan relative to the contributions of all employers to the plan for the period September 1, 2023 through August 31, 2024.

The District's proportion of the collective net pension liability was 0.015% which was consistent with its proportion measured as of August 31, 2024.

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

The 2024 net pension liability was measured as of August 31, 2022 and rolled forward to August 31, 2023 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions to the pension plan relative to the contributions of all participating employers to the plan for the period September 1, 2022 to August 31, 2023.

The District's proportion of the collective net pension liability was 0.015% which was consistent with its proportion measured as of August 31, 2023.

There were no changes in assumptions since the prior measurement date.

The Texas 2023 Legislature passed legislation that provides a one-time stipend to certain retired teachers. The stipend was paid to retirees beginning in September of 2023. The Legislature appropriated funds to pay for this one-time stipend so there will be no impact on the net pension liability of TRS. In addition, the Legislature also provided for a COLA to retirees which was approved during the November 2023 election which will be paid in January 2024. Therefore, this contingent liability was not reflected as of August 31, 2023.

For the years ended August 31, 2025 and 2024, the District recognized total pension expense of $1,307,342 and $1,956,795, respectively. Of the total pension expense, for the measurement periods ended August 31, 2025 and 2024, the District recognized pension expense of $815,207 and $1,085,324, respectively, and revenue of $629,263 and $537,892, respectively, for support provided by the State.

At August 31, 2025 and 2024, the District reported its proportionate share of the TRS's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	2025	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ 526,885	$ 74,633
Changes in Actuarial Assumptions	493,557	66,169
Differences Between Projected and Actual Investment Earnings, Net	58,106	-
Changes in Proportion and Differences Between District's Contributions and the Proportionate Share of Contributions	744,263	158,680
Contributions Paid to TRS Subsequent to the Measurement Date	960,332	-
Total	$ 2,783,143	$ 299,482

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

	2024	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ 360,752	$ 122,601
Changes in Actuarial Assumptions	957,613	234,350
Differences Between Projected and Actual Investment Earnings, Net	1,473,414	-
Changes in Proportion and Differences Between District's Contributions and the Proportionate Share of Contributions	488,615	247,602
Contributions Paid to TRS Subsequent to the Measurement Date	865,704	-
Total	$ 4,146,098	$ 604,553

The $960,332 reported as deferred outflows of resources at August 31, 2025 related to contributions paid to TRS subsequent to the measurement date at August 31, 2024 will be recognized as a reduction of the net pension liability in fiscal year 2026.

The net amounts of the District's balances of deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Measurement Year Ended August 31,	Pension Expense
2026	$ 1,144,212
2027	258,240
2028	(125,597)
2029	86,409

Optional Retirement Program. The state has also established an optional retirement program for institutions of higher education. Participation in the optional retirement program (ORP) is in lieu of participation in TRS. ORP provides for the purchase of annuity contracts and operates under the provisions of the Texas Constitution, Article XVI, Sec. 67, and Texas Government Code, Title 8, Subtitle C.

Funding Policy. Contribution requirements are not actuarially determined but are established and amended by the Texas Legislature. The percentages of participant salaries currently contributed by the state and each participant are 3.3% and 6.6%, respectively.

The District supplements an additional 1.9% for participants that are grandfathered in under the supplement. Benefits fully vest after one year plus one day of employment. Because these are individual annuity contracts, the state has no additional or unfunded liability for this program. SB 1812, 83rd Texas Legislature, Regular Session, effective September 1, 2013, limits the amount of the state's contribution to 50% of eligible employees in the reporting district.

NOTE 8 EMPLOYEES' RETIREMENT PLAN (CONTINUED)

Contribution rates as a percentage of compensation and contributions made for ORP for 2023, 2024, and 2025 are shown in the table below.

	Member		State		District	
Year	Rate	Amount	Rate	Amount	Rate	Amount
2025	8.25 %	$ 1,678,748	8.25 %	$ 815,207	8.25 %	$ 1,678,748
2024	8.25	1,515,290	8.25	537,892	8.25	1,515,290
2023	8.00	1,304,210	8.00	462,238	8.00	1,304,210
2022	8.00	1,159,012	7.80	435,274	7.80	1,122,793

The total payroll for all District employees was $26,903,493, $24,646,134, and $22,968,480 for the years ended August 31, 2025, 2024, and 2023, respectively. The total payroll of employees covered by ORP was $2,823,161, $2,860,162, and $3,057,273 for the years ended August 31, 2025, 2024, and 2023, respectively.

NOTE 9 COMPENSATED ABSENCES

Full-time employees are granted 8 hours of paid sick leave time per scheduled work month. Paid sick leave time that has not been taken accumulates up to a maximum of 720 hours, but it is not paid should the employment relationship cease for reasons other than retirement. Full-time employees are also granted 80 hours per year of vacation time. A total of 40 hours' vacation time may be accumulated and carried forward to the following fiscal year. An employee who retires or separates from employment with the District shall be eligible for payment of accrued vacation time as long as advance written notice of at least two weeks before last day of employment.

Upon official retirement, an eligible employee is paid the greater of one month's salary or one-half of his or her accumulated sick leave time, whichever is greater. Accordingly, the District has included a liability for accrued sick leave time in the amount of $528,030 and $537,953 at August 31, 2025 and 2024, respectively, based on employees currently eligible for retirement. In addition, $417,192 of sick leave pool has also been accrued at August 31, 2025. 10% of the total liability for accrued sick leave is considered a current liability based on historical experience. The District accrued vacation liability in the amount of $478,478 and $432,036 at August 31, 2025 and 2024, respectively, all of which has been classified as a current liability.

The District's reporting of accrued liabilities for compensated absences is in accordance with GASB Statement No. 101, *Accounting for Compensated Absences*. Under GASB Statement No. 101, the District calculates the compensated absences liability based on recorded balances of (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability is recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. That liability is inventoried at fiscal year-end current salary costs and the cost of the net change in the liability for salary-related benefit payments is recorded in the current year in the applicable functional expenditure categories.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB)

Plan Description. The District participates in a cost-sharing, multiple-employer defined-benefit OPEB plan with a special funding situation. The Texas Employees Group Benefits Program (GBP) is administered by the Employees Retirement System of Texas (ERS). The GBP provides certain postemployment health care, life and dental insurance benefits to retired employees of participating universities, community colleges, and State agencies in accordance with Chapter 1551, Texas Insurance Code. Almost all employees may become eligible for those benefits if they reach normal retirement age while working for the State and retire with at least 10 years of service to eligible entities. Surviving spouses and dependents of these retirees are also covered. Benefit and contribution provisions of the GBP are authorized by State law and may be amended by the Texas Legislature.

OPEB Plan Fiduciary Net Position. Detailed information about the GBP's fiduciary net position is available in a separately-issued ERS Annual Comprehensive Financial Report that includes financial statements, notes to the financial statements, and required supplementary information. That report may be obtained online; by writing to ERS at 200 East 18th Street, Austin, Texas, 78701; or by calling (877) 275-4377.

Benefits Provided. Retiree health benefits offered through the GBP are available to most state of Texas retirees and their eligible dependents. Participants need at least 10 years of service credit with an agency or institution that participates in the GBP to be eligible for GBP retiree insurance. The GBP provides self-funded group health (medical and prescription drug) benefits for eligible retirees under HealthSelect. The GBP also provides a fully insured medical benefit option for Medicare-primary participants under the HealthSelect Medicare Advantage Plan and life insurance benefits to eligible retirees via a minimum premium funding arrangement. The authority under which the obligations of the plan members and employers are established and/or may be amended is Chapter 1551, Texas Insurance Code.

Contributions. Section 1551.055 of Chapter 1551, Texas Insurance Code, provides that contribution requirements of the plan members and the participating employers are established and may be amended by the ERS Board of Trustees. The employer and member contribution rates are determined annually by the ERS Board of Trustees based on the recommendations of ERS staff and its consulting actuary. The contribution rates are determined based on (i) the benefit and administrative costs expected to be incurred, (ii) the funds appropriated and (iii) the funding policy established by the Texas Legislature in connection with benefits provided through the GBP. The Trustees revise benefits when necessary to match expected benefit and administrative costs with the revenue expected to be generated by the appropriated funds. There are no long-term contracts for contributions to the plan.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

The following table summarizes the maximum monthly employer contribution toward eligible retirees' health and basic life premium, which is based on a blended rate as of the measurement period. Retirees pay any premium over and above the employer contribution. The employer does not contribute toward dental or optional life insurance. Surviving spouses and their dependents do not receive any employer contribution. As the nonemployer contributing entity (NECE), the state of Texas pays part of the premiums for the junior and community colleges.

	2025	2024
Retiree Only	$ 624.82	$ 624.82
Retiree and Spouse	1,340.82	1,340.82
Retiree and Children	1,104.22	1,104.22
Retiree and Family	1,820.22	1,820.22

Contributions of premiums to the GBP plan for the current and prior fiscal year by source is summarized in the following table.

Year Ending August 31,	State Amount	District Amount
2025	$ 948,486	$ 940,742
2024	950,904	951,603
2023	976,720	978,683

Actuarial Assumptions. The total OPEB liability in the August 31, 2024 and 2023 actuarial valuations was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

	Valuation Date	
	August 31, 2024	August 31, 2023
Actuarial Cost Method	Entry age normal	Entry age normal
Amortization Method	Level percent of payroll, open	Level percent of payroll, open
Amortization Period	30 years	30 years
Actuarial Assumptions:	Any years, age 65	Any years, age 65
Discount Rate	3.87%	3.81%
Salary Increases	2.30% to 8.95% (includes inflation of 2.3%)	2.30% to 8.95% (includes inflation of 2.3%)
Annual Healthcare Trend Rates	5.60% for fiscal year 2026, 5.60% for fiscal year 2027, 5.25% for fiscal year 2028, 5.00% for fiscal year 2029, 4.75% for fiscal year 2030, decreasing 10 basis points per year to an ultimate rate of 4.30% for fiscal year 2033 and later years	5.60% for fiscal year 2025, 5.30% for fiscal year 2026, 5.00% for fiscal year 2027, 4.75% for fiscal year 2028, 4.60% for fiscal year 2029, decreasing 10 basis points per year to an ultimate rate of 4.30% for fiscal year 2032 and later years
Mortality Assumptions:		
Service Retirees, Survivors, and Other Inactive Members	Tables based on TRS experience with Ultimate MP Projection Scale from the year 2021	Tables based on TRS experience with Ultimate MP Projection Scale from the year 2021
Disability Retires	Tables based on TRS experience with Ultimate MP Projection Scale from the year 2021 using a three-year set forward and minimum mortality rates of four per 100 male members and two per 100 female members	Tables based on TRS experience with Ultimate MP Projection Scale from the year 2021 using a three-year set forward and minimum mortality rates of four per 100 male members and two per 100 female members
Active Members	Sex Distinct Pub-2010 Amount-Weighted Below-Median Income Teacher Mortality within two-year set forward for males with Ultimate MP Projection Scale from the year 2010.	Sex Distinct Pub-2010 Amount-Weighted Below-Median Income Teacher Mortality within two-year set forward for males with Ultimate MP Projection Scale from the year 2010.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

Many of the actuarial assumptions used in this valuation were based on the results of actuarial experience studies performed by the ERS and TRS retirement plan actuaries for the period September 1, 2010 to August 31, 2017 for higher education members.

Investment Policy. The SRHP is a pay-as-you-go plan and does not accumulate funds in advance of retirement. The ERS's Board of Trustees amended the investment policy in August 2022 to require that all funds in the plan be invested in cash and equivalent securities. The expected rate of return on these investments was 4.1%.

Discount Rate. Because the GBP does not accumulate funds in advance of retirement, the discount rate that was used to measure the total OPEB liability is the municipal bonds rate. The discount rate used to determine the total OPEB liability as of the beginning of the measurement year was 3.81%. The discount rate used to determine the total OPEB liability as of the end of the measurement year was 3.87%, which amounted to an increase of 0.06%. The source of the municipal bond rate was the Bond Buyer Index of general obligation bonds with 20 years to maturity and mixed credit quality. The bonds' average credit quality is roughly equivalent to Moody's Investors Service's Aa2 rating and Standard & Poor's Corp.'s AA rating. Projected cash flows into the plan are equal to projected benefit payments out of the plan. Because the plan operates on a pay-as-you-go basis and is not intended to accumulate assets, there is no long-term expected rate of return on plan assets and, therefore, the years of projected benefit payments to which the long-term expected rate of return is applicable is zero years.

Discount Rate Sensitivity Analysis. The following schedule shows the impact to the District's proportionate share of the collective OPEB liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (3.87%) in measuring the 2024 OPEB liability:

	1% Decrease (2.87%)	Current Rate (3.87%)	1% Increase (4.87%)
District's Proportionate Share of the OPEB Liability	$ 27,412,118	$ 23,559,933	$ 20,468,512

The following schedule shows the impact to the District's proportionate share of the collective OPEB liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (3.81%) in measuring the 2023 OPEB liability:

	1% Decrease (2.81%)	Current Rate (3.81%)	1% Increase (4.81%)
District's Proportionate Share of the OPEB Liability	$ 24,954,794	$ 21,506,147	$ 18,732,312

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

Healthcare Trend Rate Sensitivity Analysis. The initial healthcare trend rate is 5.60% and the ultimate rate is 4.3%. The following schedule shows the impact to the District's proportionate share of the collective OPEB liability if the healthcare cost trend rate used was 1% less than and 1% greater than the healthcare cost trend rate that was used (5.60% decreasing to 4.3%) in measuring the 2024 OPEB liability:

	Current Healthcare Cost Trend Rates		
	(4.5% Decreasing to 3.3%)	(5.6% Decreasing to 4.3%)	(6.6% Decreasing to 5.3%)
District's Proportionate Share of the OPEB Liability	$ 20,215,607	$ 23,559,933	$ 27,823,047

The initial healthcare trend rate is 5.6% and the ultimate rate is 4.3%. The following schedule shows the impact to the District's proportionate share of the collective OPEB liability if the healthcare cost trend rate used was 1% less than and 1% greater than the healthcare cost trend rate that was used (5.6% decreasing to 4.3%) in measuring the 2023 OPEB liability:

	Current Healthcare Cost Trend Rates		
	(4.6% Decreasing to 3.3%)	(5.6% Decreasing to 4.3%)	(6.6% Decreasing to 5.3%)
District's Proportionate Share of the OPEB Liability	$ 18,498,276	$ 21,506,147	$ 25,326,159

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB. At August 31, 2024 and 2023, the District reported a liability of $23,559,933 and $21,506,147, respectively, for its proportionate share of the ERS's OPEB liability. This liability reflects an increase in State support provided to the District for OPEB. The amount recognized by the District at August 31, 2025 and 2024 as its proportionate share of the OPEB liability, the related State support, and the total portion of the OPEB liability that was associated with the District were as follows:

	2025	2024
District's Proportionate Share of the Net OPEB Liability	$ 23,559,933	$ 21,506,147
State's Proportionate Share of the Net OPEB Liability Associated with the District	22,244,601	20,471,756
Total	$ 45,804,534	$ 41,977,903

The 2025 OPEB liability was measured as of August 31, 2024 and the total OPEB liability used to calculate the OPEB liability was determined by an actuarial valuation as of that date. The District's proportion of the OPEB liability was based on the District's contributions to the OPEB plan relative to the contributions of all employers to the plan for the period September 1, 2023 to August 31, 2024. At the measurement date of August 31, 2024, the District's proportion of the collective OPEB liability was 0.0804%, which was an increase of 0.0001% from its proportion measured as of August 31, 2023.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

The 2025 OPEB liability was measured as of August 31, 2024 and the total OPEB liability used to calculate the OPEB liability was determined by an actuarial valuation as of that date. The District's proportion of the OPEB liability was based on the District's contributions to the OPEB plan relative to the contributions of all employers to the plan for the period September 1, 2023 to August 31, 2024. At the measurement date of August 31, 2024, the District's proportion of the collective OPEB liability was 0.0804%, which was an increase of 0.0001% from its proportion measured as of August 31, 2023.

The 2024 OPEB liability was measured as of August 31, 2023 and the total OPEB liability used to calculate the OPEB liability was determined by an actuarial valuation as of that date. The District's proportion of the OPEB liability was based on the District's contributions to the OPEB plan relative to the contributions of all employers to the plan for the period September 1, 2022 to August 31, 2023. At the measurement date of August 31, 2023, the District's proportion of the collective OPEB liability was 0.0805%, which was an increase of 0.0011% from its proportion measured as of August 31, 2022.

For the years ended August 31, 2025 and 2024, the District recognized total OPEB benefit of $878,494 and $2,086,651, respectively. Of the total benefit, for the measurement period ended August 31, 2024 and 2023, the District recognized OPEB benefit of $4,584 and $607,538, respectively, and revenue of $948,486 and $950,904, respectively, for support provided by the State.

Changes Since the 2023 Actuarial Valuation – The following were changes to the actuarial assumptions or other inputs that affected measurement of the total OPEB liability since the prior measurement period.

Demographic Assumptions – The following assumptions have been updated since the previous valuation to reflect recent plan experience and expected trends:

- The percentage of current retirees and their spouses not yet eligible to participate in the HealthSelect Medicare Advantage Plan and future retirees and their spouses who will elect to participate in the plan at the earliest date at which coverage can commence.

- The percentage of future retirees assumed to cover dependent children.

- The proportion of future retirees assumed to elect health coverage at retirement and proportion of future retirees expected to receive the opt-out credit at retirement.

- The Patient-Centered Outcomes Research Institute fee payable under the Affordable Care Act and the percentage increase of future fees.

Economic Assumptions – Assumptions for assumed per capita health benefit costs and health benefit cost and retiree contribution and expense trends have been updated since the previous valuation to reflect recent health plan experience and its effects on short-term expectations.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

The discount rate assumption was changed from 3.81% as of August 31, 2023 to 3.87% as of August 31, 2024 as a result of requirements to utilize the yield or index rate for 20-year, tax-exempt general obligation municipal bonds rated AA/Aa (or equivalent) or higher in effect on the measurement date.

Benefit Terms – There are no significant changes to benefit terms.

At August 31, 2025 and 2024, the District reported its proportionate share of the ERS plan's collective deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	2025	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ -	$ 388,711
Changes in Actuarial Assumptions	1,289,895	4,693,317
Differences Between Projected and Actual Investment Earnings	-	901
Changes in Proportion and Differences Between District's Contributions and the Proportionate Share of Contributions	214,880	509,685
Contributions Paid to ERS Subsequent to the Measurement Date	790,990	-
Total	$ 2,295,765	$ 5,592,614

	2024	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ -	$ 568,849
Changes in Actuarial Assumptions	717,422	6,716,656
Differences Between Projected and Actual Investment Earnings	1,737	-
Changes in Proportion and Differences Between District's Contributions and the Proportionate Share of Contributions	-	-
Contributions Paid to ERS Subsequent to the	376,011	1,544,482
Measurement Date	713,332	-
Total	$ 1,808,502	$ 8,829,987

The $790,990 reported as deferred outflows of resources related to contributions paid to ERS subsequent to the measurement date at August 31, 2025 will be recognized as a reduction of the OPEB liability beginning in fiscal year 2026.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

The net amounts of the District's balances of deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense (benefit) as follows:

Measurement Year Ended August 31,	OPEB Benefit
2026	$ (1,705,016)
2027	(1,527,840)
2028	(949,721)
2029	(16,237)
2030	110,975

NOTE 11 RELATED PARTIES

During both years ended August 31, 2025 and 2024, the District provided certain services, such as office space, utilities, and staff assistance amounting to approximately $119,000 at no cost to the Foundation.

As a public institution, the District is exempt from the related party transaction disclosures per the Financial Responsibility, Administrative Capability, Certification Procedures, Ability to Benefit regulation promulgated by the U.S. Department of Education.

NOTE 12 AD VALOREM PROPERTY TAXES

The District's ad valorem property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real, business and personal property located in the District as follows:

	2025	2024
Assess Valuation of the District	$ 6,681,853,201	$ 6,272,374,346
Less: Exemptions	(724,575,316)	(762,183,973)
Net Assessed Valuation of The District	$ 5,957,277,885	$ 5,510,190,373

Tax rates authorized and assessed (all current operations) during fiscal years 2025 and 2024 are as follows:

	2025	2024
Tax Rate per $100 Valuation Authorized	$ 0.200	$ 0.200
Tax Rate per $100 Valuation Assessed	0.177	0.180

NOTE 12 AD VALOREM PROPERTY TAXES (CONTINUED)

Taxes levied for the years ended August 31, 2025 and 2024 were $9,967,721 and $9,173,529, respectively. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1 of the year following the year in which imposed. Tax collections for the years ended August 31, 2025 and 2024 are as follows:

	2025	2024
Current Taxes Collected	$ 9,762,274	$ 8,999,326
Delinquent Taxes Collected	73,148	171,503
Penalties and Interest Collected	132,299	149,849
Total Collections	$ 9,967,721	$ 9,320,678

Current tax collections for the years ended August 31, 2025 and 2024 were approximately 99% and 98%, respectively, of the current tax levy. An allowance for uncollectible taxes is based upon the historical experience in collecting property taxes.

For the fiscal years ended August 31, 2025 and 2024, the District, did not enter into any significant tax abatement agreements.

NOTE 13 BUDGETS

Each community college district in Texas is required by law to prepare an annual operating budget of anticipated revenues and expenditures for the fiscal year beginning September 1. The budget, which is prepared on the accrual basis of accounting, is adopted by the District's Board of Trustees. A copy of the approved budget and subsequent amendments must be filed with the Texas Higher Education Coordinating Board, Legislative Budget Board, Legislative Reference Library, and Governor's Office of Budget and Planning by December 1.

NOTE 14 INCOME TAXES

The District is exempt from income taxes under Internal Revenue Code Section 115, although unrelated business income may be subject to income taxes under Internal Revenue Code Section 511(a)(2)(B). The District had no unrelated business income tax liability for 2025 or 2024.

The Foundation is an organization generally exempt from federal income taxes under Internal Revenue Code Section 501(c)(3).

NOTE 15 COMMITMENTS AND CONTINGENCIES

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

As of August 31, 2025 and 2024, various lawsuits and claims involving the District were pending. While the ultimate liability with respect to litigation and other claims asserted against the District cannot be reasonably estimated at this time, this liability, to the extent not provided for by insurance or otherwise, is not likely to have a material effect on the District.

NOTE 16 CONTRACTS AND GRANTS

Contract and grant revenues are recognized as earned in the accompanying Statements of Revenues, Expenses, and Changes in Net Position. For contract and grant awards, funds expended but not collected are reported as accounts receivable in the accompanying Statements of Net Position. Contract and grant awards that are not yet funded, and for which the District has not yet performed services, are not included in the financial statements. There were no such commitments for federal or state contract and grant awards at August 31, 2025 and 2024.

NOTE 17 BUSINESS CONCENTRATIONS AND UNCERTAINTIES

The District generally serves the East Texas region; consequently, it is impacted by the general economy of that area. Also, the District receives a substantial portion of its funding from federal and state sources; consequently, the District is dependent upon continued funding from these sources.

NOTE 18 SUBSEQUENT EVENTS

The District has evaluated subsequent events through May 27, 2026, the date the financial statements were issued.

REQUIRED SUPPLEMENTARY INFORMATION

KILGORE COLLEGE
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
LAST TEN MEASUREMENT YEARS
(SEE INDEPENDENT AUDITORS' REPORT)

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
District's Proportion of the Net Pension Liability	0.015649081	0.014739858	0.014079244	0.013359121	0.014104439	0.014454500	0.014010400	0.014281800	0.014733000	0.016308000
District's Proportionate Share of the Net Pension Liability	$ 9,559,112	$ 10,124,860	$ 8,358,485	$ 3,402,095	$ 7,554,050	$ 7,513,872	$ 7,711,649	$ 4,566,550	$ 5,567,397	$ 5,764,767
State's Proportionate Share of the Net Pension Liability Associated with the District	6,820,864	7,187,991	5,880,866	2,597,529	5,870,861	5,553,473	5,515,265	3,273,061	4,025,645	4,305,508
Total	$ 16,379,976	$ 17,312,851	$ 14,239,351	$ 5,999,624	$ 13,424,911	$ 13,067,345	$ 13,226,914	$ 7,839,611	$ 9,593,042	$ 10,070,275
District's Covered Payroll	$ 18,367,156	$ 16,302,624	$ 14,487,648	$ 13,333,325	$ 13,685,419	$ 12,985,938	$ 11,863,073	$ 11,692,838	$ 11,801,949	$ 11,773,932
District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	52.0%	62.1%	57.7%	25.5%	55.2%	57.9%	65.0%	39.1%	47.2%	49.0%
Plan's Fiduciary Net Position as a Percentage of the Total Pension Liability	77.5%	73.2%	75.6%	88.8%	75.5%	75.2%	73.7%	82.2%	78.0%	78.0%

KILGORE COLLEGE
SCHEDULE OF CONTRIBUTIONS TO THE TEACHER RETIREMENT SYSTEM OF TEXAS
LAST TEN FISCAL YEARS
(SEE INDEPENDENT AUDITORS' REPORT)

	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Contractually Required Contributions	$ 960,332	$ 865,704	$ 750,181	$ 649,848	$ 568,579	$ 568,212	$ 579,153	$ 449,262	$ 468,074	$ 468,106
Contributions in Relation to the Contractually Required Contribution	960,332	865,704	750,181	649,848	568,579	568,212	579,153	449,262	468,074	468,106
Contribution Deficiency (Excess)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Covered Payroll	$ 20,348,456	$ 18,367,156	$ 16,302,624	$ 14,487,648	$ 13,333,325	$ 13,685,419	$ 12,985,938	$ 11,863,073	$ 11,692,838	$ 11,801,949
Contributions as a Percentage of Covered Payroll	4.72%	4.71%	4.60%	4.49%	4.26%	4.15%	4.46%	3.79%	4.00%	3.97%

KILGORE COLLEGE
SCHEDULE OF PROPORTIONATE SHARE OF THE OPEB LIABILITY
LAST TEN MEASUREMENT YEARS
(SEE INDEPENDENT AUDITORS' REPORT)

	2024	2023	2022	2021	2020	2019	2018	2017
District's Proportion of the Net OPEB Liability	0.080393990	0.080494520	0.081632940	0.080781490	0.084201820	0.081326500	0.104132200	0.097567300
District's Proportionate Share of the OPEB Liability	$ 23,559,933	$ 21,506,147	$ 23,254,748	$ 23,980,769	$ 27,824,181	$ 28,108,603	$ 30,862,433	$ 33,244,124
State's Proportionate Share of the OPEB Liability Associated with the District	22,244,601	20,471,756	22,076,248	28,011,426	25,795,331	27,827,761	17,802,444	33,124,123
Total	$ 45,804,534	$ 41,977,903	$ 45,330,996	$ 51,992,195	$ 53,619,512	$ 55,936,364	$ 48,664,877	$ 66,368,247
District's Covered Payroll	$ 18,367,156	$ 16,302,624	$ 14,487,648	$ 13,333,325	$ 13,685,419	$ 12,985,938	$ 11,863,073	$ 11,692,838
District's Proportionate Share of the OPEB Liability as a Percentage of its Covered Payroll	128.3%	131.9%	160.5%	217.4%	203.3%	216.5%	260.2%	284.3%
Plan's Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.5%	0.6%	0.6%	0.4%	0.3%	0.2%	1.3%	2.0%

* This schedule is present to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information for those years for which information is available is shown.

See accompanying Notes to Required Supplementary Information – Employee Retirement System of Texas.

KILGORE COLLEGE
SCHEDULE OF CONTRIBUTIONS TO THE EMPLOYEE RETIREMENT SYSTEM OF TEXAS
LAST TEN FISCAL YEARS
(SEE INDEPENDENT AUDITORS' REPORT)

	2025	2024	2023	2022	2021	2020	2019	2018
Contractually Required Contributions	$ 790,990	$ 713,332	$ 730,265	$ 977,948	$ 992,208	$ 991,903	$ 977,733	$ 988,903
Contributions in Relation to the Contractually Required Contribution	790,990	713,332	730,265	977,948	992,208	991,903	977,733	988,903
Contribution Deficiency (Excess)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Covered Payroll	$ 20,348,456	$ 18,367,156	$ 16,302,624	$ 14,487,648	$ 13,333,325	$ 13,685,419	$ 12,985,938	$ 11,863,073
Contributions as a Percentage of Covered Payroll	3.89%	3.88%	4.48%	6.75%	7.44%	7.25%	7.53%	8.34%

* This schedule is present to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information for those years for which information is available is shown.

See accompanying Notes to Required Supplementary Information – Employee Retirement System of Texas.

NOTE 1 CHANGES IN BENEFIT TERMS

Any plan changes that have been adopted and communicated to plan members by the time the valuation is prepared must be included in the valuation. Accordingly, this valuation reflects the benefit changes that will become effective September 1, 2024, since these changes were communicated to plan members in advance of the preparation of the latest valuation report.

There are no significant changes in benefit terms.

NOTE 2 CHANGES IN ASSUMPTIONS

Demographic Assumptions. The following assumptions have been updated since the previous valuation to reflect recent plan experience and expected trends:

- The percentage of current retirees and their spouses not yet eligible to participate in the HealthSelect Medicare Advantage Plan and future retirees and their spouses who will elect to participate in the plan at the earliest date at which coverage can commence.

- The percentage of future retirees assumed to cover dependent children.

- The proportion of future retirees assumed to elect health coverage at retirement and proportion of future retirees expected to receive the opt-out credit at retirement.

- The Patient-Centered Outcomes Research Institute fee payable under the Affordable Care Act and the rate of future increases in the fee.

Economic Assumptions. Assumptions for assumed per capita health benefit costs and health benefit cost and retiree contribution and expense trends have been updated since the previous valuation to reflect recent health plan experience and its effects on short-term expectations.

The discount rate was changed from 3.81% as of August 31, 2023 to 3.87% as of August 31, 2024 as a result of requirements to utilize the yield or index rate for 20-year, tax-exempt general obligation municipal bonds rated AA/Aa (or equivalent) or higher in effect on the measurement date.

SUPPLEMENTARY INFORMATION

KILGORE COLLEGE
SCHEDULE OF OPERATING REVENUES
YEAR ENDED AUGUST 31, 2025
(WITH MEMORANDUM TOTALS FOR THE YEAR ENDED AUGUST 31, 2024)
(SEE INDEPENDENT AUDITORS' REPORT)

	Unrestricted	Restricted	Total Educational Activities	Auxiliary Enterprises	Totals 2025	Totals 2024
Tuition and Fees						
State Funded Credit Courses:						
In-District Resident Tuition	$ 1,032,935	$ -	$ 1,032,935	$ -	$ 1,032,935	$ 1,200,326
Out-of-District Resident Tuition	2,816,296	-	2,816,296	-	2,816,296	3,299,430
Non-Resident Tuition	247,493	-	247,493	-	247,493	289,255
TPEG - Credit (Set Aside)	385,436	-	385,436	-	385,436	302,414
State Funded Continuing Education	3,093,377	-	3,093,377	-	3,093,377	1,868,835
Non-State Funded Educational Programs	82,455	-	82,455	-	82,455	69,567
Total Tuition	7,657,992	-	7,657,992	-	7,657,992	7,029,827
Fees:						
General Education Fees	2,877,169	-	2,877,169	-	2,877,169	2,879,750
Out-of-District Fees	4,676,305	-	4,676,305	-	4,676,305	4,458,652
Laboratory Fees	806,217	-	806,217	-	806,217	800,775
Testing Fees	830,036	-	830,036	-	830,036	1,011,572
Administrative Fees	2,066,119	-	2,066,119	-	2,066,119	1,635,929
Special Services Fees	9,075	-	9,075	-	9,075	8,550
Distance Learning Fees	1,202,563	-	1,202,563	-	1,202,563	1,159,000
Total Fees	12,467,484	-	12,467,484	-	12,467,484	11,954,228
Scholarship Allowances and Discounts:						
Remissions and Exemptions	(1,184,499)	-	(1,184,499)	-	(1,184,499)	(1,014,483)
Federal Grants To Students	(8,264,992)	-	(8,264,992)	-	(8,264,992)	(7,220,304)
TPEG Awards	(230,067)	-	(230,067)	-	(230,067)	(188,546)
State Grants	(567,717)	-	(567,717)	-	(567,717)	(346,933)
Local Scholarships	(929,624)	-	(929,624)	-	(929,624)	(761,855)
Total Scholarship Allowances	(11,176,899)	-	(11,176,899)	-	(11,176,899)	(9,532,121)
Total Net Tuition and Fees	8,948,577	-	8,948,577	-	8,948,577	9,451,934
Additional Operating Revenues						
Federal Grants and Contracts	-	2,470,491	2,470,491	-	2,470,491	2,458,491
State Grants and Contracts	-	2,050,691	2,050,691	-	2,050,691	505,587
Local Grants and Contracts	-	231,000	231,000	-	231,000	2,332,053
Sales and Services of Educational Activities	8,230	-	8,230	-	8,230	24,992
Other Operating Revenues	580,796	-	580,796	-	580,796	714,497
Total Additional Operating Revenues	589,026	4,752,182	5,341,208	-	5,341,208	6,035,620
Auxiliary Enterprises:						
Bookstore	-	-	-	785,984	785,984	1,049,235
Less: Discounts	-	-	-	(484,446)	(484,446)	(890,019)
Dormitories	-	-	-	1,231,506	1,231,506	1,184,224
Less: Discounts	-	-	-	(436,903)	(436,903)	(290,568)
Cafeteria	-	-	-	1,484,810	1,484,810	1,403,475
Less: Discounts	-	-	-	(279,679)	(279,679)	(186,665)
Athletics	-	-	-	57,055	57,055	81,530
East Texas Oil Museum	-	-	-	151,290	151,290	160,396
Rangerette Showcase and Museum	-	-	-	525,651	525,651	522,946
Texas Shakespeare Festival	-	-	-	343,760	343,760	369,554
Fitness Center	-	-	-	134,578	134,578	105,343
Student Activities	-	-	-	300	300	771
Total Net Auxiliary Enterprises	-	-	-	3,513,906	3,513,906	3,510,222
Total Operating Revenues	$ 9,537,603	$ 4,752,182	$ 14,289,785	$ 3,513,906	$ 17,803,691	$ 18,997,776

In accordance with Education Code 56.033, $385,436 and $302,414 of tuition was set aside for Texas Public Education Grants (TPEG) for the years ended August 31, 2025 and 2024, respectively.

See accompanying Notes to Supplementary Information.

KILGORE COLLEGE
SCHEDULE OF OPERATING EXPENSES BY OBJECT
YEAR ENDED AUGUST 31, 2025
(WITH MEMORANDUM TOTALS FOR THE YEAR ENDED AUGUST 31, 2024)
(SEE INDEPENDENT AUDITORS' REPORT)

	Operating Expenses				Totals	
	Salaries and Wages	Benefits State	Benefits Local	Other Expenses	2025	2024
Unrestricted Educational Activities						
Instruction	$ 12,598,517	$ -	$ 906,532	$ 3,361,068	$ 16,866,117	$ 13,566,823
Public Service	-	-	-	7,502	7,502	6,834
Academic Support	2,834,642	-	203,968	454,625	3,493,235	2,872,824
Student Services	1,734,160	-	124,782	249,733	2,108,675	1,959,900
Institutional Support	5,882,574	-	423,283	5,562,740	11,868,597	10,749,974
Operation and Maintenance of Plant	220,312	-	15,853	4,868,019	5,104,184	6,050,928
Scholarships and Fellowships	-	-	-	1,506,960	1,506,960	1,239,853
Total Unrestricted Educational Activities	23,270,205	-	1,674,418	16,010,647	40,955,270	36,447,136
Restricted Educational Activities						
Instruction	780,971	1,985,474	56,195	223,882	3,046,522	3,094,907
Public Service	368,472	56,519	26,514	206,748	658,253	635,782
Academic Support	1,175	485,482	85	77,418	564,160	496,553
Student Services	845,121	440,467	60,811	256,426	1,602,825	1,377,315
Institutional Support	-	853,218	-	28,600	881,818	852,736
Operation and Maintenance of Plant	-	-	-	-	-	-
Scholarships and Fellowships	-	-	-	2,547,077	2,547,077	2,695,947
Total Restricted Educational Activities	1,995,739	3,821,160	143,605	3,340,151	9,300,655	9,153,240
Total Educational Activities	25,265,944	3,821,160	1,818,023	19,350,798	50,255,925	45,600,376
Auxiliary Enterprises	1,637,549	-	268,980	4,063,010	5,969,539	5,890,952
Depreciation and Amortization						
Buildings and Other Improvements	-	-	-	2,191,210	2,191,210	2,018,017
Software	-	-	-	801,855	801,855	381,151
Equipment	-	-	-	2,521,939	2,521,939	3,514,374
Library Books	-	-	-	12,247	12,247	10,710
Exhibits	-	-	-	-	-	11,833
Total Depreciation and Amortization Expense	-	-	-	5,527,251	5,527,251	5,936,085
Total Operating Expenses	$ 26,903,493	$ 3,821,160	$ 2,087,003	$ 28,941,059	$ 61,752,715	$ 57,427,413

See accompanying Notes to Supplementary Information.

KILGORE COLLEGE
SCHEDULE OF NONOPERATING REVENUES AND EXPENSES
YEAR ENDED AUGUST 31, 2025
(WITH MEMORANDUM TOTALS FOR THE YEAR ENDED AUGUST 31, 2024)
(SEE INDEPENDENT AUDITORS' REPORT)

	Unrestricted	Restricted	Auxiliary Enterprises	Totals 2025	Totals 2024
Nonoperating Revenues					
State Appropriations:					
Education and General State Support	$ 15,031,155	$ -	$ -	$ 15,031,155	$ 13,778,730
FAST program Support	1,717,369	-	-	1,717,369	1,110,728
Hazelwood Legacy Act	114,264	-	-	114,264	146,582
State Group Insurance	-	2,451,700	-	2,451,700	1,707,286
State Retirement Matching	-	1,369,460	-	1,369,460	1,717,601
Total State Appropriations	16,862,788	3,821,160	-	20,683,948	18,460,927
Maintenance Ad Valorem Taxes	10,143,322	-	-	10,143,322	9,351,384
Federal Grants and Contracts	-	12,634,447	-	12,634,447	11,549,167
Investment Income	1,156,168	-	-	1,156,168	1,806,815
Gifts	-	279,498	491,617	771,115	750,004
Insurance Proceeds	-	-	-	-	-
Other	-	-	-	-	532
Total Nonoperating Revenues	28,162,278	16,735,105	491,617	45,389,000	41,918,829
Nonoperating Expenses					
Interest on Capital Related Debt, Leases, and Subscriptions	295,893	-	-	295,893	328,703
Loss on Disposal of Capital Assets	-	-	-	-	1,361,088
Total Nonoperating Expenses	295,893	-	-	295,893	1,689,791
Net Nonoperating Revenues	$ 27,866,385	$ 16,735,105	$ 491,617	$ 45,093,107	$ 40,229,038

See accompanying Notes to Supplementary Information.

KILGORE COLLEGE
SCHEDULE OF NET POSITION BY SOURCE AND AVAILABILITY
AUGUST 31, 2025
(SEE INDEPENDENT AUDITORS' REPORT)

	Unrestricted	Expendable	Nonexpendable	Net Investment in Capital Assets	Total	Available for Current Operation Yes	Available for Current Operation No
Current							
Unrestricted	$ (10,257,722)	$ -	$ -	$ -	$ (10,257,722)	$ (10,257,722)	$ -
Restricted	-	2,291,423	-	-	2,291,423	-	2,291,423
Auxiliary	(11,622,663)	-	-	-	(11,622,663)	(11,622,663)	-
Plant							
Unexpended	(1,354,644)	-	-	-	(1,354,644)	(1,354,644)	-
Debt Service	-	(501,594)	-	-	(501,594)	-	(501,594)
Investment in Plant	-	-	-	67,051,266	67,051,266	-	67,051,266
Total Net Position, August 31, 2025	(23,235,029)	1,789,829	-	67,051,266	45,606,066	(23,235,029)	68,841,095
Total Net Position, August 31, 2024	(17,630,573)	1,095,552	-	60,997,004	44,461,983	(17,630,573)	62,092,556
Net Increase (Decrease) in Net Position	$ (5,604,456)	$ 694,277	$ -	$ 6,054,262	$ 1,144,083	$ (5,604,456)	$ 6,748,539

KILGORE COLLEGE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED AUGUST 31, 2025
(SEE INDEPENDENT AUDITORS' REPORT)

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Direct Programs:				
Student Financial Assistance Cluster:				
Federal Supplemental Education Opportunity				
Grant Program	84.007		$ -	$ 180,000
Federal Work Study Program	84.033		-	174,633
Federal Pell Grant Program	84.063		-	12,279,814
Federal Direct Student Loans	84.268		-	4,996,726
Total Student Financial Assistance Cluster			-	17,631,173
TRIO Cluster:				
TRIO - Student Support Services	84.042A		-	279,837
TRIO - Upward Bound	84.047A		-	287,910
TRIO - Employment Opportunity Center	84.066A		-	260,670
Total TRIO Cluster			-	828,417
Education Stabilization Fund:				
Pass Through From:				
Texas Higher Education Coordinating Board:				
COVID-19 TRUE 2 Reskilling Support Fund Grant Program	84.425C	THECB 00295	-	60,261
TRUE 24 Reskilling Support Fund Grant Program	84.425C		-	115,811
Total Education Stabilization Fund			-	176,072
Pass Through From:				
Humanities of Texas:				
Texas Shakespeare Festival	42.129	2023-6848	-	40,857
Total Humanities of Texas Grants			-	40,857
Literacy Council of Tyler:				
Adult Education & Family Literacy Act	84.002	0818ALA00C	-	421,604
Total Adult Education & Family Literacy Act			-	421,604
Texas Higher Education Coordinating Board:				
Carl Perkins - Career and Technical Education -				
Basic Grants to States	84.048	2242020271	-	426,984
Perkins Leadership	84.048A			19,741
Total Vocational Education - State Basic Grant Program			-	446,725
Total U.S. Department of Education			-	19,544,848
U.S. Department of Defense				
Direct Program:				
GenCyber Program	12.903		-	33,900
RBITTE Grant	47.076	2350276	-	81,742
Total U.S. Department of Defense			-	115,642
U.S. Department of Health and Human Services				
Pass Through From:				
Texas Workforce Commission:				
Entrepreneurship Bootcamp	93.558	KC-EBC-PY22-01	-	135,516
Total Texas Workforce Commission			-	135,516
Total U.S. Department of Health and Human Services			-	135,516
Total Federal Awards			$ -	$ 19,796,006

See accompanying Notes to Schedule of Expenditures of Federal Awards.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Kilgore College
Kilgore, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the discretely presented component unit of Kilgore College, as of and for the year ended August 31, 2025, and the related notes to the financial statements, which collectively comprise the Kilgore College's basic financial statements, and have issued our report thereon dated May 27, 2026. Our report includes a reference to other auditors who audited the financial statements of The Kilgore College Foundation as described in our report on Kilgore College's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Kilgore College's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Kilgore College's internal control. Accordingly, we do not express an opinion on the effectiveness of Kilgore College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2025-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Kilgore College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Kilgore College's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Kilgore College's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Kilgore College's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Dallas, Texas
May 27, 2026

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Trustees
Kilgore College
Kilgore, Texas

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Kilgore College's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Kilgore College's major federal programs for the year ended August 31, 2025. Kilgore College's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Kilgore College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs for the year ended August 31, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative* Requirements, *Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Kilgore College and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unmodified opinions on compliance for each major federal program. Our audit does not provide a legal determination of Kilgore College's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Kilgore College's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Kilgore College's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Kilgore College's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Kilgore College's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Kilgore College's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Kilgore College's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed other instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2025-002, 2025-003, 2025-004, 2025-005, and 2025-006. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards require the auditor to perform limited procedures on Kilgore College's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. Kilgore College's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2025-003, 2025-004, 2025-005 and 2025-006 to be material weaknesses.

A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2025-002 to be a significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on Kilgore College's response to internal control over compliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. Kilgore College's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Board of Trustees
Kilgore College

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Dallas, Texas
May 27, 2026

NOTE 1 FEDERAL REVENUE RECONCILIATION

Federal revenues for 2025 are reported in the basic financial statements as follows:

Federal Grants and Contracts per the Statement of Revenues, Expenses, and Changes in Net Position	$ 15,104,938
Add: Federal Direct Student Loans Made	4,996,726
Less: Amounts Not Subject to Single Audit	(305,658)
Total per Schedule of Expenditures of Federal Awards	$ 19,796,006

NOTE 2 BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal grant activity of Kilgore College (the District) under programs of the federal government for the year ended August 31, 2025. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position or cash flows of the District.

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

NOTE 4 INDIRECT COST RATE

The District has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 5 STUDENT FINANCIAL AID INSTITUTIONAL AND PROGRAM ELIGIBILITY METRICS

The District is in compliance with the following institutional and program eligibility requirements under the Higher Education Act of 1965 and Federal regulations under 34 CFR 668.23:

- Correspondence courses the institution offers under 34 CFR 600.7(b) and (g)
- Regular students that enroll in correspondence courses under 34 CFR 600.7(b) and (g)

NOTE 12 STUDENT FINANCIAL AID INSTITUTIONAL AND PROGRAM ELIGIBILTY METRICSD (CONTINUED)

- Institution's regular students that are incarcerated under 34 CFR 600.7(c) and (g)
- Completion rates for confined or incarcerated individuals enrolled in non-degree programs at nonprofit institutions under 34 CFR 600.7(c)(3)(ii) and (g)
- Institution's regular students that lack a high school diploma or its equivalent under 34 CFR 600.7(d) and (g)
- Completion rates for short-term programs under 34 CFR 668.8(f) and (g)
- Placement rates for short-term programs under https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-A/section-668.8 34 CFR 668.8(e)(2)

Section I – Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? __X__ yes ____ no
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? ____ yes __X__ none reported

Noncompliance material to financial statements noted? ____ yes __X__ no

Federal Awards

Internal control over major federal programs:

- Material weakness(es) identified? __X__ yes ____ no
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? __X__ yes ____ none reported

Type of auditors' report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a) of the Uniform Guidance? __X__ yes ____ no

Identification of Major Federal Programs

Assistance Listing Number(s)	***Name of Federal Program or Cluster***
84.007	Federal Supplemental Education Opportunity Grants
84.268	Federal Direct Loan Program
84.033	Federal Work Study
84.063	PELL

Dollar threshold used to distinguish between
Type A and type B federal programs:? $ 750,000 / $ 187,500

Auditee qualified as low-risk auditee? ____ yes __X__ no

Section II – Financial Statement Findings

2025 – 001
Type of Finding:

- Material Weakness in Internal Control Over Financial Reporting

Criteria or Specific Requirement: Management is responsible for establishing and maintaining internal controls, including monitoring, and ensuring the fair presentation of the financial position, changes in net assets, and cash flows, and disclosures in the statements, in conformity with accounting principles generally accepted in the United States of America.

Condition: Although the errors identified during our audit related to capital asset balances and net position classifications were not material to the financial statements, the absence of formal, documented reconciliations between the capital asset subsidiary records and the statement of net position increases the risk that misstatements—whether due to error or fraud—may not be prevented or detected in a timely manner. These control deficiencies reduce the reliability of capital asset and net position reporting and heighten the risk of future misstatement.

Cause: The District's process in place to ensure that year-end capital asset and net position account reconciliations are completed were not done timely and discrepancies were not corrected timely.

Effect or Potential Effect of Finding: Financial statements could be materially misstated.

Repeat Finding: No.

Recommendation: We recommend that management implement a structured reconciliation process requiring all significant accounts to be reconciled and reviewed at least quarterly, with documentation retained.

Views of Responsible Officials: There is no disagreement with the audit finding.

Section III – Findings and Questioned Costs – Major Federal Programs

2025 – 002
Federal Agency: U.S. Department of Education
Federal Program Title: Student Financial Aid
Assistance Listing Number: Student Financial Aid Cluster
Award Period: September 1, 2024 to August 31, 2025
Type of Finding:

- Significant Deficiency in Internal Control Over Compliance
- Other Matters

Criteria or Specific Requirement: The Code of Federal Regulations, 34 CFR 668.164(h) states a title IV, HEA credit balance occurs whenever the amount of title IV, HEA program funds credited to a student's ledger account for a payment period exceeds the amount assessed the student for allowable charges associated with that payment period. Title IV, HEA credit balances must be paid directly to the student or parent as soon as possible, but:
(1) No later than 14 days after the balance occurred if the credit balance occurred after the first day of class of a payment period; or
(2) No later than 14 days after the first day of class of a payment period if the credit balance occurred on or before the first day of class of that payment period.

Condition: During our testing of credit balances resulting from federal funds, we noted that although the refunds were ultimately paid, 3 out of 40 credit balances tested were not refunded within the required 14-day period. It was also noted that the credit balances selected for testing lacked sufficient documentation to demonstrate proper oversight. We were unable to identify formalized review/approval procedures to ensure that internal control activities are consistently executed and documented.

Questioned Costs: None

Context: Federal regulations require institutions to refund credit balances resulting from Title IV funds within 14 days of the balance being created. Timely refunds ensure compliance with U.S. Department of Education requirements and protect students from delays in receiving funds. Failure to meet this deadline can result in noncompliance and potential financial or administrative consequences.

Cause: The District did not have proper procedures in place to ensure all credit balances are refunded within the 14-day period.

Effect or Potential Effect of Finding: The District did not refund students within 14 days for credit balances that arose from federal funds as required by the regulations.

Repeat Finding: No.

Recommendation: We recommend the District review and strengthen its policies and procedures to ensure that all student credit balances resulting from federal funds are refunded within the required 14-day period.

Views of Responsible Officials: There is no disagreement with the audit finding.

Section III – Findings and Questioned Costs – Major Federal Programs (Continued)

<u>2025 – 003</u>
Federal Agency: U.S. Department of Education
Federal Program Title: Student Financial Aid
Assistance Listing Number: Student Financial Aid Cluster
Award Period: September 1, 2024 to August 31, 2025
Type of Finding:

- Material Weakness in Internal Control Over Compliance
- Other Matters

Criteria or Specific Requirement: The Department of Education requires the District to report the disbursement dates and amounts to the Common Origination and Disbursement (COD) system within 15 days of disbursing Pell (34 CFR 690.83(b)(2) and Direct Loan (34 CFR 685.309) funds to a student.

Condition: During our testing, we noted 27 of the 40 disbursements tested were not reported within the required 15 days to the Common Origination and Disbursement (COD) system. In addition, we noted 2 out of the 40 disbursements tested where the disbursement date in COD did not match the student ledger.

Questioned Costs: None

Context: During our testing, it was noted the District had gone back to update student disbursement dates to match the student ledger; however, this was not done within the 15 days.

Cause: The District identified a number of disbursement dates in COD did not match the disbursement dates per the student ledgers. Due to this, they corrected the disbursements in COD but it was not done within the 15-day-requirement.

Effect or Potential Effect of Finding: Students' interest accrues based on disbursement date reported to COD, thus interest calculation could be skewed due to the discrepancy in disbursement dates reported. The District is also not following the regulations for timely reporting.

Repeat Finding: No.

Recommendation: We recommend the District evaluate its procedures and policies around reporting disbursements to COD to ensure that student information is reported accurately and timely.

Views of Responsible Officials: There is no disagreement with the audit finding.

Section III – Findings and Questioned Costs – Major Federal Programs (Continued)

2025 – 004
Federal Agency: U.S. Department of Education
Federal Program Title: Student Financial Aid
Assistance Listing Number: Student Financial Aid Cluster
Award Period: September 1, 2024 to August 31, 2025
Type of Finding:

- Material Weakness in Internal Control Over Compliance
- Other Matters

Criteria or Specific Requirement: The Code of Federal Regulations, 34 CFR 685.309 requires that enrollment status changes for students be reported to NSLDS within 30 days or within 60 days if the student with the status change will be reported on a scheduled transmission within 60 days of the change in status. In addition, regulations require the data to include an accurate status and effective date.

Condition: During our testing, it was noted the campus enrollment effective date per NSLDS did not match the District's records for 23 out of the 40 students tested. In addition, the change in status was not reported timely for 13 out of the 40 students tested. Finally, for 7 out of 40 students tested, the status in NSLDS did not match the District's records.

Questioned Costs: None

Context: There were discrepancies between the campus enrollment effective dates and statuses reported to NSLDS and the District's records as well as students did not have their enrollment status change updated timely.

Cause: The District's current processes and controls did not ensure that student status changes and effective dates were accurately and timely reported to NSLDS. The effective date should be the student's last date of attendance and academically-related activity.

Effect or Potential Effect of Finding: The NSLDS system is not updated with the correct student information, which can cause a student to not properly enter the repayment period.

Repeat Finding: No.

Recommendation: We recommend the District review and strengthen its reporting procedures to ensure that student statuses are accurately and timely reported to NSLDS, as required by federal regulations.

Views of Responsible Officials: There is no disagreement with the audit finding.

Section III – Findings and Questioned Costs – Major Federal Programs (Continued)

2025 – 005
Federal Agency: U.S. Department of Education
Federal Program Title: Student Financial Aid
Assistance Listing Number: Student Financial Aid Cluster
Award Period: September 1, 2024 to August 31, 2025
Type of Finding:

- Material Weakness in Internal Control Over Compliance
- Other Matters

Criteria or Specific Requirement: The Code of Federal Regulations, 34 CFR 668.22(f)(2)(i), the total number of calendar days in a payment period or period of enrollment includes all days that the student was scheduled to complete, except that scheduled breaks of at least five consecutive days are excluded from the total number of calendar days in a payment period or period of enrollment and the number of calendar days completed in that period.

Condition: During our testing of Return of Title IV (R2T4) calculations, we noted the District had used an incorrect percentage of days attended causing the District to incorrectly calculate the return of Title IV funds.

Questioned Costs: $4,138

Context: Federal regulations require institutions to calculate and return unearned Title IV funds when a student withdraws. The calculation is based on the percentage of days attended, and funds must be returned to the COD system within 45 days of completing the R2T4 calculation. These rules ensure compliance with U.S. Department of Education requirements and protect federal funds.

Cause: The District did not have a process in place to correctly calculate the students' percentage of days attended.

Effect or Potential Effect of Finding: The District is not completing accurate R2T4 calculations as defined by the regulations. Failure to return funds timely may result in noncompliance with federal regulations, potential liabilities, and risk of loss of eligibility for Title IV programs.

Repeat Finding: No.

Recommendation: We recommend the District review the R2T4 requirements and implement procedures to ensure that calculations use the correct period of enrollment.

Views of Responsible Officials: There is no disagreement with the audit finding.

Section III – Findings and Questioned Costs – Major Federal Programs (Continued)

2025 – 006
Federal Agency: U.S. Department of Education
Federal Program Title: Student Financial Aid
Assistance Listing Number: Student Financial Aid Cluster
Award Period: September 1, 2024 to August 31, 2025
Type of Finding:

- Material Weakness in Internal Control Over Compliance
- Other Matters

Criteria or Specific Requirement: Uniform Guidance (2 CFR 200) requires non-federal entities to establish and maintain effective internal control over federal awards that provides reasonable assurance of compliance with federal statutes, regulations, and the terms and conditions of the award. This includes documented control activities such as approvals, reviews, reconciliations, and monitoring procedures.

Condition: During our testing of internal controls over compliance, we identified that the District did not consistently implement or document key control activities related to its monthly reconciliations for Pell, Direct Loans, SEOG, and FWS.

Questioned Costs: None

Context: During our audit, we evaluated the design and operating effectiveness of the District's internal controls over compliance and noted controls were not implemented consistently or lacked sufficient documentation to demonstrate compliance.

Cause: The deficiencies appear to result from insufficient oversight and a lack of formalized procedures to ensure that internal control activities are consistently executed and documented.

Effect or Potential Effect of Finding: Without effective internal controls over compliance, the entity is at increased risk of:

- Noncompliance with federal requirements
- Improper or unallowable costs being charged to federal programs
- Reduced accountability over federal funds
- Potential questioned costs or future restrictions on federal funding

Repeat Finding: No.

Section III – Findings and Questioned Costs – Major Federal Programs (Continued)

2025 – 006 (Continued)
Recommendation: We recommend that management:

- Strengthen and formalize internal control procedures over federal awards, including documented reviews, approvals, and reconciliations.
- Provide training to staff responsible for federal program administration to ensure understanding of Uniform Guidance requirements.
- Establish periodic internal reviews to verify that control activities are consistently performed and documented.

Views of Responsible Officials: There is no disagreement with the audit finding.

CliftonLarsonAllen LLP
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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE TEXAS GRANT MANAGEMENT STANDARDS

Board of Trustees
Kilgore College
Kilgore, Texas

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited Kilgore College's compliance with the types of compliance requirements identified as subject to audit in the Texas Grant Management Standards that could have a direct and material effect on each of Kilgore College's major state programs for the year ended August 31, 2025. Kilgore College's major state programs are identified in the summary of auditors' results section of the accompanying state schedule of findings and questioned costs.

In our opinion, Kilgore College complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended August 31, 2025.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of the Texas Grant Management Standards (TxGMS). Our responsibilities under those standards and the TxGMS are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Kilgore College and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of Kilgore College's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Kilgore College's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Kilgore College's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the TxGMS will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Kilgore College's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the TxGMS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Kilgore College's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Kilgore College's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the TxGMS, but not for the purpose of expressing an opinion on the effectiveness Kilgore College's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the TxGMS. Accordingly, this report is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Dallas, Texas
May 27, 2026

KILGORE COLLEGE
SCHEDULE OF EXPENDITURES OF STATE AWARDS
YEAR ENDED AUGUST 31, 2025
(SEE INDEPENDENT AUDITORS' REPORT)

Grantor Agency/Program Title	Grant Contract Number	Passed Through to Subrecipients	Indirect Costs and Expenditures
Texas Higher Education Coordinating Board			
State Work Study		$ -	$ 40,229
Nursing Shortage Grant	27009	-	23,411
Texas Education Opportunity Grant		-	444,444
Total Texas Higher Education Coordinating Board		-	508,084
Texas Workforce Commission			
TWC Eastman	0824SDF001		751,860
TWC McClung	1824SDF003	-	203,689
Total Texas Workforce Commission		-	955,549
Literacy Council of Tyler			
Adult Education and Literacy - State	0818ALA000	-	64,069
Texas Commission on the Arts			
Texas Shakespeare Festival	2024-3065	-	23,000
UT Health Houston			
Texas School Ready	PS-2023-CLI-0981	-	439,322
Workforce Solutions of East Texas Board			
High Demand Job Training - Henderson	KC.HEDCO 24 8.20.24	-	60,667
Total State Awards		$ -	$ 2,050,691

KILGORE COLLEGE
NOTES TO SCHEDULE OF EXPENDITURES OF STATE AWARDS
AUGUST 31, 2025

NOTE 1 STATE REVENUE RECONCILIATION

State revenues for 2025 are reported in the basic financial statements as follows:
State grants and contracts per the statements of revenues, expenses, and changes in net position:

NOTE 2 BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of State Awards (the Schedule) includes the state grant activity of Kilgore College (the District) under programs of the state government for the year ended August 31, 2025. The information in this Schedule is presented in accordance with the requirements of the *Texas Grant Management Standards*. Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position or cash flows of the District.

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the *Texas Grant Management Standards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

KILGORE COLLEGE
STATE SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED AUGUST 31, 2025

Section I – Summary of Auditors' Results

Financial Statements

1. Type of auditors' report issued: Unmodified
2. Internal control over financial reporting:
   - Material weakness(es) identified? __X__ yes ____ no
   - Significant deficiency(ies) identified that are not considered to be material weakness(es)? ____ yes __X__ none reported
3. Noncompliance material to financial statements noted? ____ yes __X__ no

State Awards

1. Internal control over audited state programs:
   - Material weakness(es) identified? ____ yes __X__ no
   - Significant deficiency(ies) identified that are not considered to be material weakness(es)? ____ yes __X__ none reported
2. Type of auditors' report issued on compliance for audited federal programs: Unmodified
3. Any audit findings disclosed that are required To be reported in accordance with *Texas Grant Management Standards*? ____ yes __X__ no

Identification of Audited Programs

Contract Number	**Name of State Program or Cluster**
N/A	Texas Workforce Commission

Dollar threshold to distinguish Between type A and type B programs: $750,000

Auditee qualified as low-risk auditee? __X__ yes ____ no

Section II – Financial Statement Findings

2025 – 001
Type of Finding:

- Material Weakness in Internal Control Over Financial Reporting

Criteria or Specific Requirement: Management is responsible for establishing and maintaining internal controls, including monitoring, and ensuring the fair presentation of the financial position, changes in net assets, and cash flows, and disclosures in the statements, in conformity with accounting principles generally accepted in the United States of America.

Condition: Although the errors identified during our audit related to capital asset balances and net position classifications were not material to the financial statements, the absence of formal, documented reconciliations between the capital asset subsidiary records and the statement of net position increases the risk that misstatements—whether due to error or fraud—may not be prevented or detected in a timely manner. These control deficiencies reduce the reliability of capital asset and net position reporting and heighten the risk of future misstatement.

Cause: The District's process in place to ensure that year-end capital asset and net position account reconciliations are completed were not done timely and discrepancies were not corrected timely.

Effect or Potential Effect of Finding: Financial statements could be materially misstated.

Repeat Finding: No.

Recommendation: We recommend that management implement a structured reconciliation process requiring all significant accounts to be reconciled and reviewed at least quarterly, with documentation retained.

Views of Responsible Officials: There is no disagreement with the audit finding.

Section III – State Award Findings and Questioned Costs

No state award findings and questioned costs.

KILGORE COLLEGE DISTRICT
BOARD OF TRUSTEES
RESOLUTION NO. R-2026-7

A RESOLUTION ACCEPTING THE 2025 TAX ABATEMENT COMPLIANCE REPORT FROM KEDC

WHEREAS, the Board of Trustees of Kilgore College recognizes the importance of economic development partnerships that support the growth and vitality of the Kilgore community; and

WHEREAS, the Kilgore Economic Development Corporation (KEDC) administers tax abatement agreements on behalf of the City of Kilgore and provides annual compliance reporting related to those agreements; and

WHEREAS, KEDC has submitted its 2025 Tax Abatement Compliance Report, including documentation verifying compliance with the terms and conditions of the tax abatement agreements for the companies participating in the program; and

WHEREAS, the report includes compliance evaluations for the following entities:

- Camfil USA, Inc.
- Composite Piping Technology, LLC
- Skeeter Products, Inc.
- Orgill, Inc/Hammer Time Owner (TX) LP/Ryder Truck Rental, Inc.
- Tersco Property Management, Ltd/Keeprite Refrigeration, Inc.
- Wagner Tuning, Inc.

WHEREAS, KEDC has reviewed tax and employment records and determined that each of the listed companies is in compliance with the terms of their respective tax abatement agreements for the 2025 reporting year; and

WHEREAS, the Board of Trustees finds it to be in the best interest of the College District to acknowledge and accept this report as part of its oversight and support of local economic development initiatives;

NOW, THEREFORE, BE IT RESOLVED, that the Kilgore College Board of Trustees hereby accepts the 2025 Tax Abatement Compliance Report as submitted by the Kilgore Economic Development Corporation.

PASSED, ADOPTED AND SIGNED this 13th day of April, 2026.

President
Kilgore College Board of Trustees

ATTEST:

Vice President
Kilgore College Board of Trustees

APPENDIX E

Kilgore College
February Financial Snapshot
Fiscal Year 2026 (September 1, 2025 to August 31, 2026)
Revenues and Expenses from Operations - Excludes Auxillary

	FY 2025 Actual	02/28/2026	Budget Variance	FY 2026 Budget	% of Annual Budget
Credit Tuition					
In-District Tuition	964,648	805,910	(229,090)	1,035,000	78%
Out of District Tuition	2,502,355	2,481,839	(448,161)	2,930,000	85%
Out of State Tuition (Texas Non-Resident)	251,754	268,534	(91,466)	360,000	75%
Early Admission/Dual Credit	763,618	1,924,987	559,177	1,365,810	141%
FAST - Dual Credit	1,717,369	1,142,492	25,011	1,117,481	102%
Total Credit Tuition:	$ 6,199,744	$ 6,623,762	$ (184,529)	$ 6,808,291	97%
Course and Special Fees					
General Education Fee	2,877,167	2,392,170	(634,730)	3,026,900	79%
Out of District Fee	4,676,304	3,907,111	(531,989)	4,439,100	88%
Course Fees	2,552,701	2,204,952	(342,419)	2,547,371	87%
All Other Fees	1,872,285	1,656,175	(786,290)	2,442,465	68%
Total Course and Special Fees:	$ 11,978,458	$ 10,160,407	$ (2,295,429)	$ 12,455,836	82%
State Appropriations					
State Appropriations - Performance Based Funding	10,610,652	8,916,384	(2,057,000)	10,973,384	81%
State Appropriations - Base Tier Funding	4,420,503	3,529,277	(814,200)	4,343,477	81%
State Appropriations - Teacher Retirement System TRS/ORP	93,639	35,041	(54,959)	90,000	39%
Total State Appropriations:	$ 15,124,794	$ 12,480,702	$ (2,926,159)	$ 15,406,861	81%
District Ad-Valorem Property Taxes					
Property Tax Revenues M&O	7,948,275	7,641,233	(1,064,971)	8,706,204	88%
Property Tax Revenues I&S	1,814,359	1,612,732	(232,372)	1,845,104	87%
Delinquent Tax Collections	131,935	127,949	27,949	100,000	128%
Total Ad-Valorem Tax Collections:	$ 9,894,569	$ 9,381,915	$ (1,269,393)	$ 10,651,308	88%
Other Revenue from Operations					
Indirect Cost Recovery (from grants/contracts)	80,882	39,650	(10,350)	50,000	79%
Interest/Investment Income	979,193	375,267	(374,733)	750,000	50%
Continuing Education	3,871,320	2,028,110	(1,482,772)	3,510,882	58%
Other Revenue from Operations	384,944	175,907	(65,683)	241,590	73%
Auxiliary Revenues	4,331,829	3,065,920	(1,754,553)	4,820,473	64%
KC Plant Fund Reserves for Capital Improvements	500,000	-	-	-	0%
Total Other Revenue from Operations:	$ 10,148,168	$ 5,684,854	$ (3,688,091)	$ 9,372,945	61%
Total Revenues	$ 53,345,733	$ 44,331,639	$ (10,363,602)	$ 54,695,241	81%
Operating Expenses					
Salaries & Wages	21,970,989	11,717,753	13,248,921	24,966,674	47%
Employee Benefits	2,657,054	1,520,666	1,719,373	3,240,039	47%
Other Operating Expenses	15,596,330	10,201,772	7,603,660	17,805,432	57%
Auxiliary Expenses	6,535,475	3,563,841	2,699,151	6,262,992	57%
Debt Service - SECO Loans & Maintenance Notes	1,847,450	476,836	1,368,268	1,845,104	26%
Capital Budget	-	-	75,000	75,000	0%
HB8 Holdback	500,000	500,000	-	500,000	100%
Employee Raises	-	-	-	-	0%
Total Expenses	$ 49,107,298	$ 27,980,869	$ 26,714,372	$ 54,695,241	51%
Net Income/(Loss)	$ 4,238,436	$ 16,350,770	$ 16,350,770	$ -	

Kilgore College
February Financial Snapshot
Fiscal Year 2026 (September 1, 2025 to August 31, 2026)
Revenues and Expenses from Auxiliary Services

	FY 2025 Actual	02/28/2026	Budget Variance	FY 2026 Budget	% of Annual Budget
Auxiliary Services Revenues					
Campus Life/Housing	$2,705,403	$2,328,363	($337,950)	$2,666,313	87.3%
Campus Store	$798,954	$426,823	($435,534)	$862,357	49.5%
Rangerette Showcase	$136,665	28,069	($130,931)	$159,000	17.7%
KCEXCEL Health Club	$134,630	$44,838	($130,162)	$175,000	25.6%
East Texas Oil Museum	$168,752	57,880	($138,911)	$196,791	29.4%
RangerPRINT	$303,565	$101,294	($548,706)	$650,000	15.6%
Athletics	$83,860	$78,652	($32,360)	$111,012	70.9%
Total Auxiliary Services Revenues:	**$4,331,829**	**$3,065,920**	**($1,754,553)**	**$4,820,473**	**63.6%**
Auxiliary Services Expenses					
Campus Life/Housing	$1,812,313	$1,070,447	$776,919	$1,847,366	57.9%
Campus Store	$837,299	$388,757	$432,742	$821,499	47.3%
Rangerette Showcase	$163,756	$66,141	$78,541	$144,682	45.7%
KCEXCEL Health Club	$225,433	$77,817	$72,183	$150,000	51.9%
East Texas Oil Museum	$262,451	$133,983	$124,802	$258,785	51.8%
RangerPRINT	$1,123,861	$327,167	$420,378	$747,545	43.8%
Athletics	$2,110,362	$1,499,529	$793,586	$2,293,115	65.4%
Total Auxiliary Services Expenses:	**$6,535,475**	**$3,563,841**	**$2,699,151**	**$6,262,992**	**56.9%**
Net Profit/(Loss) from Auxiliary Services	**($2,203,646)**	**($497,922)**	**$944,597**	**($1,442,519)**	

Kilgore College
February Capital Update
Fiscal Year 2025

Project	Posted Balance	Encumbrances	Budget	Total Cost	(Over) Under Budget	% Spent	% Unavailable	% Available	% Completion Phase
FY 24 Projects									
Campus Improvements	73,978	-	265,000	73,978	191,022	28%	28%	72%	100% Complete
Quads Demo - Ranger Village Study	312,853	-	868,000	312,853	555,147	36%	36%	64%	100% Complete
Total	**$ 386,831**	**$ -**	**$ 1,133,000**	**$ 386,831**	**$ 746,169**				
FY25 Buildings & Structures									
Masonry Repairs	43,975		43,975	43,975	-	100%	100%	0%	100% Complete
Nolan Hall Roof	244,770		267,596	244,770	22,826	91%	91%	9%	100% Complete
ETOM Roof & HVAC	214,000		214,000	214,000	-	100%	100%	0%	100% Complete
KC Longview Bookstore/HVAC Hendricks Building	34,115		108,129	34,115	74,014	32%	32%	68%	95% Complete
Masters Gym Bathrooms	66,300		66,300	66,300	-	100%	100%	0%	100% Complete
Dodson Auditiorium Baseline Updates	1,870,250	129,750	2,000,000	2,000,000	-	94%	100%	0%	100% Complete
Total	**$ 2,473,410**	**$ 129,750**	**$ 2,700,000**	**$ 2,603,160**	**$ 96,840**				
FY26 Projects									
Diesel Tech - Heavy-Duty Truck	-	-	75,000	-	75,000	0%	0%	100%	0% In Process
Total	**$ -**	**$ -**	**$ 75,000**	**$ -**	**$ 75,000**				
Debt Funded									
Buildings & Structures									
Roof Repair/Replacement	1,377,226	-	1,525,000	1,377,226	147,774	90%	90%	10%	100% Complete
HVAC Repair/Replacement	498,082	-	1,011,155	498,082	513,073	49%	49%	51%	80% In Process
Deferred Maintenance	648,939	-	849,385	648,939	200,446	76%	76%	24%	51% In Process
Unassigned Deferred Maintenance	-	-	257,615	-	257,615	0%	0%	100%	0%
Roof Repair/ Maint Old Main	145,070	-	145,070	145,070	-	100%	100%	0%	100% Complete
Nolan Fire Alarm	69,130	-	69,130	69,130	-	100%	100%	0%	100% Complete
Carpet Gym Floor	119,782	-	119,785	119,782	3	100%	100%	0%	100% Complete
Total	**2,858,229**	**-**	**3,977,140**	**2,858,229**	**1,118,911**				
Debt Funded Portion of Dodson			***1,022,860***						
Grand Total Debt Funded			**5,000,000**						

KILGORE COLLEGE

TO: Board of Trustees
Kilgore College

DATE: 03/25/2026
RE: Investment Reporting

The Statement of Cash and Investments as of February 28, 2026 along with the corresponding Schedule of Cash and Investments as of February 28, 2026 has been prepared in accordance with Texas Government Code, Section 2256.023 and the Higher Education Investment Reporting Requirements issued by the State Auditor's Office. Inquiries related to this report may be directed to:

Brazy Boyd Sammons
Chief Financial Officer / VP of Administrative Services
Kilgore College
1100 Broadway
Kilgore, TX 75662
903-983-8205
bsammons@kilgore.edu

The investments are held in compliance with the Kilgore College investment strategy to manage and invest funds with the following objectives listed in order of their priority: safety, suitability, liquidity, diversity and yield.

Staci Martin

Staci Martin, Ed.D. President

Brazy Boyd Sammons

Brazy Boyd Sammons, Chief Financial Officer/ VP of Administrative Services

Kilgore College
Statement of Cash and Investments
February 28, 2026

	November 30, 2025 Book Value	November 30, 2025 Market Value	Change	February 28, 2026 Book Value	February 28, 2026 Market Value
Total Cash and Investments					
Bank Deposits (Cash)	$ 15,388,092	$ 15,388,092	$ 3,466,557	$ 18,854,649	$ 18,854,649
Certificate of Deposits	8,967,134	$ 8,967,134	87,144	$ 9,054,278	$ 9,054,278
TexPool	206,784	$ 206,784	1,913	$ 208,698	$ 208,698
TOTAL CASH AND INVESTMENTS	**$ 24,562,011**	**$ 24,562,011**	**$ 3,555,615**	**$ 28,117,625**	**$ 28,117,625**

Notes:
Kilgore College does not employ outside investment advisors or managers and does not have soft dollar arrangements.
Kilgore College is associated with the Kilgore College Foundation, a 501(c) 3 corporation.
The market value of the Kilgore College Foundation as of February 28, 2026 was $37,330,310.77

Kilgore College
Schedule of Cash and Investments
February 28, 2026

FUND	Maturity Date	Rate	Operating	Restricted	Endowment	Plant Reserve	Bond Reserve	Agency	Accrued Interest	Totals
BALANCE AS OF 11/30/2025			**$ 16,385,586**	**$ 413,021**	**$ -**	**$ 3,952,215**	**$ 3,801,359**	**$ -**	**9,829**	**$ 24,562,011**
Bank Deposits (Cash)		3.57%	$ 13,707,695	$ 446,008	$ -	$ 50,000	$ 4,650,947	$ -		$ 18,854,649
Certificates of Deposit										
Operating Reserves CD (91 days) established 11/29/2012	5/15/2026	3.85%	5,169,563						8,179	
Plant Fund Reserve CD (91 days) established 9/15/2010	5/29/2026	3.59%	1,138,000			2,737,012			1,525	
Total Certificates of Deposit			6,307,563	-	-	2,737,012	-	-	9,704	9,054,278
TexPool			145,065			63,632				208,698
Total Cash and Investments			$ 20,160,323	$ 446,008	$ -	$ 2,850,644	$ 4,650,947	$ -	$ 9,704	$ 28,117,625

Kilgore College

Board Member Request for Information & Confidentiality Agreement

Policy References: TASB Policy BBE (LOCAL) & (LEGAL), FJ (LOCAL), Family Educational Rights and Privacy Act (FERPA)

SECTION A: BOARD MEMBER ACKNOWLEDGMENT & CONFIDENTIALITY AGREEMENT

As a member of the Kilgore College Board of Trustees, I acknowledge that my authority is exercised only when acting as part of the Board in an official capacity. Individual Board members do not have authority to act independently unless specifically authorized by the Board.

I understand that:

- Student education records are protected under the Family Educational Rights and Privacy Act (FERPA), a federal law that safeguards the privacy of student information.
- I may only access confidential student information when acting in my official capacity as a Board member and when I have a legitimate educational interest in the information requested.
- I am not permitted to intervene in, manage, or attempt to resolve individual student complaints or concerns. Any such concerns must be referred to the College President or designee in accordance with College policy.
- Access to information must be requested through the College President or designated custodian of records.

Confidentiality Agreement

By signing below, I agree to the following:

- Any confidential information I receive or review shall remain strictly confidential and shall not be disclosed to any unauthorized individual.
- All confidential information shall be clearly identified and treated as confidential.
- I will take appropriate measures to securely maintain all confidential information in my possession.
- I will not create unnecessary copies of confidential information, and any notes derived from such information will also be treated as confidential.
- Upon completion of my review or use of the information, I will properly dispose of or securely retain all materials in accordance with College policies and applicable law.

I further acknowledge that unauthorized disclosure or misuse of confidential information may result in legal consequences under state and federal law.

Certification of Official Capacity:

☐ I affirm that this request is made in my official capacity as a member of the Kilgore College Board of Trustees.

Board Member Name (Printed): ____

Signature: ____

Date: ___________________

SECTION B: REQUEST FOR INFORMATION

1. Description of Information Requested (be specific):

---

2. Type of Records Requested (check all that apply):

☐ Academic Records
☐ Disciplinary Records
☐ Financial Aid Information
☐ Enrollment Information
☐ Personnel Information
☐ Fiscal/Operational Information
☐ Other (please specify): ____

3. Student Name/ID (if applicable):

---

4. Purpose for Request / Legitimate Educational Interest:

Please describe in detail why this information is needed and how it relates to your official duties as a Board member:

---

5. Intended Use of Information:

---

6. Time Sensitivity / Deadline (if applicable):

---

7. Additional Notes (if any):

SECTION C: ADMINISTRATIVE REVIEW & APPROVAL

Reviewed By (College President or Designee):

Name (Printed): ____

Signature: ____

Date: ___________________

Approved By (Board President):

Name (Printed): ____

Signature: ____

Date: ___________________

INTERNAL USE ONLY

Date Request Received: ___________________

Date Information Provided: ___________________

Provided By: ____

Notes/Comments:

KILGORE COLLEGE TASB POLICY UPDATE
Summary of Local Policies for Proposed Adoption by the Board of Trustees

Board Meeting Date
April 13, 2026

A summary of local policies being proposed for adoption are listed below. A summary is also included for policies that have associated legal framework updates.

Full Legal Framework documents for policies can be viewed at:
https://pol.tasb.org/PolicyOnline?key=537

BGC – ADMINISTRATIVE ORGANIZATION: COUNCILS AND FACULTY SENATES

Legal Framework Summary
SB 37 establishes requirements for a Faculty Council or Senate, including requirements related to eligibility, Authority, Compensation or Reimbursement, Term Limits, Officers, Meetings, and Removal of council or senate members, as well as a prohibition on the restriction of a faculty member's right to Freedom of Association. These provisions are effective September 1, 2025.

Local Policy Summary
NEW POLICY
This new local policy addresses SB 37, which establishes the requirements for a Faculty Senate, including requirements related to Membership, Officers, Compensation, Governing Documents, Faculty Senate Meetings, Communications, as well as the requirement that policies and procedures remain in Harmony with Law.
At Removal, recommended language incorporates the requirement from the bill that a member may be re-moved on recommendation of the Vice President of Instruction.
The number of representatives of each academic unit that will serve on the faculty senate is two.

Once adopted, compliance of established provisions will be implemented.

CRB – TECHNOLOGY RESOURCES: ARTIFICIAL INTELLIGENCE

Legal Framework Summary
HB 149 establishes a requirement for the Disclosure of Use of Artificial Intelligence (AI) for a community college that uses AI systems and prohibits the use of AI for the purposes of Manipulation of Human Behavior, infringement on an individual's Constitutional Protection, or Unlawful Discrimination.

Local Policy Summary
NEW POLICY
This new recommended local policy includes information related to AI use by Employees and Students, including the parameters for use; compliance with privacy and data security law, policies, and regulations; and prohibitions on use of AI tools to harm, bully, or harass others.

Compliance efforts in progress. A more expansive AI governance is being developed to address AI use at KC.

DGBA – PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE GRIEVANCES

Legal Framework Summary

SB 37 clarifies that only the college president or designee may be involved in decision making regarding review of Faculty Grievances.
This provision is effective January 1, 2026.

Local Policy Summary

POLICY REVISION

Language has been reorganized to clarify the structure of grievance processes. A provision has been added to allow any employee to make an Audio Recording of a hearing under this policy. Additional changes have been made for clarity.

In compliance. Updated procedure will be implemented once adopted.

DGC – EMPLOYEE RIGHTS AND PRIVILEGES: EMPLOYEE EXPRESSION AND USE OF COLLEGE FACILITIES

Legal Framework Summary

SB 2972 updates provisions addressing the regulation of expressive activities on community college campuses, including:

- At Protected Expression on Campus Under State Law, expressive activities are defined.
- The Policy Required for colleges detailing rights and responsibilities regarding expressive activities must address certain restrictions and requirements.
- The right to engage in expressive activities in Common Outdoor Areas is limited to students and employees.
- A college is authorized to adopt a policy that imposes reasonable Time, Place, and Manner Re-strictions on expressive activities of college students and employees.
- At Designated Public Forums, a college is required to establish public forums.
- At Harmony with Law, restrictions may not be construed to infringe on a person's rights under the U.S. or Texas Constitution.

Local Policy Summary

POLICY REVISION

Recommended revisions throughout this policy incorporate SB 2972, which addresses the regulation of expressive activities on college campuses. A definition of Expressive Activities has been added. At Prohibited Speech and Conduct, existing content from Limitations on Content, Approval, and Common Out-door Areas has been consolidated and updated to reflect language from the bill prohibiting certain expressive activities on campus.

Also, from SB 2972, language has been added at Time, Place, and Manner Restrictions prohibiting the distribution of materials in a manner that is materially and substantially disruptive to college operations. Language has been added to clarify when Identification must be provided. Employees and employee organizations distributing materials or using college facilities must provide identification to a college representative.

Recommended revisions provide that the Distribution of Literature by faculty and other instructional personnel as part of instruction or other classroom activities is not governed by that section. Additional changes have been made for clarity.

Adoption and designation of public forum will complete compliance.

EFAA – INSTRUCTIONAL PROGRAMS AND COURSES: ACADEMIC COURSES

Legal Framework Summary

SB 37 addresses the process for the governing board to review the college's General Education Curriculum and any changes to the curriculum. These provisions are effective January 1, 2026.

Local Policy Summary

NEW POLICY

This new recommended local policy clarifies the process for the development and adoption of a Core Curriculum by the college.

It also addresses the SB 37 requirement that the board conduct a comprehensive review of the college's general education curriculum, providing that the review must occur every five years, with more frequent reviews at the board's discretion.

It also establishes a process for the submission of an annual update on general education curriculum changes to the board and reflects the board's choice to reserve the right to overturn decisions regarding changes to the curriculum.

Once adopted, compliance will be established.

EFB – CURRICULUM DESIGN: DEGREES AND CERTIFICATES

Legal Framework Summary

SB 3039 requires the Coordinating Board to adopt rules regarding Transparency in Certificate and Degree Program Requirements applicable to community colleges.

SB 37 requires a college president to adopt and implement a process for reviewing Low-Enrollment Certificate Programs every five years to identify programs that may require consolidation or elimination.

These provisions are effective January 1, 2026.

Local Policy Summary

POLICY REVISION

Recommended revisions incorporate SB 37, requiring the college's chief executive officer to develop procedures addressing a Low-Enrollment Certificate Program Review.

Once adopted, compliance will be established. Certificate programs will be reviewed through the College's comprehensive Program Review process for all KC instructional programs.

FB – ADMISSIONS

Legal Framework Summary

SB 37 requires a governing board to set campus Admissions Standards in collaboration with college administrators.

At Right to an Academic Fresh Start, SB 365 allows a community college to disregard academic credits earned by an applicant for admission between five to 10 years before the first day of the start of the semester.

Additional revisions incorporate recently adopted Coordinating Board rules related to Free College Application Week. HB 3041 provides a procedure for a college that uses class rank in the undergraduate admission review process to assign a class rank to Students with Nontraditional Secondary Education.

Local Policy Summary
POLICY REVISION
Recommended revisions address SB 37, clarifying that the board must develop admission procedures in collaboration with the college's chief executive officer.

The recommended revisions address SB 365, permitting the college to disregard course credits and grades earned by an applicant for admission 5-10 years prior to the start of the semester if chosen by the applicant, at Academic Fresh Start. Existing law requires a college to disregard credits earned 10 years prior to the start of the semester for an applicant under the Academic Fresh Start program. The number of years prior to admission at which credits will be disregarded reflects information submitted by the college.

A cross reference has been added to policy code EGA to incorporate provisions related to transfer of credit.

In compliance. The Academic Affairs Committee (AAC) voted on March 18, 2026 to recommend the five year option that is a provision of SB 365 for the Academic Fresh Start. The update will be implemented with adoption.

FLA – STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION AND USE OF COLLEGE FACILITIES
Legal Framework Summary
SB 2972 updates provisions addressing the regulation of expressive activities on community college campuses, including:

- At Protected Expression on Campus Under State Law, expressive activities are defined.
- The Policy Required for colleges detailing rights and responsibilities regarding expressive activities must address certain restrictions and requirements.
- The right to engage in expressive activities in Common Outdoor Areas is limited to students and employees.
- A college is authorized to adopt a policy that imposes reasonable Time, Place, and Manner Restrictions on expressive activities of college students and employees.
- At Harmony with Law, restrictions may not be construed to infringe on a person's rights under the U.S. or Texas Constitution.

Local Policy Summary
POLICY REVISION
Recommended revisions throughout this policy incorporate SB 2972, which addresses the regulation of expressive activities on college campuses. A definition of Expressive Activities has been added. At Prohibited Speech and Conduct, existing content from Limitations on Content, Approval, and Common Out-door Areas has been consolidated and updated to reflect language from the bill prohibiting certain expressive activities on campus.

Also, from SB 2972, language has been added at Time, Place, and Manner Restrictions prohibiting the distribution of materials in a manner that is materially and substantially disruptive to college operations. Language has been added to clarify when Identification must be provided. Students and student organizations distributing materials or using college facilities must provide identification to a college representative.

Additional changes have been made for clarity.

Adoption and designation of public forum will complete compliance.

FLD – STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT COMPLAINTS
Legal Framework Summary

Local Policy Summary
POLICY REVISION
Language has been reorganized to clarify the structure of grievance processes.
Recommended revisions require the college to provide Notice to Students on the college's website to ensure appropriate due process.
Provisions have been added to provide clarity, and to allow a student to make an Audio Recording of a hearing under this policy.

A cross reference has been updated to incorporate the reorganization of policies related to security personnel.

Additional changes have been made for clarity and to align the policy with applicable law.

In compliance. Updated procedure will be implemented once adopted.

FLDB – STUDENT COMPLAINTS AND ACADEMIC DISMISSALS
Local Policy Summary
NEW KC PROPOSED POLICY
This new policy provides processes for students to address an unfavorable course grade and instructional program dismissal. A comprehensive step-by-step procedure is incorporated. The policy includes details for time sensitive student actions that must be followed, clear expectations, and steps for appeal.

The procedures outlined within this new policy will be implemented once adopted.

GD – COMMUNITY EXPRESSION AND USE OF COLLEGE FACILITIES
Legal Framework Summary
SB 2972 updates provisions addressing the regulation of expressive activities on community college campuses, including:
- At Protected Expression on Campus Under State Law, expressive activities are defined.
- The Policy Required for colleges detailing rights and responsibilities regarding expressive activities must address certain restrictions and requirements.
- The right to engage in expressive activities in Common Outdoor Areas is limited to students and employees.
- A college is authorized to adopt a policy that imposes reasonable Time, Place, and Manner Re-strictions on expressive activities of college students and employees.
- At Harmony with Law, restrictions may not be construed to infringe on a person's rights under the U.S. or Texas Constitution.

At Use by Religious Organizations, SB 2986 permits a college to allow religious organizations to use the college's facilities to host worship, services, sermons, or assemblies if certain criteria are met.

Local Policy Summary

POLICY REVISION

Recommended revisions throughout this policy incorporate SB 2972, which addresses the regulation of expressive activities on college campuses. A definition of Expressive Activities has been added. At Prohibited Speech and Conduct, existing content from Approval, Designated Public Forums, and Limitations on Content has been consolidated and updated to reflect language from the bill prohibiting certain expressive activities on campus.

Also, from SB 2972, language has been added at Time, Place, and Manner Restrictions prohibiting the distribution of materials in a manner that is materially and substantially disruptive to college operations. Language has been added to clarify when Identification must be provided. Community members and organizations distributing materials or using college facilities must provide identification to a college representative.

Language related to Designated Public Forums has been added to require the board to designate common outdoor areas where community members may engage in permissible expressive activities and publish those areas on the college's website and in other publications.

Additional changes have been made for clarity.

Adoption and designation of public forum will complete compliance.

Faculty Senate

The faculty senate is the assembly of representatives of the full-time faculty at the College District. The faculty senate shall serve only in an advisory capacity.

Membership

Each academic unit of the College District shall be represented by two members. One member shall be appointed by the College President, and the remaining members shall be elected by a vote of the faculty of the member's respective academic unit, in accordance with procedures established by the College President or designee.The total number of voting faculty senate members shall not exceed sixty (60).

Term Limits

Appointed Faculty Members

A member of the faculty senate appointed by the College President may serve up to six consecutive one-year terms and then may only be reappointed after the second anniversary of the last day of the member's most recent term.

Elected Faculty Members

An elected member of the faculty senate shall serve a two-year term, staggered in a manner that allows approximately one-half of the elected members to be elected each year, and may only be reelected after the second anniversary of the last day of the member's most recent term.

Removal

A member of the faculty senate may be immediately removed from the faculty senate for:

1. Violating applicable law, College District policy or regulations, or the faculty senate governing documents;
2. Failing to attend meetings; or
3. Engaging in other similar misconduct.

A member may be removed on recommendation of the vice president of instruction and approval by the College President.

Officers

The College President shall appoint a presiding officer from the members of the faculty senate to preside over faculty senate meetings and represent the faculty senate in communications with the College District administration. The College President shall also appoint an associate presiding officer and secretary from the membership.

Compensation

A faculty member shall not be compensated for service on the faculty senate.

Expense Reimbursement

A member of the faculty senate may be reimbursed for reasonable expenses made on behalf of the College District and approved by the College President or designee in accordance with administrative regulations.

Governing Documents

The faculty senate shall adopt a constitution, bylaws, or other governing documents consistent with law, this policy, and associated regulations, including the rules for establishing a quorum. The governing documents contain the detailed implementation procedures for this policy. They are publicly accessible on the Kilgore College Faculty Senate webpage.

Faculty Senate Meetings

The College President shall develop regulations addressing faculty senate meeting procedures, in accordance with law.

Notice

No more than seven days before a meeting, the faculty senate shall post on the College District's website:

1. An agenda for the meeting indicating the items that will be discussed or subject to a vote; and
2. Any curriculum proposals that will be discussed or voted on at the meeting.

Open Meetings

Meetings at which a quorum is present shall be open to the public.

Meeting Broadcast

The faculty senate shall broadcast a meeting online in accordance with law if more than 50 percent of the faculty senate members are in attendance.

Recording Attendance

The faculty senate shall record the names of members in attendance at a meeting in which the faculty senate conducts business related to a vote of no confidence regarding a College District administrator or policies related to curriculum and academic standards.

Communications

The faculty senate shall not issue any statement or publish a report using the College District's official seal, trademark, or resources funded by the College District on any matter not directly related to the faculty senate's advisory duties.

Harmony with Law

Nothing in this policy or associated regulations may be construed to limit a faculty member from exercising the faculty member's right to freedom of association protected by the U.S. Constitution or Texas Constitution.

AI Use by Employees and Students

Employees and students shall be permitted to explore artificial intelligence (AI) and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes or as necessary to engage in research and shall never take the place of faculty, staff, and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security.

A student shall only use AI tools with faculty permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work.

Employees or students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with policy.
[See DH, DIA series, FFD series, FFE, FLB, and the FM series]

Complaints

In this policy, the terms "complaint" and "grievance" shall have the same meaning.

Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by other specific policies. Some of these policies may require appeals to be submitted in accordance with DGBA after the relevant complaint process.

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, Human Resources, or other appropriate administrator who has the authority to address the concerns prior to filing a formal complaint.

Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent in extenuating circumstances. All deadlines must be complied with, regardless of the informal process.

Formal Process

An employee may initiate the formal process described below by filing a written complaint form within 15 business days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance.

The complaint form shall be filed with the lowest level administrator who has the authority to remedy the alleged problem.

If the subject matter of the complaint is a complaint that is solely about a Board member, or is a complaint that is solely about the College President, the complaint shall begin at the Initial Level but, if appealed, will be reviewed by another member of the administration, as determined by the College District based on the particular facts and circumstances.

If a complaint is against Human Resources, then another member of the administration, as determined to be appropriate under the circumstances, will conduct the initial review and/or the appeal review, and the same procedures shall apply.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require or allow a full evidentiary hearing or "mini-trial" at any stage.

Option to Continue Informal Process

Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.

Limitation

Personal issues, personality conflicts, complaints about management styles, or similar matters shall be handled by supervisors and are not appropriate for this process. Such issues may be dismissed if a formal complaint is filed hereunder.

At-Will Employee Termination Review

An at-will employee who is terminated and who timely requests a review of that decision will begin this review process at the level of review by the College President or designee.

Freedom from Retaliation

Neither the Board nor any College District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the College District no more than three days after the deadline.

Scheduling

The College District shall make reasonable attempts to schedule meetings at a mutually agreeable time. If the employee fails to appear at a scheduled meeting, the College District may issue a decision in the employee's absence, or it may dismiss the grievance.

Days

"Days" shall mean College District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Presentation

The employee must personally present his or her grievance. An employee can, by giving at least 72 hours' notice to the College District, choose a person to accompany him or her to any meeting, but that person may not participate, and scheduling will not be changed due to any such person. If proper notice is not given, or if the person accompanying the employee is disruptive, he or she will not be allowed in a meeting hereunder. All written communications related to this process shall be with the employee.

Consolidating Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the College District may consolidate the complaints.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint will be dismissed, on written notice to the employee, at any point during the complaint process.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint Forms

Complaints under this policy shall be submitted in writing on a form provided by the College District, or if a form is not provided, in any acceptable manner to the College District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, copies may be presented at the initial meeting. After the initial meeting, no new documents may be submitted by the employee unless the employee did not know the documents existed before the initial meeting.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing, otherwise it is waived and will be dismissed.

Record

A record of each complaint hearing shall be created and retained in accordance with this policy. The record shall include documents submitted by the employee who filed the complaint, documents determined relevant by College District personnel, and the decision.

Investigation

The College District may conduct an investigation at any level in the complaint process. If the College District and the employee mutually agree, all deadlines shall be abated for the time period of an investigation.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Complaint Levels

Initial Level

The director of human resources will determine if this policy applies and if so, shall schedule a conference with the employee generally within 10 days after receipt of the written complaint. The director of human resources may set reasonable time limits for the conference.

Absent extenuating circumstances, the director of human resources shall provide the employee a written response within 10 days following the conference. The written response shall set forth the general basis of the decision. In reaching a decision, the director of human resources may consider information provided at the meeting or in the complaint and any other relevant documents or information he or she believes will help resolve the complaint.

If the employee did not receive the relief requested at the initial level with the director of human resources, the employee may request a review by the College President or his or her designee.

The appeal notice must be filed in writing, within five days of the date of the written decision at the initial level, or the appeal shall be waived.

Review by the College President

If an appeal is timely filed, the College President or his or her designee will conduct a formal review. This review may be on paper (without discussing same with the employee), in person, electronically, or via phone with the employee at the College District's sole discretion. No new evidence presented by the employee will be considered during the review, unless it is information requested by the College President or designee.

The College President or his or her designee is authorized to require the employee (or any other employee) to provide a written statement, documentation, or other evidence and to gather facts by asking questions but is not required to do so. If a meeting is held, it shall not be adversarial and will be conducted in a professional manner.

The College President's or his or her designee's decision will be sent to the employee and Human Resources in writing within 10 days after the review is complete. The decision will include a general rationale or basis for same. If an employee's grievance is upheld, then the employee's supervisor or any other necessary employee will take whatever actions are necessary to comply with the decision. The College President's or his or her designee's decision is final.

Board of Trustees

By law, the Board is not required to take any action concerning a grievance but is required to listen if the grievance is presented at a public meeting.

Note: For expression and use of College District facilities and grounds by students and registered student organizations, see FLA. For expression and use of College District facilities and grounds by the community, including by nonstudents and organizations that are not registered student organizations, see GD. For use of the College District's internal mail system, see CHE.

Academic Freedom

Faculty members are entitled to academic freedom in the conduct of research and teaching and are tasked with the associated responsibilities. To this end, the College District endorses the academic freedom principles set forth in the Statement of Principles on Academic Freedom and Tenure (PDF)[1] published by the Association of American Colleges and Universities and the American Association of University Professors.

The Board shall address faculty academic freedom and the associated responsibilities in appropriate College District publications.

Complaints regarding alleged violations of the right to academic freedom shall be filed in accordance with DGBA(LOCAL).

Expressive Activities

Employees and employee organizations may engage in expressive activities in accordance with this policy. "Expressive activities" means any speech or expressive conduct protected by the First Amendment to the U.S. Constitution or by Texas Constitution Article I, Section 8, and includes assemblies, protests, speeches, the distribution of written material, the carrying of signs, and the circulation of petitions.

Prohibited Speech and Conduct

The term "expressive activities" does not include the following speech and conduct, which is prohibited on College District facilities and grounds and through the use of College District technology and networks:

1. Defamatory statements about public figures or others;
2. Prohibited harassment [see Harassment/Discrimination section below and see also DIAA, DIAB, FFDA, and FFDB];
3. Incitement to imminent lawless or disruptive activity;
4. Obscenity; or
5. Threats to engage in unlawful activity.

The following conduct is also prohibited:

1. Engaging in unlawful conduct.

2. Engaging in expressive activities that materially and substantially disrupt College District operations at any time, including from 10:00 p.m. to 8:00 a.m. and during the last two weeks of each semester or term.

3. Engaging in expressive activities that materially and substantially disrupt College District operations by inviting speakers to speak on campus or by using drums or other percussive instruments during the last two weeks of a semester or term.

4. Using a sound amplification device while engaging in expressive activities during class hours, between 10:00 p.m. to 8:00 a.m., and during the last two weeks of each semester or term to intimidate others, interfere with campus operations, or interfere with a College District employee's or a peace officer's lawful performance of a duty.

5. Camping or erecting tents or other living accommodations, with the exception of reasonable use and modifications of assigned College District housing consistent with administrative regulations. This prohibition applies to shelters that are erected for the purpose of residing within the shelter. It does not apply to other shelters that are erected on a temporary basis to provide protection from the weather or, with approval granted by the facilities rental office in accordance with administrative procedures, for special events.

6. Wearing a disguise or other means of concealing a person's identity while engaging in expressive activities with the intent, as determined by the facilities rental office or a law enforcement officer to:

    a. Obstruct the enforcement of law or College District policies and regulations by avoiding identification;

    b. Intimidate others; or

    c. Interfere with a College District employee's or a peace officer's lawful performance of a duty.

7. Lowering the College District's U.S. or Texas flag with the intent to raise another nation's flag or the flag representing an organization or group of people.

8. Engaging in expressive activities in a manner that would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts.

9. Damaging or defacing property.

Distribution of Literature

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District shall not be sold, circulated, distributed, or posted on any College District premises by any employee or employee organization, except in accordance with this policy.

The College District shall not be responsible for, nor shall the College District endorse, the contents of any materials distributed by an employee or employee organization.

Materials distributed by faculty and other instructional personnel as a part of instruction or other authorized classroom activities shall not be governed by this section.

Limitations on Content

Materials shall not be distributed by an employee or employee organization on College District property if:

1. The materials constitute prohibited speech, described above;
2. The materials constitute nonpermissible solicitation [see DHC]; or
3. The materials infringe upon intellectual property rights of the College District [see CT].

Time, Place, and Manner Restrictions

Distribution of materials shall be conducted in a manner that:

1. Is not materially and substantially disruptive to College District operations;
2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not interfere with the rights of others;
5. Does not violate local, state, or federal laws or College District policies and procedures; and
6. Does not constitute harassment/discrimination as defined herein.

The distributor shall clean the area around which the literature was distributed of any materials that were discarded or leftover.

The director of human resources or designee shall designate times, locations, and means by which materials that are appropriate for distribution, as provided in this policy, may be made available or distributed by employees or employee organizations to employees or others in College District facilities and areas that are not considered common outdoor areas.

Use of Facilities and Grounds

The facilities and grounds of the College District shall be made available to employees or employee organizations when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting employees or employee organization shall pay all expenses incurred by their use of the facilities in accordance with a fee schedule developed by the Board.

An "employee organization" is an organization composed only of College District faculty and staff or an employee professional organization.

Requests to Use Facilities

To request permission to meet or host a speaker in College District facilities, interested employees or employee organizations shall file a written request with the facilities rental office in accordance with administrative procedures.

The employees or the employee organization making the request shall indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

Approval

The facilities rental office shall approve or reject the request in accordance with provisions and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the employees' or employee organization's use of the facility.

Approval shall not be granted when the official has reasonable grounds to believe that the use would be prohibited conduct, described above, or that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;
3. The proposed use includes nonpermissible solicitation [see DHC];
4. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
5. The applicant has previously damaged College District property;
6. The proposed activity would constitute an unauthorized joint sponsorship with an outside group; or

7. The proposed use would involve harassment/discrimination as defined herein.

The facilities rental office shall provide the applicant a written statement of the grounds for rejection if a request is denied.

Common Outdoor Areas

Employees and employee organizations may engage in expressive activities in common outdoor areas without prior approval, unless the activities constituted prohibited speech or conduct described above.

Announcements and Publicity

In accordance with administrative procedures, all employees and employee organizations shall be given access on the same basis for making announcements and publicizing their meetings and activities.

Harassment / Discrimination

The College District has a legal responsibility to address discrimination based on protected class, race, national origin, citizenship, or ancestry, including but in no way limited to antisemitism (as defined below). The First Amendment does not protect harassing speech that creates a hostile environment within an educational program or activity, as this can constitute discrimination. A hostile environment is created if unwelcome conduct based on protected class, race, color, national origin, or ancestry is (based on the totality of the circumstances) subjectively and objectively offensive and is so severe or pervasive it limits or denies a student/employee the ability to participate in or benefit from an educational program or activity of the College District.

As used herein, “antisemitism” means the definition set forth in Texas Government Code Section 448.001(2).

Identification

Employees and employee organizations distributing materials on campus or using College District facilities must provide identification when requested to do so by a College District representative engaging in official duties.

Violations

Failure to comply with law or this policy and associated procedures shall result in appropriate administrative action, including but not limited to, suspension of an employee’s or employee organization’s use of College District facilities, termination, suspension, and/or other disciplinary action in accordance with the College District’s policies and procedures and the employee handbook.

Interference with Expression

Faculty, students, or student organizations that interfere with the expressive activities permitted by this policy shall be subject to disciplinary action in accordance with the College District’s discipline policies and procedures. [See DH, FM, and FMA]

Appeals

Decisions made by the administration under this policy may be appealed in accordance with DGBA(LOCAL) and FLD(LOCAL) as applicable.

Publication

This policy and associated procedures must be posted on the College District's website and distributed in the employee and student handbooks and other appropriate publications.

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[1] 1940 Statement of Principles on Academic Freedom and Tenure (PDF): https://www.aaup.org/file/1940%20Statement.pdf

Core Curriculum

The College District is responsible for the development of its core curriculum, subject to the approval of the College President and the Board.

General Education Curriculum Review

"General education curriculum" means a core curriculum and any other curriculum or competency all undergraduate students of the College District are required to complete before receiving an undergraduate degree.

Comprehensive Review

The Board shall comprehensively review the College District's general education curriculum every five years but may review it more frequently at the Board's discretion. The Board shall consider the potential costs the curriculum may impose on students and ensure courses in the curriculum:

1. Are foundational and fundamental to a sound postsecondary education;
2. Are necessary to prepare students for civic and professional life;
3. Equip students for participation in the workforce and in the betterment of society;
4. Ensure a breadth of knowledge in compliance with applicable accreditation standards; and
5. Meet any other relevant criteria, as determined by the Board.

Review of Curriculum Changes

The College President or designee shall annually submit an update regarding any changes to the College District's general education curriculum to the Board 45 days before submitting changes to the Coordinating Board, or July 15, whichever is earlier. The Board may overturn any decision regarding changes to the general education curriculum.

Advisory Committee

The Board may appoint a committee to assist in its review of the general education curriculum. Members of the committee may include full-time faculty, College District administrators, community leaders, industry representatives, and other individuals selected by the Board.

The Board shall determine the types of degrees and certificates to be awarded by the College District. The degrees and certificates offered by the College District and the associated recommended course sequences developed by the College District administration shall be described in the College District catalog and on the College District website.

Low-Enrollment Certificate Program Review

The College President shall develop procedures for reviewing certificate programs with low enrollment that may require consolidation or elimination. The criteria for review must require that certificate programs have specific industry data to substantiate workforce demand to avoid consideration for consolidation or elimination. The College President shall conduct a review once every five years.

The Board shall approve or deny any decision made by the College President to consolidate or eliminate a certificate program as a result of the review.

Admissions Generally

The College District has an open admissions policy that ensures that all persons who can benefit from postsecondary education have an opportunity to enroll. The College District shall not discriminate on the basis of race, color, sex, national origin, religion, disability, age, or military status in admissions.

Admission to the College District does not guarantee admittance to a particular course or program of study. A student may be required to satisfy certain requirements before enrolling in particular courses of study.

The Board, in collaboration with the College President, shall develop procedures for student admissions, including any additional course admission requirements. The procedures shall be published in the College District catalog and other relevant College District publications.

Academic Fresh Start

A resident of Texas may apply for admission and enroll as a student under the Academic Fresh Start program pursuant to the admissions procedures.

If an applicant elects to seek admission under the Academic Fresh Start program, the College District, in considering an applicant for admission, shall not consider academic course credits or grades earned by the applicant five or more years prior to the starting date of the semester in which the applicant seeks to enroll. The College District shall disregard those credits and grades and shall not award credit for those courses. [See EGA]

Note: For expression and use of College District facilities and grounds by employees and employee organizations, see DGC. For expression and use of College District facilities and grounds by the community, including by nonstudents and organizations that are not registered student organizations, see GD.

Expressive Activities

Students and student organizations may engage in expressive activities in accordance with this policy. "Expressive activities" means any speech or expressive conduct protected by the First Amendment to the U.S. Constitution or by Texas Constitution Article I, Section 8, and includes assemblies, protests, speeches, the distribution of written material, the carrying of signs, and the circulation of petitions.

Prohibited Speech and Conduct

The term “expressive activities” does not include the following speech and conduct, which is prohibited on College District facilities and grounds and through the use of College District technology and networks:

1. Defamatory statements about public figures or others;
2. Prohibited harassment [see Harassment/Discrimination section below and see also DIAA, DIAB, FFDA, and FFDB];
3. Incitement to imminent lawless or disruptive activity;
4. Obscenity; or
5. Threats to engage in unlawful activity.

The following conduct is also prohibited:

1. Engaging in unlawful conduct.
2. Engaging in expressive activities that materially and substantially disrupt College District operations at any time, including from 10:00 p.m. to 8:00 a.m. and during the last two weeks of each semester or term.
3. Engaging in expressive activities that materially and substantially disrupt College District operations by inviting speakers to speak on campus or by using drums or other percussive instruments during the last two weeks of a semester or term.
4. Using a sound amplification device while engaging in expressive activities during class hours, between 10:00 p.m. to 8:00 a.m., and during the last two weeks of each semester or term to intimidate others, interfere with campus operations, or inter-

fere with a College District employee’s or a peace officer’s lawful performance of a duty.

5. Camping or erecting tents or other living accommodations, with the exception of reasonable use and modifications of assigned College District housing consistent with administrative regulations. This prohibition applies to shelters that are erected for the purpose of residing within the shelter. It does not apply to other shelters that are erected on a temporary basis to provide protection from the weather or, with approval granted by the vice president of student services in accordance with administrative procedures, for special events.

6. Wearing a disguise or other means of concealing a person's identity while engaging in expressive activities with the intent, as determined by the vice president of student services or a law enforcement officer, to:

   a. Obstruct the enforcement of law or College District policies and regulations by avoiding identification;

   b. Intimidate others; or

   c. Interfere with a College District employee's or a peace officer's lawful performance of a duty.

7. Lowering the College District’s U.S. or Texas flag with the intent to raise another nation’s flag or the flag representing an organization or group of people.

8. Engaging in expressive activities in a manner that would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts.

9. Damaging or defacing property.

Distribution of Literature

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District shall not be sold, circulated, distributed, or posted on any College District premises by any College District student or registered student organization [see FKC], except in accordance with this policy.

The College District shall not be responsible for, nor shall the College District endorse, the contents of any materials distributed by students or registered student organizations that is not sponsored by the College District.

Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities shall not be governed by this policy.

Limitations on Content

Materials shall not be distributed by students or registered student organizations on College District property if:

1. The materials constitute prohibited speech, described above.
2. The materials constitute nonpermissible solicitation. [See FI]
3. The materials infringe upon intellectual property rights of the College District. [See CT]

Time, Place, and Manner Restrictions

Distribution of the materials shall be conducted in a manner that:

1. Is not materially and substantially disruptive to College District operations; [See FLB]
2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not coerce, badger, or intimidate a person;
5. Does not interfere with the rights of others;
6. Does not violate local, state, or federal laws or College District policies and procedures; and
7. Does not constitute harassment/discrimination as defined herein.

The distributor shall clean the area around which the literature was distributed of any materials that were discarded or leftover.

The vice president of student services shall designate times, locations, and means by which materials that are appropriate for distribution, as provided in this policy, may be made available or distributed by students or registered student organizations to students or others in College District facilities and in areas that are not considered common outdoor areas.

Posting of Signs

For the purposes of this policy, “sign” shall be defined as a billboard, decal, notice, placard, poster, banner, or any kind of handheld sign; and “posting” shall be defined as any means used for displaying a sign.

Except for signs that violate the restrictions in this policy and administrative procedures, a student or registered student organization may publicly post a sign on College District property in common outdoor areas and in areas or locations designated by the vice president of student services. No object other than a sign may be posted on College District property.

Restrictions

A sign shall not be larger than 22 inches by 28 inches, unless authorized by the vice president of student services. A sign shall not be attached or posted:

1. To a shrub or plant;
2. To a tree, except by string to its trunk;
3. To a permanent sign installed for another purpose;
4. To a fence or chain or its supporting structure;
5. To a brick, concrete, or masonry structure;
6. To a statue, monument, or similar structure;
7. On or adjacent to a fire hydrant; or
8. In a College District building, except on a bulletin board designated for that purpose.

Removal

A student or registered student organization shall remove each sign not later than 14 days after posting or, if it relates to an event, not longer than 24 hours after the event to which it relates has ended.

A sign posted in accordance with this section shall not be removed without permission from the vice president of student services, the student, or the registered student organization.

Disclaimer

Materials distributed by a registered student organization must include a disclaimer indicating that the materials are not sponsored by the College District and do not represent the views of the College District or College District officials, faculty, or staff.

Use of Facilities and Grounds

The facilities and grounds of the College District shall be made available to students or registered student organizations [see FKC] when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting students or student organization shall pay all expenses incurred by their use of facilities in accordance with a fee schedule developed by the Board.

Requests to Use Facilities

To request permission to meet or host a speaker in College District facilities, interested students or registered student organizations shall file a written request with the facilities rental office in accordance with administrative procedures.

The students or the registered student organization making the request shall indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

Approval

The facilities rental office shall approve or reject the request in accordance with provisions and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the student's or registered student organization's use of the facility.

Approval shall not be granted when the official has reasonable grounds to believe that the use would be prohibited conduct, described above, or that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;
3. The proposed use includes nonpermissible solicitation [see FI];
4. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
5. The applicant has previously damaged College District property;
6. The proposed activity would constitute an unauthorized joint sponsorship with an outside group; or
7. The proposed use would involve harassment/discrimination as defined herein.

The facilities rental office shall provide the applicant a written statement of the grounds for rejection if a request is denied.

Common Outdoor Areas

Students and student organizations may engage in expressive activities in common outdoor areas without prior approval, unless the activities constituted prohibited speech or conduct described above.

Announcements and Publicity

In accordance with administrative procedures, all students and registered student organizations shall be given access on the same basis for making announcements and publicizing their meetings and activities.

Harassment / Discrimination

The College District has a legal responsibility to address discrimination based on protected class, race, national origin, citizenship, or ancestry, including but in no way limited to antisemitism (as defined below). The First Amendment does not protect harassing speech that creates a hostile environment within an educational program or activity, as this can constitute discrimination. A hostile environment is created if unwelcome conduct based on protected class, race, color, national origin, or ancestry is (based on the totality of the circumstances) subjectively and objectively offensive and is so severe or pervasive it limits or denies a student/employee the ability to participate in or benefit from an educational program or activity of the College District.

As used herein, “antisemitism” means the definition set forth in Texas Government Code Section 448.001(2).

Identification

Students or registered student organizations distributing materials on campus or using College District facilities shall provide identification when requested to do so by a College District representative engaging in official duties.

Violations of Policy

Failure to comply with law or this policy and associated procedures shall result in appropriate administrative action, including but not limited to, confiscation of nonconforming materials, suspension of a student’s or registered student organization’s use of College District facilities, suspension, expulsion, and/or other disciplinary action in accordance with the College District’s discipline policies and procedures [see FM and FMA].

Interference with Expression

Faculty members, students, or student organizations that interfere with the expressive activities permitted by this policy shall be subject to disciplinary action in accordance with the College District’s discipline policies and procedures [see DH, FM, and FMA].

Appeals

Decisions made by the administration in accordance with this policy may be appealed in accordance with DGBA(LOCAL) or FLD(LOCAL), as applicable.

Publication

This policy and associated procedures must be posted on the College District’s website and distributed in the student and employee handbooks and other appropriate publications. They must also be distributed to students at orientation.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FLD after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, sex, gender, national origin, disability, age, or religion. [See FFDA and FFDB]
2. Complaints concerning retaliation relating to discrimination and harassment. [See FFDA and FFDB]
3. Complaints concerning disciplinary decisions. [See FMA]
4. Complaints concerning a commissioned peace officer who is an employee of the College District. [See CGF]
5. Complaints concerning the withdrawal of consent to remain on campus. [See GDA]

Notice to Students

The College District shall inform students of this policy through appropriate College District publications and on the College District’s website.

Informal Process

The College District encourages students to discuss their concerns with the appropriate faculty member or campus administrator who has the authority to address the concerns.

Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent in extenuating circumstances. All deadlines must be complied with, regardless of the informal process.

Formal Process

A student may initiate the formal process described below by filing a written complaint form within 15 business days of the date the student first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance. The complaint shall be waived if it is not timely filed and shall be dismissed.

The complaint form shall be filed with the lowest level administrator who has the authority to remedy the alleged problem.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Option to Continue Informal Process

Even after initiating the formal complaint process, students are encouraged to seek informal resolution of their concerns. A student whose concerns are resolved may withdraw a formal complaint at any time.

Freedom from Retaliation

Neither the Board nor any College District employee shall unlawfully retaliate against any student for bringing a concern or complaint.

General Provisions

Filing

Complaints and appeal notices may be filed by completing an online form. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication.

Scheduling Conferences

The College District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student fails to appear at a scheduled conference, the College District may hold the conference and issue a decision in the student’s absence, or it may dismiss the complaint. The College District will not generally schedule conferences around a student representative’s schedule.

Response

A “response” shall mean a written communication to the student from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student’s email address of record, or sent by U.S. Mail to the student’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

“Days” shall mean College District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”

Representative

“Representative” shall mean any person that is designated by the student to represent the student in the complaint process. All written communications regarding the complaint shall be with the student.

The student may designate a representative through written notice to the College District at any level of this process. The representative must follow any rules set out for conferences or meetings or he or she will not be allowed to attend. If the student designates a representative with fewer than three days' notice to the College District before a scheduled conference or hearing, the College District may reschedule the conference or hearing to a later date, if desired, in order to include the College District's counsel. The College District may be represented by counsel at any level of the process.

Consolidating Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the College District may consolidate the complaints.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student, at any point during the complaint process. The student may appeal the dismissal by seeking review in writing within five days from the date of the written dismissal notice. Such appeal shall be limited to the issue of timeliness. No meeting or hearing is required for the appeal. All relevant documents must be attached to the appeal, or they will not be considered. The appeal will be considered by either the Level Two or Level Three administrator, at the College District's discretion, and that decision is final.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on an electronic form provided by the College District or in writing if no electronic form is provided.

Copies of any documents that support the complaint must be attached to the complaint form. If the student does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student unless the student did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Record

A record of each complaint hearing shall be created and retained in accordance with this policy. All complaint records will be maintained in the office of the vice president of student services. The record shall include documents submitted by the student who filed the complaint, documents determined relevant by College District personnel, and the decision. The office of the vice president of student services will organize complaint records such that patterns may be discerned.

Investigation

The College District may conduct an investigation at any level in the complaint process. If the College District and the student mutually agree, all deadlines shall be abated for the time period of the investigation.

Audio Recording

As provided by law, a student shall be permitted to make an audio recording of a hearing under this policy at which the substance of the student's complaint is discussed. The student shall notify all attendees present that an audio recording is taking place.

Complaint Levels

Level One

The appropriate administrator shall schedule a conference with the student within 10 days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student a written response within 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student did not receive the relief requested at Level One or if the time for a response has expired, the student may appeal to the academic dean or supervisor of the Level One administrator regarding the Level One decision.

The appeal notice must be filed in writing, on a form provided by the College District (if any) or in any written form acceptable to the College District, within five days of the date of the written Level One response, or if no response was received, within five days of the Level One response deadline or it is waived and the Level One decision is final.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Level Two administrator may schedule a conference within 10 days after the appeal notice is filed or may review the record without holding a conference in his or her discretion. The conference shall be limited to the issues and documents considered at Level One and identified in the Level Two appeal notice. At the conference, if any, the student may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Level Two administrator may set reasonable time limits for the conference. The conference may be held via telephone or virtually at the College District's discretion.

The Level Two administrator shall provide the student a written response within 10 days following the conference (if applicable) or 10 days after the appeal is filed if no conference is held. The written response shall set forth the basis of the decision. In reaching a decision, the Level Two administrator may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Level Two administrator believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student did not receive the relief requested at Level Two or if the time for a response has expired, the student may appeal to the appropriate vice president regarding the Level Two decision.

The appeal notice must be filed in writing, on a form provided by the College District (if any) or in any written form acceptable to the College District, within five days of the date of the written Level Two response or, if no response was received, within five days of the Level Two response deadline.

After receiving notice of the appeal, the Level Two administrator shall prepare and forward a record of the Level Two complaint to the Level Three administrator. The student may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.

2. The written response issued at Level Two and any attachments.

3. All other documents relied upon by the Level Two administrator in reaching the Level Two decision.

The Level Three administrator may schedule a conference within 10 days after the appeal notice is filed or may review the record without holding a meeting in his or her discretion. The conference review shall be limited to the issues and documents considered at Level Two. The Level Three administrator may set reasonable time limits for the conference, if one is held. The Level Three administrator may hold the conference (if any) virtually or via phone, in his or her discretion.

The Level Three administrator shall provide the student a written response within 10 days following the conference (if applicable) or within 10 days after the appeal is filed if there is no conference. The written response shall set forth the basis of the decision. In reaching a decision, the Level Three administrator may consider the Level One and Level Two records, information provided at the Level Three conference, and any other relevant documents or information the Level Three administrator believes will help resolve the complaint.

Recordings of the Level One, Level Two, and Level Three conferences, if any, shall be maintained with the Level One, Level Two, and Level Three records.

The decision of the Level Three administrator is final and not appealable.

Applicability

This policy is only applicable to a student who wishes to dispute a final course grade or appeal a dismissal from an academic program. With respect to the grade disputes part of this policy, specific tests, reports, or projects otherwise given during a semester will be discussed at that time with the professor and are not subject to this procedure. Only final course grades are subject to this policy. Other grades may not be reviewed. Student complaints regarding disciplinary issues are covered by separate policy or procedures.

Definition

Business Days

"Business days" means College District days when College District offices are open, unless otherwise noted. In calculating timelines under this policy, the day an event occurs or the day a document is filed is "day zero." The following business day is "day one."

Dispute of Course Grade

A student is entitled to a review and an explanation of the grading process and the grade received. A grade is the sole prerogative and responsibility of the faculty member, and any review as the result of a dispute is intended to ensure accuracy and adherence to the course syllabus and department/program and College District policy. The steps below must be strictly followed in an effort to reconcile the grade dispute, or it is waived:

1. The student must discuss the final grade with the faculty member within 10 business days into the following long semester, e.g., summer school disputes may be challenged no later than 10 business days into the following fall semester. Failure to timely comply will result in waiver of the ability to dispute the course grade.
2. The decision of the faculty member in all grade disputes is presumed final since the grade is the sole prerogative and responsibility of the faculty member. However, if the student feels that a grade is incorrect, does not comply with policy or the syllabus, or was not calculated correctly, then the student may present the dispute in writing to the appropriate program director/department chair for review. No meeting is required. This step must be completed within five business days following the decision of the faculty member. If there is no program director/department chair, or in the event the program director/department chair is the professor named, the student will proceed to the appropriate instructional dean.
3. The program director/department chair will review the written student dispute and may request an oral or written faculty response to the dispute in question. Within five business days, the program director/department chair will make a written response to the student and faculty member regarding the dispute. No meeting is required.

4. If the student does not agree with the decision of the program director/department chair, the student may proceed to the dean of the appropriate instructional school. This step must be completed within five business days after the decision of the program director/department chair. Within five business days after receiving the dispute, the dean will review all documentation and may speak to the student and/or the faculty member in his or her discretion, and respond in writing to the student, faculty member, and program director/department chair. Attached to this response will be all appropriate documentation. No meeting is required. The dean's decision is final. In the event the instructional dean is the professor of record, the dispute will proceed to another person appointed by the vice president of instruction.

Standard of Review

The standard of review is whether the final grade was assigned in accordance with College District policy, department/program policy, the course syllabus, and accurate calculation. The subjective academic judgement of the faculty member shall not be second-guessed or re-evaluated for any reason.

Self-Representation

Students must represent themselves at all steps in this process. If a student fails to appear at any step in this process, the disputed grade will stand.

Appeal of Dismissal from Academic Programs

Procedures to appeal dismissal from an academic program are as follows:

1. The student must attempt to resolve the issue by discussing it with the program director/department chair within five business days of notification of dismissal from the program. The program director/department chair will meet with the student and consider the grievance within a reasonable time from the date of the complaint.

2. If dissatisfied with the ruling from the program director/department chair, the student may appeal the decision in writing to the instructional dean of the appropriate school within three business days. The instructional dean will meet with the student and/or complete any investigation. The instructional dean will render a decision in writing to the student within five business days.

3. If dissatisfied with the ruling from the instructional dean, the student may appeal the decision in writing within three business days to the vice president of instruction. The vice president will review the decision based on the records in the file and will not, as a general rule, meet with the student (but may do so in his or her sole discretion). The vice president may re-

quest additional records, but the student may not present any additional documents at this level of appeal. The vice president's decision will be communicated in writing to the student within a reasonable amount of time, and this decision is final.

All deadlines herein will be strictly enforced, and failure to comply will result in dismissal of the appeal.

The student may be represented during this process if he or she advises the College District of same at least 48 hours prior to any meeting hereunder. Failure to timely comply may result in rescheduling of a meeting. The College District may be represented by counsel at any level of the process.

Note: For expression and use of College District facilities and distribution of literature by students and registered student organizations, see FLA. For expression and use of College District facilities by employees and employee organizations, see DGC. For use of the College District's internal mail system, see CHE.

Expressive Activities

Community members and community organizations may engage in expressive activities in accordance with this policy. "Expressive activities" means any speech or expressive conduct protected by the First Amendment to the U.S. Constitution or by Texas Constitution Article I, Section 8, and includes assemblies, protests, speeches, the distribution of written material, the carrying of signs, and the circulation of petitions.

Prohibited Speech and Conduct

The term "expressive activities" does not include the following speech and conduct, which is prohibited on College District facilities and grounds and through the use of College District technology and networks:

1. Defamatory statements about public figures or others;
2. Prohibited harassment [see Harassment/Discrimination section below and see also DIAA, DIAB, FFDA, and FFDB];
3. Incitement to imminent lawless or disruptive activity;
4. Obscenity; or
5. Threats to engage in unlawful activity.

The following conduct is also prohibited:

1. Engaging in unlawful conduct.
2. Engaging in expressive activities that materially and substantially disrupt College District operations at any time, including from 10:00 p.m. to 8:00 a.m. and during the last two weeks of each semester or term.
3. Engaging in expressive activities that materially and substantially disrupt College District operations by inviting speakers to speak on campus or by using drums or other percussive instruments during the last two weeks of a semester or term.
4. Using a sound amplification device while engaging in expressive activities during class hours, between 10:00 p.m. to 8:00 a.m., and during the last two weeks of each semester or term to intimidate others, interfere with campus operations, or inter-

fere with a College District employee’s or a peace officer’s lawful performance of a duty.

5. Camping or erecting tents or other living accommodations, with the exception of reasonable use and modifications of assigned College District housing consistent with administrative regulations. This prohibition applies to shelters that are erected for the purpose of residing within the shelter. It does not apply to other shelters that are erected on a temporary basis to provide protection from the weather or, with approval granted by the facilities rental office in accordance with administrative procedures, for special events.
6. Wearing a disguise or other means of concealing a person's identity while engaging in expressive activities with the intent, as determined by the facilities rental office or a law enforcement officer to:
   a. Obstruct the enforcement of law or College District policies and regulations by avoiding identification;
   b. Intimidate others; or
   c. Interfere with a College District employee's or a peace officer's lawful performance of a duty.
7. Lowering the College District’s U.S. or Texas flag with the intent to raise another nation’s flag or the flag representing an organization or group of people.
8. Engaging in expressive activities in a manner that would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts.
9. Damaging or defacing property.

Use of College District Facilities

The grounds and facilities of the College District shall be made available to members of the College District community and community organizations, including College District support organizations, when such use is for educational, recreational, civic, or social activities and the use does not conflict with use by, or any of the policies and procedures of, the College District.

Requests to Use Facilities

To request permission to meet in College District facilities, interested community members or organizations shall file a written request with the facilities rental office in accordance with administrative procedures.

The community members or organization making the request shall indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

Approval

Requests for community use of College District facilities shall be considered on a first-come, first-served basis.

The facilities rental office shall approve or reject the request in accordance with provisions of and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the community members' or organization's use of the facility.

Approval shall not be granted when the official has reasonable grounds to believe that the use would be prohibited conduct, described above, or that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is subject to a sanction [see Violations of Policy, below] prohibiting the use of the facility;
3. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
4. The applicant has previously damaged College District property; or
5. The proposed use would involve harassment/discrimination as defined herein.

Designated Public Forums

The Board shall designate common outdoor areas where community members and organizations may engage, without prior approval, in expressive activities that do not constitute prohibited speech or conduct. Those areas will be published on the College District website and in other appropriate publications.

For-Profit Use

The College District shall not permit individuals or for-profit organizations to use its facilities for financial gain; however, the College District shall permit private academic instruction, as well as public performances or presentations so long as no admission fee is charged, when these activities do not conflict with College District use or with this policy.

Nonprofit Use

The College District shall permit nonprofit organizations to conduct fundraising events on College District property when these activities do not conflict with College District use or with this policy.

Campaign-Related Use

Except to the extent a College District facility is used as an official polling place, College District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law.

No Approval Required

No approval shall be required for nonschool-related recreational use of the College District's unlocked, outdoor recreational facilities, such as the track, tennis courts, and the like, when the facilities are not in use by the College District or for another scheduled purpose.

Written Notice if Request Rejected

The facilities rental office shall provide the applicant a written statement of the grounds for rejection if a request is denied.

Emergency Use

In case of emergencies or disasters, the College President may authorize the use of College District facilities by civil defense, health, or emergency service authorities.

Repeated Use

The College District shall permit repeated use by any community member or organization in accordance with administrative procedures.

Exception

Any limitations on repeated use by a community member or organization shall not apply to any group or organization when the primary participants in the activities are College District students, faculty, or staff.

Scheduling

Academic and extracurricular activities sponsored by the College District shall always have priority when any use is scheduled. The facilities rental office shall have authority to cancel a scheduled use by a community member or organization if an unexpected conflict arises with a College District activity.

Use Agreement

Any community member or organization approved for a nonschool use of College District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the College District is not liable for any personal injury or damages to personal property related to the nonschool use.

Fees for Use

A community member or organization authorized to use College District facilities shall be charged a fee for the use of designated facilities.

The Board shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.

Exception

Fees shall not be charged when College District buildings are used for public meetings sponsored by state or local governmental agencies.

Required Conduct

Community members and organizations using College District facilities shall:

1. Conduct business in an orderly manner;
2. Provide identification when requested to do so by a College District representative;
3. Abide by all laws, policies, and procedures, including, but not limited to, those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products or e-cigarettes on College District property, and those prohibiting harassment on campus; [See CHF and GDA]
4. Make no alteration, temporary or permanent, to College District property without prior written consent from the College President;
5. Be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the College District for the cost of any such repairs; and
6. Abide by all requirements of this policy related to expressive conduct.

Harassment / Discrimination

The College District has a legal responsibility to address discrimination based on protected class, race, national origin, citizenship, or ancestry, including but in no way limited to antisemitism (as defined below). The First Amendment does not protect harassing speech that creates a hostile environment within an educational program or activity, as this can constitute discrimination. A hostile environment is created if unwelcome conduct based on protected class, race, color, national origin, or ancestry is (based on the totality of the circumstances) subjectively and objectively offensive and is so severe or pervasive it limits or denies a student/employee the ability to participate in or benefit from an educational program or activity of the College District.

As used herein, “antisemitism” means the definition set forth in Texas Government Code Section 448.001(2).

Distribution of Literature

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District shall not be sold, circulated, distributed, or posted on any College District premises by any community member or organization, including a College District support organization except in accordance with this policy.

The College District shall not be responsible for, nor shall the College District endorse, the contents of any materials distributed by a community member or organization.

Limitations on Content

Materials shall not be distributed by a community member or organization on College District property if:

1. The materials constitute prohibited speech, described above;
2. The materials constitute unauthorized solicitation [see Use of College District Facilities, above]; or
3. The materials infringe upon intellectual property rights of the College District [see CT].

Time, Place, and Manner Restrictions

Distribution of materials shall be conducted in a manner that:

1. Is not materially and substantially disruptive to College District operations [see FLB];
2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not coerce, badger, or intimidate a person;
5. Does not interfere with the rights of others;
6. Does not violate local, state, or federal laws or College District policies and procedures; and
7. Does not constitute harassment/discrimination as defined herein.

The distributor shall clean the area around which the literature was distributed of any materials that were discarded or leftover.

The vice president of student services shall designate times, locations, and means by which materials that are appropriate for distribution, as provided in this policy, may be made available or distributed by community members or organizations to others in College District facilities and in areas that are not considered common outdoor areas.

Posting of Signs

For the purposes of this policy, “sign” shall be defined as a billboard, decal, notice, placard, poster, banner, or any kind of handheld sign; and “posting” shall be defined as any means used for displaying a sign.

No signs may be posted on College District property by a community member or organization unless the posting qualifies as a permitted campaign-related use or is in a common outdoor area subject to administrative procedures.

Exception

A College District support organization may post a sign in College District facilities with prior approval of the vice president of student services in accordance with the procedures developed for that purpose.

Identification

A community member or organization distributing materials on campus or using College District facilities shall provide identification when requested to do so by a College District representative engaging in official duties.

Violations of Policy

Failure to comply with law or this policy and associated procedures shall result in appropriate administrative action, including but not limited to, removal from campus, the suspension of the individual's or organization's use of College District facilities and the confiscation of nonconforming materials.

Interference with Expression

Faculty members, students, or student organizations that interfere with the expressive activities permitted by this policy shall be subject to disciplinary action in accordance with the College District's discipline policies and procedures. [See DH, FM, and FMA]

Appeals

Decisions made by the administration in accordance with this policy may be appealed in accordance with GB(LOCAL), DGBA(LOCAL), and FLD(LOCAL) as applicable.

Publication

This policy and associated procedures must be posted on the College District's website and distributed in the employee and student handbooks and other appropriate publications.

APPENDIX I

INFORMATION ITEM: TASB Policy Legal Framework and Exhibits for Information Only

Legal (Informational Only)

AB	College District Name and Definitions
AD	Educational Role, Mission, Purpose, and Responsibility
AF	Institutional Effectiveness
AFA	Institutional Effectiveness: Performance and Institution Reports
BAAA	Board Legal Status: Powers, Duties, and Responsibilities
BBB	Board Members: Elections
BBBA	Elections: Conducting an Election
BBD	Board Members: Orientation and Training
BDA	Board Meetings: Closed Meetings
BDB	Board Meetings: Public Participation
BF	Chief Executive Officer
BFB	Chief Executive Officer: Contract
BGC	Administrative Organization Councils and Faculty Senate
BI	Reports
CAAA	State and Federal Revenue Sources: State
CAAB	State and Federal Revenue Sources: Federal
CAD	Appropriations and Revenue Sources: Bond Issues
CAI	Appropriations and Revenue Sources: Ad Valorem Taxes
CAID	Ad Valorem Taxes: Appraisal District
CAK	Appropriations and Revenue Sources: Investments
CAL	Appropriations and Revenue Sources: Sale, Trade, or Lease of College-Owned Property
CC	Annual Operating Budget
CDA	Accounting: Financial Reports and Statements
CDC	Accounting: Audits
CF	Purchasing and Acquisition
CFE	Purchasing and Acquisition: Vendor Relations
CFF	Purchasing and Acquisitions: Payment Procedures
CFG	Purchasing and Acquisition: Real Property and Improvements
CGA	Safety Program: Safety and Security Audits

CGC	Safety Program: Emergency Plans and Alerts
CGE	Safety Program: Medical Treatment
CGFA	Security Personnel: Commissioned Peace Officers
CGFC	Security Personnel: School Marshals
CH	Site Management
CHC	Site Management: Traffic and Parking Controls
CHF	Site Management: Weapons
CIB	Equipment and Supplies Management: Disposal of Property
CJ	Transportation Management
CK	Insurance and Annuities Management
CKD	Insurance and Annuities Management: Health and Life Insurance
CRA	Technologies Resources: Website Postings
CRB	Technology Resources: Artificial Intelligence
DBA	Employment Requirements and Restrictions: Credentials and Records
DCA	Employment Practices: Term Contracts
DCB	Employment Practices: Tenure
DEA	Compensation and Benefits: Compensation Plan
DEB	Compensation and Benefits: Fringe Benefits
DGBA	Personnel-Management Relations: Employee Grievances
DGC	Employee Rights and Privileges: Employee Expression and Use of College Facilities
DI	Employee Welfare
DIAA	Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence
DJ	Assignment, Work Load, and Schedules
DK	Professional Development
DLA	Employee Performance: Evaluation
EBA	Alternate Methods of Instruction: Distance Education
ECC	Instructional Arrangements: Course Loads and schedules
EF	Curriculum Design
EFA	Curriculum Design: Instructional Programs and Courses
EFAA	Instructional Programs and Courses: Academic Courses

EFAB	Instructional Programs and Courses: Career Technical/Workforce Courses
EFB	Curriculum Design: Degree and Certificates
EFBA	Degrees and Certificates: Associate Degrees and Certificates
EFBB	Degree and Certificates: Baccalaureate Degrees
EFCC	Special Programs: Elementary and Secondary Students
EFCE	Special Programs: Community Education Programs
EFCF	Special Programs: Driver Education
EGC	Academic Achievement: Graduation
EI	Testing Programs
EJC	Miscellaneous Instructional Policies: Academic Boycotts
FB	Admissions
FD	Tuition and Fees
FEA	Financing Education: Financial Aid and Scholarships
FEB	Financing Education: Work Study
FFAA	Wellness and Health Services: Immunizations
FFC	Student Welfare: Student-Support Services
FFDA	Freedom from Discrimination, Harassment, And Retaliation: Sex and Sexual Violence
FJ	Student Records
FLA	Student Rights and Responsibilities - Student Expression and Use of College Facilities
FLBD	Student Conduct: Tobacco Use
FLC	Student Rights and Responsibilities: Interrogations and Searches
FLD	Student Rights and Responsibilities - Student Complaints
FM	Discipline and Penalties
GB	Public Complaints and Hearings
GCA	Public Information Program: Access to Information
GCB	Public Information Program: Requests for Information
GD	Community Expression and Use of College Facilities
GG	Relations With Governmental Agencies and Authorities
GGB	Relations with Governmental Agencies and Authorities: Interlocal Cooperation Contracts

GGD	Relations with Governmental Agencies and Authorities: Federal Governmental Authorities
GH	Relations with Schools and Districts
GK	Relations with Educational Accreditation Agencies
GL	Relations with Businesses and the Community

Administrative Rule

Subject: **Grandfathered Tuition Grants for former Full-Time Employees Transitioned to CampusWorks**

TASB Policy: **DEB**

Effective Date: **March 1, 2026**

I. Purpose and Scope

The Information Technology Department functions of Kilgore College were outsourced to CampusWorks managed services effective March 1, 2026. Kilgore College Information Technology employees were offered employment by CampusWorks. After the transition, Tuition Benefits available to Kilgore College employees will become available on a limited basis to former Kilgore College employees identified on Schedule A who accepted employment and thereafter remained continuously employed with CampusWorks (the "Former IT Employees") as follows:

II. Conditions for Eligibility

a. Current Eligibility.

The Former IT Employee must have qualified at Kilgore College for the benefits described in Section II below as of the last day of his or her employment with Kilgore College.

b. Campus Works Continuous Employment.

The Former IT Employee must become and remain continuously employed through CampusWorks immediately upon conclusion of their employment by Kilgore College and during all periods the Tuition Benefit is afforded.

c. Changes in Kilgore College Tuition Benefit.

If there are any changes in the applicable Tuition Benefit Plan at Kilgore College including eligibility, amount and the like, except for the requirement that the person must be an employee of Kilgore College, then the Tuition Benefit described in Section II will be amended accordingly.

II. Tuition Benefit Plans

Provided all the requirements in Section I are met, all eligible Former IT Employees will qualify for the Tuition Benefits programs for themselves and dependents, provided the applicable eligibility requirements of the benefits programs are met.

a. Dependent family members of Former IT Employees are eligible to participate in the Tuition Benefits programs as stated in the policy at the time of the proposed enrollment provided they meet all other qualification requirements.

Exhibit: Schedule A – Eligible Former Employees

Schedule A

1. RAE
2. JC
3. ABJ
4. JE
5. CF
6. SH
7. MP
8. JS
9. JT

*The office of Human Resources retains the complete list of eligible former employees

APPENDIX K

KILGORE COLLEGE

STUDENT SUCCESS SUBCOMITTEE ACADEMIC CATALOG UPDATE 2025-2026

Vice President of Instruction

Donny Seals

ACADEMIC CATALOG UPDATE PROCESS

- ❑ VIA THE ACADEMIC AFFAIRS COMMITTEE (AAC), CHANGES MADE AS NEEDED THROUGHOUT THE ACADEMIC YEAR
- ❑ IN AAC MEETINGS THROUGHOUT THE FALL/EARLY SPRING, OTHER DIVISIONS DIRECTED TO REVIEW THEIR RESPECTIVE SECTIONS OF THE CATALOG AS NEEDED
- ❑ CATALOG INFO & PROCEDURES VETTED TO ENSURE COMPLIANCE WITH NEW TEXAS LEGISLATION & TASB POLICIES/UPDATES
- ❑ ACADEMIC CALENDAR COMMITTEE LED BY REGISTRAR

CURRICULUM CHANGE HIGHLIGHTS

KILGORE COLLEGE
EDUCATION WORKS.

❑ DIVISION OF HEALTH SCIENCES

1. DIAGNOSTIC MEDICAL SONOGRAPHY
   - ➢ A.A.S. DEGREE APPROVED BY A.A.C., THECB, & SACSCOC, & BEGINS FALL 2026

2. KINESIOLOGY
   - ➢ NEW COURSES ADDED TO ACGM & KC CATALOG TO EMPHASIZE HUMAN PERFORMANCE ASPECT
     - PHED 1164 (INTRO TO PHYSICAL FITNESS), 1336 (INTRO TO RECREATION), 1350 (FUNDAMENTALS OF STRENGTH & CONDITIONING), 2358 (PSYCHOLOGICAL ASPECTS OF HUMAN PERFORMANCE), 2360 (INTRO TO PERSONAL TRAINING), 2362 (FOUNDATIONS OF EXERCISE SCIENCE)

CURRICULUM CHANGE HIGHLIGHTS

❑ DIVISION OF BUSINESS & STEM

1. MATHEMATICS

- MATH 2414 (CALCULUS II) ADDED TO CORE CURRICULUM

2. ADMINISTRATIVE OFFICE PROFESSIONAL

- ADVANCED MEDICAL SPECIALIST ESTABLISHED AS SEPARATE CERTIFICATE UNDER ADMINISTRATIVE OFFICE PROFESSIONAL & WILL INCLUDE FOUR MEDICAL COURSES.

3. COMPUTER INFORMATION TECHNOLOGY

- A.A.S. DEGREES IN COMPUTER SUPPORT SPECIALIST & SOFTWARE DEVELOPMENT/DATA ANALYTICS REMOVED
- A.A.S. IN SOFTWARE, WEB, & GAME DEVELOPMENT WILL BE RENAMED TO CIT-SOFTWARE DEVELOPMENT. ADDITIONALLY, 3 ADVANCED PROGRAMMING COURSES ADDED & BOTH A.A.S. AND CERTIFICATE REVISED TO INCLUDE GENERIC OPERATING SYSTEMS COURSE.

4. LEGAL ASSISTING

- CERTIFICATE WILL REPLACE 4 ELECTIVES WITH 4 SPECIFIC COURSES, INCLUDING POFT 1301 (BUSINESS ENGLISH)
- ELECTIVE COURSE IN A.A.S. REPLACED WITH POFT 1301 (BUSINESS ENGLISH)

CURRICULUM CHANGE HIGHLIGHTS

❑ DIVISION OF LIBERAL & FINE ARTS

1. MUSIC
   - NEW APPLIED MUSIC COURSES (MUAP) ADDED TO STUDY CONDUCTING & COMPOSITION:
     - FRESHMEN/SOPHOMORE LEVEL & FOR MAJORS/NON-MAJORS

UPDATED PROCESSES

1. ACADEMIC AFFAIRS COMMITTEE FOLLOW-UP SHAREPOINT FORM CREATED

2. "APPLICATION FOR GRADUATION" SECTION OF CATALOG UPDATED
   - CREDENTIALS NOW AUTOMATICALLY AWARDED BY KC, WHEREAS BEFORE A STUDENT WAS REQUIRED TO APPLY FOR GRADUATION

3. "ACADEMIC DISHONESTY" STATEMENT REPLACED WITH "ACADEMIC INTEGRITY"

4. ACADEMIC FRESH START POLICY REDUCED FROM 10 YEAR WINDOW TO 5 YEARS (PER SB 200)

5. STUDENT COURSE WITHDRAWAL PROCESS AND FORM EDITED TO MAKE IT CLEAR THAT AN INSTRUCTOR'S RIGHT TO FAIL A STUDENT FOR A COURSE DUE TO ACADEMIC DISHONESTY SUPERSEDES A STUDENT'S RIGHT TO WITHDRAW FROM A COURSE, PER KC POLICY FM

KILGORE COLLEGE
EDUCATION WORKS.

STUDENT HANDBOOK CHANGES

- UPDATED CONTACT INFO FOR PERSONNEL, WEBSITE LINKS, HOUSING COSTS, ETC.
- REVISED I.D. CARD SECTION TO ACCOMMODATE FOR NEW MOBILE/DIGITAL ID BADGES
- REDUNDANT OR OUTDATED SECTIONS DELETED
  - "CAREER SERVICES" INTEGRATED WITH ADVISING SECTION
  - DISTANCE LEARNING SECTION ON I.T.V. COURSES DELETED
  - "POLICE AUTHORITY" SECTION DELETED SINCE IT'S ALREADY IN KCPD SECTION OF CATALOG
- REPLACED ENTIRE SECTION ON "SEXUAL VIOLENCE/MISCONDUCT" WITH ESSENTIAL TITLE IX INFO (PER LACEY CARTER)
  - HIGHER LEVEL OVERVIEW THAT REFERENCES SPECIFIC FORMAL KC POLICIES & PROCEDURES & AVOIDS GETTING INTO THE DETAILS OF DEFINITIONS AND PROCESS
- ADDED REFERENCES TO NEW/REVISED KC POLICIES & THEIR LINKS WHERE APPROPRIATE
  - CHF FOR BANNED LIST OF WEAPONS ON CAMPUS
  - FLA, DGC, & GD FOR EXPRESSIVE ACTIVITIES FOR STUDENTS, EMPLOYEES, & COMMUNITY MEMBERS

2026-2027 ACADEMIC CALENDAR

- ❑ **ACADEMIC CALENDAR COMMITTEE LED BY REGISTRAR & INCLUDES DEANS & VPs**

- ❑ **KEY CHANGES MADE TO THE 2026-2027 CALENDAR**

    1. AUGUST MINI TERM REMOVED FROM THE SCHEDULE

QUESTIONS?

CORE CURRICULUM

❑WHAT IS IT?

- ➢ PER THECB, FOUNDATIONAL COURSES EVERY STUDENT AT A PUBLIC COLLEGE/UNIVERSITY IN TEXAS MUST TAKE REGARDLESS OF MAJOR
- ➢ 42 SEMESTER CREDIT HOUR CORE FOR ASSOCIATE (A.A., A.S., A.A.T.) AND BACHELOR'S DEGREES
- ➢ ORGANIZED INTO FOUNDATIONAL COMPONENT AREAS
  - Communication
  - Math
  - Life/Physical Sciences
  - Creative Arts
  - American History
  - Government/Political Science
  - Social & Behavioral Sciences

❑PURPOSE?

- ➢ **TO ENSURE ALL STUDENTS DEVELOP A BROAD BASE OF KNOWLEDGE & SKILLS NO MATTER WHAT THEY STUDY**

Core Objective	What It Develops
Critical Thinking	Analysis, synthesis, evaluation of information
Communication	Written, oral, and visual expression
Empirical & Quantitative Skills	Data interpretation, mathematical reasoning
Teamwork	Collaborative problem-solving
Personal Responsibility	Ethical decision-making and accountability
Social Responsibility	Civic engagement and cultural awareness

❑ WHY IT MATTERS TO STUDENTS

- TRANSFERRABILITY
- AFFORDABILITY
- WELL-ROUNDED EDUCATION
- FASTER DEGREE COMPLETION
- CIVIC & PERSONAL DEVELOPMENT

KILGORE COLLEGE
EDUCATION WORKS.

❑WHY IT MATTERS TO THE KC BOARD OF TRUSTEES

➢ *SB 37 (JUNE 2025) MAKES THE BOARD OF TRUSTEES (B.O.T.) THE FINAL AUTHORITY OVER CORE CURRICULUM*, & TASB POLICY EFAA FLESHES OUT THE DETAILS

- ✓ UPDATE ON CHANGES MADE TO "GENERAL EDUCATION CURRICULUM" MUST BE PRESENTED TO B.O.T. ANNUALLY

- ✓ *AT LEAST ONCE* EVERY 5 YEARS, B.O.T. MUST CONDUCT COMPREHENSIVE REVIEW OF GENERAL EDUCATION CURRICULUM & MAY OVERTURN CHANGES
  - KEY CRITERIA FOR THE BOARD TO CONSIDER
  - VPI's OFFICE WILL SUBMIT A DETAILED REPORT

- ✓ B.O.T. MAY APPOINT COMMITTEE TO ASSIST IN REVIEW
  - MAY INCLUDE FULL-TIME FACULTY, ADMINISTRATORS, COLLEGE LEADERS, INDUSTRY REPS, ETC.

QUESTIONS?

OFFICIAL KILGORE COLLEGE CALENDAR
2026-2027

MAY MINI / 2026 — Enrollment Limited To 1 Course

May 11 - May 28	Mini-Term 3-week classes; Final Exams May 28th; Grades due May 29th at 10 AM
May 25 (M)	Memorial Day Holiday (Campus closed)

SUMMER SEMESTER / 2026

May 27 (W)	Drop for Non-Payment Summer I
May 29 (F)	Residence Halls Open 9 AM
June 1 – July 2	**SUMMER I**
June 1 (M)	First Class Day; Schedule Changes 8 AM - 4 PM
June 4 (Th)	Fourth Class Day; Official Reporting Day
June 15 (M)	Summer I Graduation Application Deadline
June 19 (F)	Juneteenth Holiday Observed (Campus Closed)
June 25 (Th)	Last Day to Drop Class or Withdraw from Enrollment with W
July 1 (W)	Drop for Non-Payment Summer II
July 2 (Th)	Final Exams for Summer I
	Residence Halls Open 9 AM
July 3 (F)	Independence Day Holiday (Campus closed)
July 6 (M)	Summer I grades due at 10 AM
July 6 - Aug. 6	**SUMMER II**
July 6 (M)	First Class Day; Schedule Changes 8 AM - 4 PM
July 9 (Th)	Fourth Class Day; Official Reporting Day
July 15 (W)	Summer II Graduation Application Deadline
July 30 (Th)	Last Day to Drop Class or Withdraw from Enrollment with W
Aug. 6 (Th)	Final Exams for Summer II;
	Graduation 6 PM in Dodson Auditorium
Aug. 7 (F)	Summer II grades due by 10 AM

FALL SEMESTER / 2026

Mar. 30 - Aug. 23	Fall Registration (by appointment with an advisor or through STAR Day registration events throughout the semester; see KC website for more information)
Aug. 17 (M)	Fall Employee Convocation
Aug. 19 (W)	Drop for Non-Payment Fall 16-week and Fall 1st 8-week class schedule
Aug. 21 (F)	Residence Halls Open 9 AM; Cafeteria Opens
Aug. 24 (M)	**First Class Day for Fall 1 8-week term and 16-week term**
Aug. 24 - 25 (M-T)	Schedule Changes 8 AM – 6 PM
Aug. 31 (M)	FA1 – Fall 1st 8-Week Term; Official Reporting Day
Sept. 7 (M)	Labor Day Holiday (Campus closed)
Sept. 9 (W)	F16 – Fall 16-Week (12th Class Day); Official Reporting Day
Sept. 9 - 11	**No registration activity**
Sept. 21 (M)	F16 – Fall 16-Week (20th Class Day) – Last Day for Refunds for 16-week classes (see refund dates on the KC website)
Sept. 25 (F)	Campus Closed for College-Wide Faculty and Staff Professional Development Day (all faculty/staff on duty)
Oct. 1 (Th)	Fall Graduation Application Deadline
Oct. 5 (M)	FA1 – Fall 1st 8-Week Term; Last Day to Drop Class or Withdraw from Enrollment with W
Oct. 13-14 (T-W)	FA1- Final Exams for Fall 1st 8-week term
Oct. 14 (W)	Drop for Non-Payment for Fall 2nd 8-week class schedule
Oct. 15 (Th)	FA1 -Grades Due for Fall 1st 8-week term 10 AM
Oct. 19 (M)	**FA2 - First Class Day for Fall 2nd 8-week term**
Oct. 26 (M)	FA2 – Fall 2nd 8-Week Term; Official Reporting Day
Oct. 26 – Dec. 4	Spring and December Mini Advisement/Registration (by appointment with an advisor or through STAR Day registration events throughout the semester; see KC website for more information)
Nov. 16 (M)	F16 – Fall 16-Week Last Day to Drop Class or Withdraw from Enrollment with W
Nov. 25 - 27 (W-F)	Thanksgiving Holidays (Campus closed)
Nov. 30 (M)	FA2 – Fall 2nd 8-Week Term; Last Day to Drop Class or Withdraw from Enrollment with W
Dec. 9 – 10 (W-Th)	**Final Exams** (Exams for Friday-only classes: Dec. 4th; Saturday-only classes: Dec. 5th)
Dec. 10 (Th)	Nurse Pinning and Graduation 10 AM
	Cafeteria Closes 6 PM; Residence Halls Close 5 PM
Dec. 11 (F)	**Grades Due 10 AM**
	Graduation 6 PM in Dodson Auditorium
	Residence Halls Close (Graduates Check-out 12 PM)
Dec. 14 - Jan. 1	Christmas Holiday Observance (Campus Closed)

DECEMBER MINI / 2026 — Enrollment Limited to 1 Course

Dec. 14 – Dec. 31	Mini-Term 3-week classes; Final Exams Dec. 31st; Grades due Jan. 4th at 10 AM

SPRING SEMESTER / 2027

Jan. 4 (M)	All Offices Open
Jan. 4 (M)	Spring Employee Convocation
Jan. 6 (W)	Drop for Non-Payment for Spring 16-week and Spring 1st 8-week class schedule

Jan. 8 (F)	Residence Halls Open 9 AM; Cafeteria Opens 10:45 AM
Jan. 11 (M)	**First Class Day for Spring 1 8-week term and 16-week term**
Jan. 11 - 12 (M-T)	Schedule Changes 8 AM – 6 PM
Jan. 18 (M)	Martin Luther King Jr. Day Holiday (Campus closed)
Jan. 19 (T)	SP1 – Spring 1st 8-Week Term; Official Reporting Day
Jan. 27 (W)	S16 – Spring 16-Week – (12th Class Day); Official Reporting Day
Jan. 27 – Jan. 29	**No registration activity**
Feb. 8 (M)	S16 – Spring 16-Week – (20th Class Day) - Last Day for Refunds for 16-week classes (see refund dates on the KC website)
Feb. 22 (M)	SP1 – Spring 1st 8-Week Term; Last Day to Drop Class or Withdraw from Enrollment with W
Feb. 26 (F)	Campus Closed for College-Wide Faculty/Staff Professional Development Day (all faculty/staff on duty)
Mar. 1 (M)	Presidential Scholarship Deadline (for Fall 2027)
Mar. 2 - 3 (T-W)	SP1 - Final Exams for Spring 1st 8-week term
Mar. 3 (W)	Drop for Non-Payment for Spring 2nd 8-week class schedule
Mar. 4 (Th)	SP1 - Grades Due for Spring 1st 8-week term 10 AM
Mar. 8 - 12 (M-F)	Spring Break (Campus closed)
Mar. 15 (M)	**SP2 - First Class Day of Spring 2nd 8-week term**
Mar. 22 (M)	SP2 – Spring 2nd 8-Week Term; Official Reporting Day
Mar. 22 - May 9	May Mini Advisement/Registration (by appointment with an advisor or through STAR Day registration events throughout the semester; see KC website for more information)
Mar. 22 - May 31	Summer I Advisement/Registration (by appointment with an advisor or through STAR Day registration events throughout the semester; see KC website for more information)
Mar. 22 - July 5	Summer II and August Mini Advisement/Registration (by appointment with an advisor or through STAR Day registration events throughout the semester; see KC website for more information)
Mar. 22 - Aug. 13	Fall Advisement /Registration (by appointment with an advisor or through STAR Day registration events throughout the semester; see KC website for more information)
Mar. 26 (F)	Good Friday Holiday (campus closed)
Apr. 12 (M)	S16 – Spring 16-Week Last Day to Drop Class or Withdraw from Enrollment with W
Apr. 26 (M)	SP2 – Spring 2nd 8-Week Term; Last Day to Drop Class or Withdraw from Enrollment with W
Apr. 29 (Th)	Nurse Pinning and Graduation 10 AM
May 5 - 6 (W-Th)	**Final Exams (Exams for Friday-only classes April 30th; Saturday-only classes -May 1st)**
May 6 (Th)	Cafeteria Closes 6 PM; Residence Halls Close 5 PM
May 7 (F)	Graduation 2 PM, 6 PM in Dodson Auditorium
May 7 (F)	**Grades Due 10 AM**
May 7 (F)	Residence Halls Closed (Graduates Check-out 12 PM)

MAY MINI / 2027 — Enrollment Limited To 1 Course

May 10 – May 27	Mini-Term 3-week classes; Final Exams May 27th, Grades due May 28th at 10 AM
May 31 (M)	Memorial Day Holiday (Campus closed)

SUMMER SEMESTER / 2027 (Proposed – Subject to Change if Necessary)

May 26 (W)	Drop for Non-Payment Summer I
May 28 (F)	Residence Halls Open 9 AM
June 1 – July 1	**SUMMER I**
June 1 (T)	First Class Day; Schedule Changes 8 AM - 4 PM
June 4 (F)	Fourth Class Day; Official Reporting Day
June 15 (T)	Summer I Graduation Application Deadline
June 18 (F)	Juneteenth Holiday Observed (Campus Closed)
June 24 (Th)	Last Day to Drop Class or Withdraw from Enrollment with W
June 30 (W)	Drop for Non-Payment Summer II
July 1 (Th)	Final Exams for Summer I
July 2 (F)	Summer I grades due at 10 AM Residence Halls Open 9 AM
July 5 (M)	Independence Day Holiday (Campus closed)
July 6 - Aug. 5	**SUMMER II**
July 6 (T)	First Class Day; Schedule Changes 8 AM - 4 PM
July 9 (F)	Fourth Class Day; Official Reporting Day
July 15 (Th)	Summer II Graduation Application Deadline
July 29 (Th)	Last Day to Drop Class or Withdraw from Enrollment with W
Aug. 5 (Th)	Final Exams for Summer II; **Graduation 6 PM in Dodson Auditorium**
Aug. 6 (F)	Summer II grades due by 10 AM

FALL SEMESTER / 2027

Aug. 23 (M)	**First Class Day**