

Agenda of Regular Board Meeting

The Board of Trustees Kilgore College



A Regular Board Meeting of the Board of Trustees of Kilgore College will be held April 13, 2026, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 895 Ross Ave., Kilgore, TX 75662.

Prior to the Meeting **5:45 pm** **April 13, 2026**

Board of Trustees Dinner

Items of Business **6:30 pm** **April 13, 2026**

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER

Presenter: Mr. Josh Edmonson, President

A. Invocation

Presenter: Ms. Janice Bagley

B. Pledge of Allegiance

Presenter: Mr. Josh Edmonson

2. PUBLIC COMMENT

3. PRESENTATIONS

A. Employee Spotlight: 2026 Innovation Grant Award Recipients

- Zeke Harber
- Tanton Johnson
- Tate Nicks
- Matthew Simpson

B. Student Success Data Spotlight: Zogotech

Presenter: Dr. Staci Martin

4. CONSENT AGENDA

Presenter: Mr. Josh Edmonson

- A. To consider approving the minutes of the following board meetings:
 - February 16, 2026, Regular Board Meeting
 - March 16, 2026, Presidential Search #4
 - March 21, 2026, Board Retreat
- B. To consider approval of personnel items submitted as follows:
 - Employee Resignations
 - Employee Retirements
 - Employee Terminations
 - Proposed Change of Employment
 - Offers of Employment
- C. To review prepaid legal fees for February 2026 and March 2026

5. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Mrs. Gina DeHoyos, Chair

1. INFORMATION ITEM: FY25 Annual Financial Report — Audit

Presenter: Mr. Daniel Persaud and Mr. Jacob Cattrysse, Clifton, Larson, and Allen

2. ACTION ITEM: To consider approval of Resolution (R-2026-7) to accept the Kilgore Economic Development Corporation's 2025 Tax Abatement Compliance Report. The following companies are ruled in compliance with current tax abatement:

- Camfil USA, Inc.
- Composite Piping Technology, LLC
- Skeeter Products, Inc.
- Orgill, Inc./Hammer Time Owner (TX) LP/Ryder Truck Rental, Inc.
- Tersco Property Management, Ltd/Keeprite Refrigeration, Inc.
- Wagner Tuning, Inc

Presenter: Ms. Stephanie Moore, Kilgore Economic Development Corporation

3. ACTION ITEM: To consider approval to (1) allow the President to enter into contract negotiations with American Dining Creations to provide the Campus Food & Dining Services (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.

Presenter: Ms. Brazy Sammons

4. INFORMATION ITEM: Financials

Presenter: Ms. Brazy Sammons

a. Financial Snapshot & Capital Project Report — February 2026

b. PFIA (Public Funds Investment Act) 2nd Quarter FY25-26 (December, January, February)

B. Policy & Personnel Committee — Mrs. Erin Yohn, Chair

1. ACTION ITEM: To consider approval of the "Board Member Request for Information & Confidentiality Agreement"

Presenter: Dr. Staci Martin

2. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration:

- BGC (LOCAL): Administrative Organization — Councils and Faculty Senates
- CRB (LOCAL): Technology Resources — Artificial Intelligence
- DGBA (LOCAL): Personnel-Management Relations — Employee Grievances
- DGC (LOCAL): Employee Rights and Privileges — Employee Expression and Use of College Facilities
- EFAA (LOCAL): Instructional Programs and Courses — Academic Courses
- EFB (LOCAL): Curriculum Design — Degrees and Certificates
- FB (LOCAL): Admissions
- FLA (LOCAL): Student Rights and Responsibilities — Student Expression and Use of College Facilities
- FLD (LOCAL): Student Rights and Responsibilities — Student Complaints
- FLDB (LOCAL): Student Rights and Responsibilities — Student Complaints — Course Grade Complaints and Academic Dismissals
- GD (LOCAL): Community Expression and Use of College Facilities

Presenter: Ms. Erin Yohn

3. INFORMATION ITEM: To review TASB LEGAL Policies for Information Only. Full Legal Framework documents for all policies can be viewed at:

<https://pol.tasb.org/PolicyOnline?key=537>

TASB LEGAL POLICIES INCLUDE: AB, AD, AF, AFA, BAAA, BBB, BBBA, BDA, BDB, BF, BFB, BGC, BI, CAAA, CAAB, CAD, CAI, CAID, CAK, CAL, CCC, CDA, CDC, CF, CFE, CFF, CFG, CGA, CGC, CGE, CGFA, CGFC, CH, CHC, CHF, CIB, CJ, CK, CKD, CRA, CRB, DBA, DCA, DCB, DEA, DEB, DGBA, DGC, DI, DIAA, DJ, DK, DLA, EBA, ECC, EF, EFA, EFAA, EFAB, EFB, EFBA, EFBB, EFCC, EFCE, EFCF, EGC, EI, EJC, FB, FD, FEA, FEB, FFA, FFC, FFDA, FJ, FLA, FLBD, FLC, FLD, FM, GB, GCA, GCB, GD, GG, GGB, GGD, GH, GK, GL

Presenter: Ms. Erin Yohn

4. INFORMATION ITEM: Review of Administrative Rule for TASB Policy DEB: Grandfathered Tuition Grants for Former Full-Time Employees Transitioned to CampusWorks.

Presenter: Ms. Kara Sharman

C. Student Success Committee - Ms. Janice Bagley, Chair

1. ACTION ITEM: To consider approval of the 2026-27 Kilgore College Catalog and Student Handbook (including Academic Calendar).

Presenter: Mr. Donny Seals, Vice President of Instruction

2. INFORMATION ITEM: Review and Discuss Kilgore College's Core Curriculum
Presenter: Mr. Donny Seals, Vice President of Instruction

6. PRESIDENTS' REPORTS

A. INFORMATION ITEM: Update on "The College Tour" at Kilgore College

Presenter: Dr. Staci Martin

B. UPCOMING EVENTS:

- **Wednesday, April 15**, Presidential Interview #1: Dr. Staci Martin, Dinner in Devall Room 5:15pm; Interview in Board Room 6:30pm
- **Thursday, April 16**, Presidential Interview #2: Dr. Tracee Watts, Dinner in Devall Room 5:15pm; Interview in Board Room 6:30pm
- **Friday, May 8**; Graduation 2:00pm, Blue Ribbon Award Reception 4:30-5:30pm, Graduation 6:00pm
- **Monday, June 8**, Board Meeting; Dinner 5:45; Board Meeting 6:30pm

Presenter: Mr. Josh Edmonson

7. EXECUTIVE SESSION

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.

8. ADJOURNMENT