

Agenda of Regular Board Meeting

The Board of Trustees Kilgore College



A Regular Board Meeting of the Board of Trustees of Kilgore College will be held February 16, 2026, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 895 Ross Ave., Kilgore, TX 75662.

Prior to the Meeting **5:45 pm** **February 16, 2026**

Board of Trustees Dinner

Items of Business **6:30 pm** **February 16, 2026**

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER

Presenter: Mr. Josh Edmonson, President

A. Invocation

Presenter: Ms. Janice Bagley

B. Pledge of Allegiance

Presenter: Mr. Josh Edmonson

2. PUBLIC COMMENT

3. CONSENT AGENDA

Presenter: Mr. Josh Edmonson

A. To consider approving the minutes from the December 2025 Regular Board meeting
B. To consider approval of personnel items submitted as follows:

- Employee Resignations
- Employee Retirements
- Employee Terminations
- Proposed Change of Employment
- Offers of Employment

C. To review prepaid legal fees for December 2025 and January 2026.

4. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Policy & Personnel Committee — Mrs. Erin Yohn, Chair

1. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration:

- BA: College District Governance
- BAA: College District Governance — Board Legal Status
- BBE: Board Members — Authority
- BD: Board Meetings
- CDB: Accounting — Inventories
- CL: Facilities Planning
- CM: Facilities Construction
- CS: Information Security Updates 46, 47, & 50
- DC: Employment Practices
- DH: Employee Standards of Conduct
- DHB: Employee Standards of Conduct – Child Abuse and Neglect Reporting
- DJA: Assignment, Workload, and Schedules — Telework
- DM: Termination of Employment
- EGA: Academic Achievement – Grading and Credit
- FC: Registration and Attendance
- FLB: Student Rights and Responsibilities – Student Conduct
- FLBE: Student Conduct – Alcohol and Drug Use

Presenter: Mrs. Erin Yohn

2. INFORMATION ITEM: Update on CampusWorks for Technology Managed Services for Kilgore College.

Presenter: Dr. Staci Martin

B. Investment/Finance/Audit Committee - Mrs. Gina DeHoyos, Chair

1. ACTION ITEM: To consider approval to (1) allow the College President to enter into contract negotiations with CampusWorks for Technology Managed Services at Kilgore College, (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.

Presenter: Dr. Staci Martin/Ms. Brazy Sammons

2. ACTION ITEM: To consider approval to (1) allow the President to enter into contract negotiations with ABM Education Services, LLC for facilities, custodial, and landscaping services under a Cooperative Agreement (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.

Presenter: Ms. Brazy Sammons

3. ACTION ITEM: To consider approval of the Tuition and Fee Schedule presented for the 2026-2027 Academic Year.

Presenter: Ms. Brazy Sammons

4. ACTION ITEM: To consider approval of Resolution (R-2026-4) to submit a grant application to the Office of the Governor for participation in the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the purpose of securing portable computer systems for four Kilgore College Police Department patrol units.

Presenter: Dr. Staci Martin

5. ACTION ITEM: To consider approval by Resolution (R-2026-5) to submit a grant application to the Office of the Governor for participation in the Rifle-Resistant Body Armor Grant program for the purpose of securing four custom-fit rifle-resistant body armor vests for officers of the Kilgore College Police Department.

Presenter: Dr. Staci Martin

6. INFORMATION ITEM: Financial Updates

Presenter: Ms. Brazy Sammons

- a. December 2025 Financial Snapshot & Capital Project Report
- b. PFIA (Public Funds Investment Act) 1st Quarter FY25-26 (September, October, November)

5. PRESIDENT'S REPORT:

Presenter: Dr. Staci Martin, Interim President

A. INFORMATION ITEM: Memo regarding the THECB's new "Office of the Ombudsman" and its *"Students First"* website and complaint portal, created pursuant to Senate Bill 37.

Presenter: Dr. Staci Martin

6. BOARD PRESIDENT'S REPORT

Presenter: Mr. Josh Edmonson

A. ACTION ITEM: To consider approval of Mrs. Jennifer Hattaway to fill the unexpired term of Mr. Lon Ford. This Trustee will represent the Central Zone (KISD), Unit #3, Place 6 and will serve until the General Election in May 2029.

Presenter: Ms. Gina DeHoyos

7. EXECUTIVE SESSION

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.

8. ADJOURNMENT