

KC Board of Trustee Candidate Requirements – January 2026



The candidate must provide the following completed documentation prior to the application deadline (January 23, 2026):

- ☐ Kilgore College Board of Trustee Application
- ☐ Current resume'
- ☐ Two letters of reference
- ☐ Statement of why you are interested in serving in this position

The candidate must meet the following qualifications:

- Reside within the boundaries of Kilgore ISD
- Be a citizen of the United States;
- Will be 18 years of age or older on the commencement of the term to be filled by appointment;
- Is not mentally incompetent as determined by a final judgment of a Court;
- Has not been finally convicted of a felony for which candidate has not been pardoned or otherwise released from the resulting disabilities;
- Has been a continuous resident of Texas for the 12 months and has resided within the territory from which the office is elected for six (6) months immediately preceding the filing deadline
- Agrees to serve without compensation other than what may be designated by KC Board Policy
- Satisfies any other eligibility requirements prescribed by law for the office;
- Be registered to vote in the territory from which the office is elected.

The Trustee chosen/appointed must agree to the following:

1. Must agree to a background check
2. Must agree to complete the following trainings in a timely manner:
 - a. KC Board of Trustee Orientation
 - b. Intensive Short Orientation must be completed before voting on a budgetary or personnel item
 - c. Open Meetings Act Training video (online) within first 90 days of service
 - d. Public Information Act Training video (online) within first 90 days of service
 - e. Public Funds Investment Act Training video (online) within first 6 months of service
 - f. Texas Higher Education Leadership Training (online):
 - Effective and Ethical Governance
 - Community College Budgeting and Financial Management
 - Higher Education Governance and Oversight
 - g. Annual Cybersecurity Training as prescribed by the Kilgore College IT department