

Agenda of Regular Board Meeting

The Board of Trustees Kilgore College



A Regular Board Meeting of the Board of Trustees of Kilgore College will be held December 15, 2025, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 895 Ross Ave., Kilgore, TX 75662.

Prior to the Meeting **5:45 pm** **December 15, 2025**

Board of Trustees Dinner

Items of Business **6:30 pm** **December 15, 2025**

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER

Presenter: Mr. Josh Edmonson, President

A. Invocation

Presenter: Ms. Janice Bagley

B. Pledge of Allegiance

Presenter: Mr. Josh Edmonson

2. PUBLIC COMMENT

3. PRESENTATIONS

A. Fall 2025 Snapshot

Presenter: Mrs. Natalie Bryant, Director of Institutional Research

B. KPI (Key Performance Indicator) Trend Data

Presenter: Mrs. Natalie Bryant, Director of Institutional Research

C. Fall 2025 Dual Credit Enrollment Update

Presenter: Mr. Brandon Walker, Dean of Dual Credit

4. CONSENT AGENDA

Presenter: Mr. Josh Edmonson

A. To consider approving the minutes of the:

- September 15, 2025, Tax Hearing

- September 15, 2025, September Regular Board Meeting
 - September 22, 2025, Special Board Meeting — Presidential Search #1
 - October 20, 2025, Special Board Meeting — Presidential Search #2
 - November 3, 2025, Special Board Meeting — Presidential Search #3
- B. To consider approval of personnel items submitted as follows:
- Employee Resignations
 - Employee Retirements
 - Employee Terminations
 - Proposed Change of Employment
 - Offers of Employment
- C. To review prepaid legal fees for:
- September 2025
 - October 2025
 - November 2025

5. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Property & Facilities Committee - Mr. Travis Martin, Chair

1. ACTION ITEM: To consider approval to (1) allow the President to enter into contract negotiations to relocate the HVAC Program Lab and the Bookstore at KC-Longview to better utilize space, support program growth, and increase operational efficiency, (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.

Presenter: Mr. Ben Avedikian, Executive Director, Facility Services

2. INFORMATION ITEM: Dodson Project Update

Presenter: Mr. Ben Avedikian, Executive Director, Facility Services

B. Investment/Finance/Audit Committee - Mrs. Gina DeHoyos, Chair

1. ACTION ITEM: To consider approval to allocate funding (Budget Amendment 26-BA01) to relocate the HVAC Program Lab and the Bookstore at KC-Longview.

Presenter: Ms. Brazy Sammons

2. ACTION ITEM: Annual review and to consider approval of the Kilgore College Investment Strategy Policy (TASB Policy: CAK)

Presenter: Ms. Brazy Sammons

3. INFORMATION ITEM: Gregg County Certified Tax Roll

Presenter: Ms. Brazy Sammons

4. INFORMATION ITEM: Smith County Certified Tax Roll

Presenter: Ms. Brazy Sammons

5. INFORMATION ITEMS: Financial Updates

Presenter: Ms. Brazy Sammons

- a. October 2025 Financial Snapshot & Capital Project Report
- b. PFIA (Public Funds Investment Act) 4th Quarter FY25-26 (June, July, August)

C. Student Success Committee - Ms. Janice Bagley, Chair

1. ACTION ITEM: To consider approval of the addition of the Diagnostic Medical Sonography Associate of Applied Science degree beginning Fall 2026.

Presenter: Dr. Jennifer Bray

2. INFORMATION ITEM: Update on changes to the Homeland Security and Emergency Preparedness Leadership, and Criminal Justice programs.

Presenter: Mr. Donny Seals, VP of Student Learning & Success

3. INFORMATION ITEM: Annual Security & Fire Safety Report

Presenter: Chief Andre Belaski, KCPD

4. INFORMATION ITEM: Annual Title IX CEO Report

Presenter: Ms. Lacey Carter, Title IX Officer

D. Policy & Personnel Committee - Mr. Josh Edmonson, Chair

1. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration:

- BBI: Board Members: Technology Resources & Electronic Communications
- BCA: Board Internal Organization: Officers and Officials
- BCB: Board Internal Organization: Committees
- BCE: Board Internal Organization: Advisory Committees
- CAK: Appropriations & Revenue Source: Investments
- CDE: Accounting: Financial Ethics
- CG: Safety Program
- CGF: Safety Program: Security Personnel
- CHA: Site Management: Inspections
- CIA: Equipment & Supplies Management: Records Management
- CU: Research
- DIAB: Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics (Employees)
- EBA: Alternate Methods of Instruction: Distance Education
- ECC: Instructional Arrangements: Course Load and Schedules
- FAA: Equal Educational Opportunity: Pregnant and Parenting Students
- FFDB: Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics (Students)
- FLBC: Student Conduct: Prohibited Organizations and Hazing

Presenter: Mr. Josh Edmonson

2. ACTION ITEM: To review and consider the annual approval of Kilgore College Mission Statement.

Presenter: Dr. Staci Martin, Interim President

6. BOARD PRESIDENT'S NEW BUSINESS/REPORT

Presenter: Mr. Josh Edmonson

A. ACTION ITEM: To consider approval of Resolution R-2026-2 for Kilgore College to cast 184 votes in the Rusk County Appraisal District election for its Board of Directors for the 2026-2027 term.

Presenter: Mr. Josh Edmonson

B. ACTION ITEM: To consider approval of Resolution R-2026-3 for Kilgore College to cast 55 votes in the Upshur County Appraisal District election for its Board of Directors for the 2026-2027 term.

Presenter: Mr. Josh Edmonson

C. INFORMATION ITEM: Annual Board Training Report

Presenter: Dr. Staci Martin, Interim President

D. INFORMATION ITEM: Resignation of Mr. Lon Ford from the KC Board of Trustees.

Presenter: Mr. Josh Edmonson

F. UPCOMING EVENTS:

- Friday, January 16, 2026, MLK Dual Credit Scholarship Breakfast
- Monday, February 9, 2026, February Board Meeting
- March 9–13, 2026, Spring Break
- Monday, April 13, 2026, April Board Meeting

7. EXECUTIVE SESSION

Adjournment to Executive Session pursuant to Texas Government Code Section 551.074 of the Open Meetings Act for the following purpose:

PERSONNEL: (Government Code 551.074) Consideration of personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

8. ADJOURNMENT