



**DATE: August 8, 2025**

**TO: Kilgore College Board of Trustees  
Kilgore College Employees  
Kilgore College Bible Chairs**

**FROM: Donny Seals**

**SUBJECT: Opening Week Activities for Fall 2025**

For faculty and staff who are involved in Late Registration and various meetings throughout the week of August 18<sup>th</sup>, you will find your assignments in the group of opening week documents at [www.kilgore.edu/opening-week](http://www.kilgore.edu/opening-week). As always, please notify your immediate supervisor if you are unable to carry out your assigned responsibilities.

A few highlights of the first weeks are:

- Monday, Aug. 18— **Fall Convocation** begins at 8:30 a.m. in the Devall Ballroom.
- Tuesday, Aug. 19— **General Faculty Meeting** (VCA – Donny Seals); **Liberal & Fine Arts Divisional Meeting** (VCA – Jase Graves/Donny Seals); **Public Services & Industrial Technologies Divisional Meeting** (ATC 109 – D’Wayne Shaw); **BEIT & STEM Divisional Meeting** (ES 134 – Kristen Stovall); **Health Sciences Divisional Meeting** (Torrence Health Science Education Center – Dr. Jennifer Bray); **eLearning** (William Stowe/Brian Johnson via Zoom: [Join Here](#)); **Adjunct Faculty Convocation** – (BSM - 809 Nolen St, Kilgore, TX – Instructional Deans)
- Wednesday, Aug. 20— **Accommodating Students in the Classroom** (Lacey Carter - Woodfin & via Zoom: [Join Here](#)); **Dual Credit Faculty Meeting** (selected faculty by invitation only - Brandon Walker); **Core Curriculum Assessment** (selected faculty by invitation only - Dr. Staci Martin)
- Saturday, Aug. 23— **Star Day - Kilgore & Virtual** (Devall Student Center)
- Monday, Aug. 25— **First Day of Class; Administrative Changes – Advisors** (Kilgore; Library, 1<sup>st</sup> Floor – Longview Hendrix Building Suite 100)
- Tuesday, Aug. 26— **Administrative Changes – Advisors** (Kilgore; Library, 1<sup>st</sup> Floor - Longview Hendrix Building Suite 100)
- Wednesday, Aug. 27— **Administrative Changes – Advisors** (Normal Office Locations)

I look forward to seeing all of you as we begin a new academic year!

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