

# KILGORE COLLEGE

## WORKFORCE DEVELOPMENT-CONTINUING EDUCATION

HEALTH SCIENCES – Bert E. Woodruff Adult Education Center  
220 N. Hwy 259, Kilgore, Texas 75662  
903-988-3787 or 903-983-8645

### **Clinical Medical Assistant**

The Medical Assistant program accepts approximately 10 students per course. Students will receive hands-on training in vital sign measurement, Phlebotomy, EKG administration, and infection control, along with an understanding of medical law and ethics. Upon successful completion of the course, students will be eligible to sit for the Certified Clinical Medical Assistant (CCMA) exam through the National Healthcareer Association (NHA).

### **Course Dates:**

Student Orientation- August 25, 2025 3:00 - 4:00 p.m.  
September 8, 2025 - February 6, 2026  
18 weeks, 488 contact hours  
Hybrid

### **Class Meets:**

Monday & Tuesday- On Campus 9:00 a.m. to 2:00 p.m.  
Wednesday & Thursday- Online Lecture  
Friday - On Campus, Skills Lab 8:00 a.m. to 12:00 p.m. (Starts on Week 14)  
First & Last of week of course will be in person Monday - Thursday 9a.m. -2:00 p.m.  
(This will allow for time to get Online accounts setup and to prepare for certification exam)

### **Registration Dates:**

Deadline to Register: August 21, 2025

### **Tuition Fees:**

\$2,000 (Certification exam included with tuition)

### **Textbooks:** To be Purchased from Amazon:

- Hartman's Medical Assisting: The Basics 1st Edition ISBN: 978-1604251487- \$62.50
- Hartman's Workbook for Medical Assisting: The Basics ISBN: 978-1604251494- \$25.00

### **Eligibility Requirements:**

Minimum age of 18 years old prior to first class day  
Minimum education of high school diploma or GED

### **Required Documents:**

At the time of registration submit the following

- Copy of driver's license
- Copy of High School Diploma/High School Transcripts/GED
- Documentation of all required basic or childhood immunizations; including a current tuberculosis skin test, documentation of starting and completing the Hepatitis B vaccination, and current flu shot.
- Current negative drug test
- Current negative background check.

**Instructor:** Candice Williams

**Location of Clinicals:** Preassigned location

**Class Location:** Kenneth Whitten Applied Technology Center (WHITN)

Building #27 Room 205; 1410  
US-259 BUS Kilgore, Tx 75662