

Agenda of Regular Board Meeting

The Board of Trustees Kilgore College



A Regular Board Meeting of the Board of Trustees of Kilgore College will be held June 9, 2025, beginning at 6:30 PM in the 2nd floor of the Stewart McLaurin Administration Building, 895 Ross Ave., Kilgore, TX 75662.

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| Prior to the Meeting | 5:30 pm | June 9, 2025 |
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Board of Trustees Dinner

- Annual Cybersecurity Training
- Local Government Officer Conflicts Disclosure Statement (Form CIS)
- KC Information Resources User Agreement
- Training Requirements for New Board Members
- 2025 Community College Association of Texas Trustees (CCATT) Annual Conference, September 11-13, 2025, West Lake Hills (Austin)

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| Items of Business | 6:30 pm | June 9, 2025 |
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. CALL TO ORDER

Presenter: Mr. Josh Edmonson, President

A. Invocation

Presenter: Dr. Mike Jenkins

B. Pledge of Allegiance

Presenter: Mr. Josh Edmonson

2. PUBLIC COMMENT

3. SPOTLIGHT PRESENTATIONS

A. Employee Spotlight: 2025 Innovation Grant Award Recipients

- Manny Almanza
- Tammy Wright

Presenter: Dr. Brenda Kays

B. Student Success Data Spotlight: 2025 Spring Snapshot

Presenter: Mrs. Natalie Bryant, Director, Institutional Research

4. SWEARING IN OF NEW BOARD OF TRUSTEES

Presenter: Mrs. Karen Scibona

A. Statement of Officer

- Janice Bagley
- Jeanne Johnson
- Jason Steele

B. Oath of Office

- Janice Bagley
- Jeanne Johnson
- Jason Steele

5. BOARD OF TRUSTEES OFFICERS 2025-2027

A. Board Officers' Nominating Committee Report

Presenter: Mr. David Castles

B. Election of Officers: 2025-2027

- Secretary
- Vice President
- President

Presenter: Mr. Josh Edmonson

6. CONSENT AGENDA

Presenter: Mr. Josh Edmonson

A. To consider approving the minutes of the April 14, 2025, Board Meeting and May 14, 2025, Election Canvass/Special Board Meeting.

B. To consider approval of personnel items submitted as follows:

- Employee Resignations
- Employee Retirements
- Employee Terminations
- Proposed Change of Employment
- Offers of Employment

C. To review prepaid legal fees for April 2025 and May 2025.

7. BOARD COMMITTEE REPORTS & ACTION ITEMS

A. Investment/Finance/Audit Committee - Mrs. Gina DeHoyos, Chair

1. ACTION ITEM: To consider for approval the contract with CliftonLarsonAllen, LLP (CLA) to provide independent audit services for the 2025 and 2026 fiscal years.

Presenter: Mr. Terry Hanson

2. ACTION ITEM: To consider for approval the contract with Hagerty Consulting to provide business continuity consulting services for Kilgore College.

Presenter: Mr. Terry Hanson

3. INFORMATION ITEM: Extension of Aramark contract for comprehensive facility maintenance, grounds maintenance and custodial services until 8/31/2026.

Presenter: Mr. Terry Hanson

4. INFORMATION ITEM: April Financial Snapshot and Capital Report with Summary

Presenter: Mr. Terry Hanson

B. Policy & Personnel Committee - Mr. Lon Ford

1. ACTION ITEM: To consider approval of the following faculty members for promotion to "Associate Professor" beginning September 1, 2025, through the Promotion in Rank process:

- Paul Buchanan
- Michele Daniels
- Danny Darden
- Ginger Dennis
- Micah Goodding
- Jason Graves
- Coy Lothrop
- Meredith May
- Karen Morris
- Julian Redfearn
- Jeanine Tagg
- Traci Thompson
- Lori Truman

Presenter: Dr. Tracy Skopek

C. Property & Facilities Committee – Mr. Travis Martin, Chair

1. INFORMATION ITEM: Update on Dodson Auditorium Renovation

Presenter: Mr. Ben Avedikian, Executive Director, Facility Services

8. SCHOLARSHIP UPDATE

Presenter: Mrs. Merlyn Holmes, Executive Director, KC Foundation & Community Relations

9. BOARD PRESIDENT'S REPORT

Presenter: Mr. Josh Edmonson

A. Appoint an ad hoc committee to lead the search and recommend a candidate to fill the unexpired term of Jon Rowe, which expires in May 2027.

B. Board Representation to KC Foundation Board: Josh Edmonson

C. Board of Trustee Committee Assignments 2025-2027

D. David Castles – Recognition of Service

Presenter: Mrs. Gina DeHoyos

E. Annual Training/Agreements – **Due June 30**

- Annual Cybersecurity Training
- Local Government Officer Conflicts Disclosure Statement (Form CIS)
- KC Information Resources User Agreement

F. Upcoming Events:

- Budget Workshop - July - TBA
- 2025 Community College Association of Texas Trustees (CCATT) Annual Conference, Sept. 11-13, 2025, West Lake Hills (Austin). Register by emailing Karen Scibona by August 1.
- August Board Meeting - Monday, August 11, 2025

10. EXECUTIVE SESSION

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any subjects and for any and all purposes permitted by Sections 551.01-551.089 of the Open Meetings Act.

11. ADJOURNMENT