KC Board of Trustee Candidate Requirements – June 2025

The candidate must provide the following completed documentation prior to the application deadline:

- ☐ Kilgore College Board of Trustee Application
- ☐ Current resume'
- ☐ Two letters of reference
- ☐ Statement of why you are interested in serving in this position

The candidate must meet the following qualifications:

- Reside within the boundaries of Gladewater ISD, White Oak ISD, or Sabine ISD
- Be a citizen of the United States;
- Will be 18 years of age or older on the commencement of the term to be filled by appointment;
- Is not mentally incompetent as determined by a final judgment of a Court;
- Has not been finally convicted of a felony for which candidate has not been pardoned or otherwise released from the resulting disabilities;
- Has been a continuous resident of Texas for the 12 months and has resided within the territory from which the office is elected for six (6) months immediately preceding the filing deadline
- Agrees to serve without compensation other than what may be designated by KC Board Policy
- Satisfies any other eligibility requirements prescribed by law for the office;
- Be <u>registered to vote</u> in the territory from which the office is elected.

<u>The Trustee chosen/appointed must agree to the following:</u>

1. Must agree to a background check
2. Must agree to complete the following trainings in a timely manner:
   a. KC Board of Trustee Orientation
   b. Intensive Short Orientation must be completed before voting on a budgetary or personnel item
   c. Open Meetings Act Training video (online) within first 90 days of service
   d. Public Information Act Training video (online) within first 90 days of service
   e. Public Funds Investment Act Training video (online) within first 6 months of service
   f. Texas Higher Education Leadership Training (online):
      - Effective and Ethical Governance
      - Community College Budgeting and Financial Management
      - Higher Education Governance and Oversight
   g. Annual Cybersecurity Training as prescribed by the Kilgore College IT department