

VERIFICATION WORKSHEET 2024-25

Verification requires you to answer each question on this worksheet and return all requested documentation with this form. Make sure to sign the verification worksheet in Section 6. This information must be received before aid may be offered or disbursed.

Worksheets that are incomplete or illegible will not be accepted. Information must be written clearly and completely.

SECTION 1. STODENT INFORMATION					
Last name:	First name:		Student ID/SSN (REQUIRED)	Student ID/SSN: (REQUIRED)	
Address:			DOB:		
City:	State:	Zip:	Phone #:		
SECTION 2: HOUSEHOLD INFORMATION					
Dependent students: include people who receive more than half of heir support from your parent(s) between July 1, 2023 and June 30, 1024. Your parent(s) and/or stepparent Your parent or stepparent's other children, if your parent provides more than half of their support Other people if they NOW live with your parent(s) and your parent(s) provide more than half of their support		Independent students: include anyone in the household who will receive more than half of their support from you between July 1, 2023 and June 30, 2024. • Your spouse or significant other • Your children and/or stepchildren, if you provide more than half of their support • Other people if they NOW live with you and you provide more than half of their support			
Full name (print) If necessary, please write additional names on separate page.	Age		ship to Student (parent, parent, sibling, self)	Name of Current College (if enrolled half-time or more)	
(Your name)			Self/Student	Kilgore College	

SECTION 3: TAX & INCOME INFORMATION

Please read the following information regarding tax filing and documentation.

- If you **filed a tax return** for 2021, login to <u>www.FAFSA.gov</u> and complete the IRS Data Retrieval to import tax return information in the 2024-25 FAFSA. This is the fastest, easiest, and most secure method of providing your tax information.
- If you filed a tax return for 2022, but the IRS Data Retrieval tool is unavailable or will not import the data, order a 20222 Tax Return Transcript at www.IRS.gov/individuals/get-transcript. A Tax Return is not acceptable documentation for verification.
 - The 2022 Federal Tax Return must be electronically filed at least 3 weeks prior to using the Data Retrieval option.
 - Students or parents whose filing status for the tax year does not match their marital status may not be able to use the IRS Data Retrieval option.
- If you have filed for a **tax extension** beyond April 15, 2023 attach a copy of IRS Form 4868, 2021 W-2 forms, a signed statement certifying the amount of the AGI and U.S. income tax paid for the 2022 tax year, and submit verification of nontax filing letter using IRS Form 4506-T. IRS tax data for students/parents is obtained directly from the IRS within 72 hours of completing an IRS Form 4506-T.
- If an amended tax return was filed, please request a record of account on IRS Form 4506-T.
- If you did not file, but were required to do so, you will be required to file your 2022 tax return and provide a tax return transcript prior to receiving consideration for federal aid.
- If you were not required to file, but had income for 2021, please provide copies of 2022 W-2 Forms and/or 1099 statements.
- If you did not file and had no earnings for 2021, submit proof of non-filing from the IRS. Please provide information regarding support in Sections 4 and 5.

Note: Students or parents who are married, but filed taxes separately will need to provide **both** individual 2021 Tax Return Transcripts. If student or parent is separated from spouse or significant other, please complete the Proof of Separation Form and provide required documentation as listed on the form.

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SECTION 4: ADDITIONAL SUPPORT INFORMATION									
	pers of your household re	ceived any	f the following benefits during 2022 or 2023:						
Source of Support		DENT		PARENT (if dependent student)					
(Check yes or no)	YES		NO	YES	NO				
Disability/SSI/Social Security									
Federal Housing									
Free/Reduced Lunches									
Medicaid									
SNAP (Food Stamps)									
TANF Benefits									
WIC									
No further documentation is needed regarding the above benefits. Note: If you answered YES to any of these on the FAFSA and DO NOT check the box above — you will be required to bring proof that you DID NOT receive the benefits.									
SECTION 5: HOUSING SUPP	ORT INFORMATION								
Were you supported by someone else in 2022?			☐ Yes, I was supported by (name)						
Independent students with no self-reported income must indicate if they received support from another party (family, friend(s), etc.)		□ No	Relationship:						
Dependent students supported by parent/guardian- mark NO			Average monthly amount: \$						
Were you/a parent incarcerated for any portion of 2022? Provide documentation.		□ No	☐ Yes. For how many months? Name of person:						
Were you considered homeless for any portion of 2022? Provide documentation, e.g. proof from a homeless shelter, from the student's high school, or other documentation as stated by a financial aid administrator		□ No	□ Yes. Name of shelter where you are or have stayed:						
By signing this worksheet, I / we certify that all of the information provided on it is complete and accurate. If Kilgore College Financial Aid has reason to believe that information reported on this form is not accurate, additional information may be required. I understand that any information provided on this form that differs from my FAFSA will require a correction of my FAFSA which can delay processing and/or awarding. Warning: If you purposely provide false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.									
Student Signature Date			Parent Signatur	e (required for dependent students)	Date				

Electronic signatures will not be accepted.