Administrative Services

President
Dr. Brenda Kays

Vice President of Administrative Services & Chief Financial Officer

Executive Assistant

Business Office
- Controller
- Purchasing/Procurement Services
- Receiving/Mail

Campus Stores

KCEXCEL Health Club

Museum Enterprises
- East Texas Oil Museum
- Rangerette Showcase

Facility Rentals/Event Services

RangerPRINT

Dodson Auditorium
KILGORE COLLEGE ORGANIZATIONAL CHART

Revised APRIL 2024

Instruction

President
Dr. Brenda Kays

Vice President of Instruction & Chief Academic Officer

Executive Assistant

Dean of Business, Entrepreneurship & Information Technology

Instructional Departments:
- Accounting
- Administrative Office Professional
- Business Management
- Computer & Information Tech.
- Cosmetology
- Culinary Arts
- Legal Assisting/Paralegal

Dean of Health Sciences

Instructional Departments:
- Associate Degree Nursing
- Kinesiology
- Nurse Assistant
- Physical Therapist Assistant
- Radiologic Science
- Substance Abuse Counseling
- Surgical Technology
- Vocational Nursing

Dean of Instructional Student Support Services & Retention

Instructional Departments:
- QEP & Writing Studios Director
- QEP Oversight Team & Tutors
- Perkins
- Early Alert/Retention
- KC-Longview Operations Mgr.
- Benefit Navigators

Director, Library

Library/Records Retention

Advising

Embedded Advisors

Dean of Arts & Sciences

Instructional Departments:
- Art & Advertising/
- Graphic Design
- Biology
- Chemistry/Geology
- Communications/Theatre
- Education & College Success
- Engineering/Physics
- History/Government
- Language Development
- Mathematics
- Music & Dance
- Social/Behavioral Sciences

Texas Shakespeare Festival

Adult Education & Literacy

Associate Dean & Transfer Dual Credit Coordinator

Workforce Development Contract Training

Workforce Dual Credit Coordinator

Instructional Departments:
- Automotive Technology
- Corrosion Technology
- Criminal Justice & ETPA
- Diesel Technology
- Emergency Medical Services
- Fire Protection/Fire Academy
- Homeland Security & Emergency Preparedness Leadership
- HVAC & Refrigeration
- Industrial Maintenance
- Instrumentation & Electrical Tech.
- Manufacturing Technology
- Occupational Safety & Health Tech.
- Process Technology
- Welding Technology

Dean of Public Services & Industrial Technologies

Instructional Departments:
- Automotive Technology
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Executive Dean of Professional & Career Education

Workforce Development Contract Training

Workforce Dual Credit Coordinator

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Instructional Technology

President
Dr. Brenda Kays

Dean of Instructional Technology

Director of Instructional Technology/eLearning

eLearning

Admin. Assistant - Switchboard

Help Desk Manager

Help Desk Technicians

Student Workers

eLearning Specialist
Internal Collaboration & Strategic Initiatives

President
Dr. Brenda Kays

Executive Vice President of Internal Collaboration & Strategic Initiatives

Director of Communications and Public Relations
Public Relations/Outreach
Public & Sports Information
Campus Photography/Graphic Design
Website & Social Media

Director of Environmental Safety, Construction & Facilities
Assistant Director of Facilities

Marketing