Kilgore College Electrical Power Technology (KCEPT) Student Information Form

KCEPT April 2024 Certificate – Application Deadline is March 15, 2024. Registration will be accepted only if class space is available when prerequisites (WorkKeys assessments, Class A CDL permit, DOT physical, submission of transcripts, and proof of health insurance) are met.

**Student Information**

Full Name: ___________________________________________  __________________________

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<tr>
<th>Last</th>
<th>First</th>
<th>M.I.</th>
<th>DOB</th>
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Social Security #-----------------------------------

In order to protect your SS#, the college computer system will convert your SS# into a student ID# for your records.

Gender:   Male   Female

College and universities are asked by the federal government, accrediting associations, college guides, newspapers, and our own college/university communities, to describe racial/ethnic backgrounds of our students and employees. In order to respond to those requests, we ask you to answer the following:

1. Are you Hispanic or Latino? (Are you a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture of origin, regardless of race?)

   YES   NO

2. Please select the racial category or categories with which you most closely identify. Check as many as apply:

   American Indian   Native Hawaiian or Other Pacific Islander
   Asian   White
   Black or African American

Address:

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Apartment/Unit #</th>
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<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>County</th>
<th>ZIP Code</th>
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Phone:_________________________ Email:_________________________

Are you a citizen of the United States? YES    NO    If no, are you authorized to work in the U.S.? YES    NO

Have you ever been convicted of a felony or misdemeanor? YES    NO

If YES, please give dates and explain:

Current type of driver's license you hold:_________________________ CDL permit or license:_________________________

WORK EXPERIENCE

Any previous experience related to the electrical field:_________________________

EDUCATION

High School graduate? YES    NO    GED equivalency? YES    NO    College degree? YES    NO

If no college degree, number of years of college:___________
Are you receiving a scholarship to attend KCEPT? YES NO

STATEMENT OF UNDERSTANDING

- Mandatory Orientation: 4/5/2024
- Course dates: 4/8/2024 – 6/13/2024
- Lineman Rodeo and Graduation: 6/14/2024
- No unexcused absences
- Classes held at two (2) locations:

  1. KCEPT Training Field, 2317 CR174 East, Overton, TX 75684
  2. Whitten Applied Technology Center; 1306 S. Henderson Blvd., Kilgore, Texas, 75662

  - Application Prerequisites must be met on 3/15/2024 application deadline
  - Tools and equipment “Vendor Night” March 7, 2024 @ 4:00 p.m. at Whitten Applied Technology Center, 1306 S. Henderson Blvd., Kilgore, Texas, 75662

Please Note:
Admission into the Kilgore College Electrical Power Technology Certificate is based on a first-come basis. All application/prerequisite materials must be received in the Whitten Applied Technology Center no later than 5:00 p.m. on 3/15/2024. Applications are accepted via USPS mail, email, and fax.

Address: 1100 Broadway, Kilgore, Texas 75662-3204; Attention: Kilgore College Electrical Power Technology
Email: KCEPT@kilgore.edu
Fax: 903/983-8132

For further information, call: 903/988-7452 or 903/988-7576

By signing below, you are stating that you understand and will adhere to the requirements.

_________________________________________ Date

Please DO NOT write below this line.

Remaining Items for Kilgore College Staff Completion Only.
All application prerequisites completed: YES NO
Date all prerequisites completed: _______________________
Kilgore College ID# ________________________________
Notes: ____________________________________________
KILGORE COLLEGE ELECTRIC POWER TECHNOLOGY CERTIFICATE

Does your driving record prevent you from getting a CDL Class “A” driver’s license? If so, you are not eligible for the Kilgore College Electric Power Technology (KCEPT) Certificate. Check with your Department of Public Safety (DPS) office to review your driving record AND your driving history.

Prerequisites:

1. **Class “A” CLP LEARNER’S PERMIT. YOU MUST HAVE THE CLASS “A” CLP LEARNER’S PERMIT TO BE ACCEPTED INTO THE PROGRAM.**

2. **If you do not have a Class “A” CLP learners permit, check with the DPS office:**
   - Take written (on computer) test at any DPS facility
   - Once you have your permit, you will have 180 days to take your driving test. If needed, you are allowed one extension with your permit which must be filed 30 days before permit expiration.
   - If you exceed the extension period, you will be required to retest for your permit.

   Note – if a student is under the age of 21, the CDL Class “A” license is for driving in Texas only.

   All Texas DPS/DOT information subject to change regarding state and federal regulations.

3. **DOT (Department of Transportation) Physical.** The DOT card may be faxed to Kilgore College Electric Power technology fax: **903-983-8132**, or you may bring a copy to our office. You will keep the short form and carry it in your wallet.

4. **WorkKeys Assessments.** Take the three assessments listed below. A minimum score of four (4) on each assessment is required for this certificate.

   - **Workplace Documents**
   - **Graphic Literacy**
   - **Applied Math**

   These assessments may be scheduled through our office. There is a fee for the assessments. Testing Services - Longview Campus at 903-236-2051 to schedule the WorkKeys assessments. To find a testing center near you google ACT Workkeys test locations.

5. **Proof of high school graduation (transcript or diploma), GED or college transcript.**

***HEALTH INSURANCE IS REQUIRED DURING YOUR TIME IN THE KCEPT COURSE, PROOF WILL BE REQUIRED BY ORIENTATION DAY***

The courses are progressive—if you do not pass one, you do not advance to the next course.

This certificate is not eligible for Financial Aid, but is eligible for VA.
KCEPT Check List

1. Application
2. WorkKeys Scores
3. Transcript or Diploma
4. Copy of health insurance
5. DOT Physical
6. Driver’s license
   a. CDL Permit or CDL License
7. Acceptance Letter
1. Electrical Fundamentals $400.00 38 hours
2. Occupational Safety and Health $200.00 10 hours
3. Workplace Communications $175.00 7 hours
4. Live Line Safety $600.00 64 hours
5. Climbing Skills $650.00 64 hours
6. Introduction to Electrical Safety and Tools $500.00 48 hours
7. Transformer Connections $450.00 48 hours
8. Underground Installation $450.00 48 hours
9. Distribution Operations $275.00 32 hours
10. CPR FREE

I. Tuition:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Cost</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL CHARGES FOR TUITION</td>
<td>$3,700.00</td>
<td>359</td>
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II. Other Costs:

<table>
<thead>
<tr>
<th>Cost of Tools and Equipment</th>
<th>$3,000.00 – $3,600.00*</th>
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<tbody>
<tr>
<td>Cost of Textbooks</td>
<td>$340.00*</td>
</tr>
<tr>
<td>Uniform shirts</td>
<td>$100.00</td>
</tr>
<tr>
<td>WorkKeys Tests</td>
<td>$55.00*</td>
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*Cost vary depending on vendor. *
EECT 1005 – Basic Industrial Electricity. (38 hrs.) 1 weeks $400
This course covers the theory and application of electrical energy with emphasis on industrial and commercial systems. Includes AC and DC theory, electrical generation, transmission, distribution and switching, and single phase and three phase motor principles (15.0303)
Mon.-Fri., 8 a.m.-12:30 p.m. – 1 p.m.-6:30 p.m. K.C. Campus

OSHT 2011 – Occupational Safety and Health Management. (10 hrs.) 1 week $200
This course explores the major safety issues that affect the workplace, including general safety awareness, loss control and regulatory compliance. (15.0701)
Mon.-Fri., 8:00 a.m.- 12:30p.m. / 1p.m. - 5:00 p.m., K.C. Campus

BMGT 1022 – Workplace Communications. (7 hrs.) 1 week $175
This course covers communication skills applicable to individuals or groups in the workplace. Topics includes skills in listening, writing, and verbal/non-verbal communication. (52.0201)
Mon.-Fri., 1:30-4:30 p.m. K.C. Campus

LNWK 2021 – Live Line Safety. (64 hrs.) 2 weeks $600
This course is a study of cover-up procedures and safety requirements for work on energized electrical circuits. Topics include use, care, and inspection of cover-up material, recognition of nominal voltages, energized parts, approach distances, and safety. (46.0303)
Mon. - Fri., , K.C. Campus & KCEPT Training Field

LNWK 1011 – Climbing Skills. (64 hrs.) 2 weeks $650
This course is an introduction to the theory and applications of pole climbing. Topics include safety, climbing techniques, tool and pole inspection, pole top rescue, rigging, and fall protection devices. (46.0303)
Mon.-Fri., K.C. Campus & KCEPT Training Field

LNWK 1031 – Transformer Connections. (48 hrs.) 1 week $450
This course is an introduction to basic transformer connections and theory (including basic alternating current (AC) theory and their direct application to single phase and three phase transformers. Students will study and practice basic transformer connections and fundamentals. (46.0303)
Mon-Fri., 8:00 a.m.-12:30p.m. / 1p.m. - 6:30 p.m., K.C. Campus & KCEPT Training Field

LNWK 1091 – Underground (48 hrs.) 1 week $450
This course is an introduction to Design, operation, and technical details of modern power distribution systems including generating equipment, transmission lines, plant distribution, and protective devices. (46.0303)
Mon-Fri., 8:00 a.m.-12:30p.m. / 1p.m. - 6:30 p.m., K.C. Campus & KCEPT Training Field

LNWK 1041 – Distribution Operations. (32 hrs.) 1 week $275
This course is a study of the theoretical and practical operation of electric utility distribution systems. Topics include customer service voltages, capacitors, and coordination of protection equipment. (46.0303)
Mon.-Thurs., 8:00 a.m.- 12:30p.m. / 1p.m. 5:30 p.m., K.C. Campus & KCEPT Training Field

Lineman's Rodeo: Fri., 8:30 a.m.-12 p.m. Graduation to follow the Rodeo.
Kilgore College Electric Power Technology

LEVEL 1 APPRENTICE LINEManER REQUIRED TEXTBOOKS

TEXTBOOKS:


2. Course workbooks for Power Points, these can only be purchased at KC Bookstore.
   - Basic Electricity
   - Transformer Theory and Connections
   - Distribution Operations
   - Live Line Safety Book 1
   - Live Line Safety Book 2
   - Electrical Safety and Tools
   - Basic Pole Climbing
Below are the tools that you must have before the FIRST w

<table>
<thead>
<tr>
<th>Item #</th>
<th>EQUIPMENT &amp; TOOLS</th>
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<tbody>
<tr>
<td>9010</td>
<td>HOFFMAN EH 10&quot; LINEMAN BOOT W/ SAFETY TOE</td>
</tr>
<tr>
<td>80373-D30</td>
<td>JELCO BELT LINEMAN 4D INLINE TRAD II BLK 30/51</td>
</tr>
<tr>
<td>1516E</td>
<td>LINEMAN’S GLOVE MAJESTIC</td>
</tr>
<tr>
<td>BD14BX-1N</td>
<td>ALUMINUM POLE CLIMBERS, BLACK</td>
</tr>
<tr>
<td>145FCV</td>
<td>4&quot; CUSHION WRAP VELCRO CLIMBER PADS, BD14B</td>
</tr>
<tr>
<td>76PAT</td>
<td>BASHLIN PATRIOT WPFRD</td>
</tr>
<tr>
<td>13851</td>
<td>JELCO SECONDARY/RAD/ALUMINUM SWIVEL SNAP - 8FT</td>
</tr>
<tr>
<td>10-015</td>
<td>WARREN HEIM BOLT BAG, BLACK</td>
</tr>
<tr>
<td>111HLSX</td>
<td>LINEMANS HOLSTER-BLACK</td>
</tr>
<tr>
<td>KT151T</td>
<td>4-IN-1 LINEMAN TRIPLE SQUARE WRENCH</td>
</tr>
<tr>
<td>D213-9NETH</td>
<td>LINEMAN’S SIDE-CUT PLIERS NW/THREADER</td>
</tr>
<tr>
<td>PTOLK1P</td>
<td>MADI ONE FLIP LINEMAN SKINNING KNIFE, POINTED</td>
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<tr>
<td>KT223X4-I</td>
<td>KLEIN RATCHET BOX WRENCH 4-N-1</td>
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<tr>
<td>D507-8</td>
<td>KLEIN 8&quot; ADJUSTABLE WRENCH</td>
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<tr>
<td>600-8</td>
<td>SCREWDRIVER</td>
</tr>
<tr>
<td>D502-10</td>
<td>KLEIN PUMP PLIERS 10-INCH</td>
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<tr>
<td>CMLH-1</td>
<td>MADI 32oz CHECKERED MILL FACE LINEMANS CLAW HAMMER</td>
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<tr>
<td>911-6</td>
<td>FIBERGLASS RULE OUTSIDE READ</td>
</tr>
<tr>
<td>33</td>
<td>BREAK AWAY HOOK YELLOW BELT CLIP</td>
</tr>
<tr>
<td>1972G-JLM</td>
<td>JLMCO SNAP-ON GAFF GUARDS</td>
</tr>
<tr>
<td>19431</td>
<td>ERB AMERICANA VENTED FULL BRIM WITH RATCHET SUSPENSION, WHITE HARD HAT</td>
</tr>
<tr>
<td>30196094</td>
<td>NEMESIS SAFETY GLASSES, SMOKE ANTI FOG</td>
</tr>
<tr>
<td>11BPDZ-BJ</td>
<td>JLM / BASHLIN LINEMAN BACKPACK W/ ZIPPER, BLACK</td>
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**Tool Vendors:**

<table>
<thead>
<tr>
<th>J L Matthews Company</th>
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<tbody>
<tr>
<td>620 W Felix Street, Ft. Worth TX 76115</td>
</tr>
<tr>
<td>817-924-3360</td>
</tr>
<tr>
<td><a href="https://jlmatthews.com">https://jlmatthews.com</a></td>
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<tbody>
<tr>
<td>300 S. 8th Street, Waco, TX 76701</td>
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<td>254-799-0266</td>
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**Uniform Vendor:**

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<thead>
<tr>
<th>Classic Stitch Embroidery &amp; Screen Printing</th>
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<tbody>
<tr>
<td>120 S Main St, Gladewater, TX 75647</td>
</tr>
<tr>
<td>903-844-0969</td>
</tr>
<tr>
<td><a href="https://www.yourclassicstitch.com/">https://www.yourclassicstitch.com/</a></td>
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