

| | MLA | APA |
|-------------------------|--|---|
| TITLE PAGE | No title page | Includes centered vertically & horizontally : <ul style="list-style-type: none"> • title • student's name • school name |
| HEADER AND PAGE NUMBERS | Uses <i>heading</i> only on first page on the top left side: <ul style="list-style-type: none"> • student's name • instructor name • course • date (day month year) <i>Header</i> on top right side of every page includes: <ul style="list-style-type: none"> • student's last name • space • page number | On p. 1 [title page], top left: Running head: TITLE [shorten title if long; use all caps] On p. 1 [title page], top right: 1 On subsequent pages: Top left: TITLE [use same title as in running head; use all caps] Top right: subsequent page numbers |
| ABSTRACT | n/a | Maximum 250 word summary (not always required) |
| TITLE | <ul style="list-style-type: none"> • on first page • center title after heading | <ul style="list-style-type: none"> • on title page • appears as running title on subsequent pages |
| PARAGRAPH STYLE | <ul style="list-style-type: none"> • indented (first line) • double-spaced • Times New Roman throughout the paper | <ul style="list-style-type: none"> • indented • double spaced • Times New Roman throughout the paper Three levels of headings: <ol style="list-style-type: none"> Centered, boldface, upper/lowercase Left-aligned, boldface, upper/lowercase Indented, first letter capitalized, lowercase with a period |
| IN-TEXT CITATION | In parentheses: <ul style="list-style-type: none"> • author's last name • space • page number <p>A shortened version of the title is included if no author's name is known.</p> | In parentheses: <ul style="list-style-type: none"> • author's last name, comma • publication date, comma • page number(s) <p>A shortened version of the title is included if no author's name is known, followed by a comma and publication date, followed by another comma with page number, if available.</p> |
| BIBLIOGRAPHY | <ul style="list-style-type: none"> • center Works Cited at the top of last page • not in bold print or all caps • bibliography entries alphabetized by last name of author or first word of title • hanging indentation for each entry <p>Usually works cited entries include the title, publisher, and date. When referring to websites on bibliography page, web address must be cited first and then the access date. *NOTE: Citations provided from websites are often not completely accurate and need editing for both MLA and APA.</p> | <ul style="list-style-type: none"> • center References at the top of last page • not in bold print or all caps • bibliography entries alphabetized by last name of author or first word of title • hanging indentation for each entry • capitalize only first word of article with no quotations around title (proper nouns and proper adjectives are exceptions to rule) • italicize title of article and volume number • italicize title of a book • capitalize only the first word and proper nouns/adjectives <p>Most references entries include the date of the source in parentheses after the name and include the city and state before the publisher. When referring to websites on bibliography page, one must state "retrieved from" and then the website with no access date or period.</p> |