

# Chicago/ Turabian

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## About Chicago/Turabian Style

Chicago/Turabian style requires you to include publication information for each source you cite in two places: 1) footnotes/endnotes and 2) a bibliography.

### 1) Footnotes/Endnotes

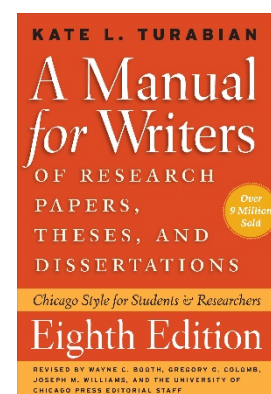
The first reference to each source in the paper is accompanied by a numbered footnote that provides the reader with complete citation information for the source. Subsequent references to the same source are accompanied by a note with a shortened form of the first citation.

Some professors may ask you to use endnotes instead of footnotes. When using endnotes, do not include numbered footnotes at the bottom of the pages containing citations. Instead, include a page titled "Notes" immediately before the bibliography. Citations that appear in endnotes and footnotes both follow the same "note" format as opposed to the "bibliography" format used for citations appearing in the bibliography. When using an endnotes page instead of footnotes, you will still number the sources and list them in the order in which they are cited in your paper.

### 2) Bibliography

The bibliography appears at the end of the paper and lists all sources cited alphabetically by the authors' last names. Bibliography entries repeat citation information that is already provided in the notes but in a slightly different format.

*The Chicago Manual of Style*, 17<sup>th</sup> Ed., and *A Manual for Writers of Research Papers, Theses, and Dissertations*, 8<sup>th</sup> Ed., both cover Chicago style. The *Chicago Manual* is directed at an audience of professional writers while *A Manual for Writers of Research Papers, Theses, and Dissertations* is directed at student writers.



## General Guidelines for Notes and Bibliography Entries

- Double space the entire document, including the bibliography.
- If no author is listed on a source, place the name of the organization or entity that authored the source in the "author" position of each citation (note and bibliography).
- If a source has two or three authors, list all authors' names in both the note and the bibliography entry. In the bibliography entry, only invert the first and last name for the first author listed. Subsequent names are written in first name-last name order (e.g., Smith, Laura, Bob Jones, and Frank Benavidez).
- If a book has four or more authors, list all the authors' names in the bibliography entry. In the note entry, only include the name of the first author followed by the Latin phrase "et al." (meaning "and others").
- Place a period at the end of each citation, even when the last element is a URL.
- The second time you cite a source, and each subsequent time after that, use the "shortened note" format for the footnote or endnote

## Sample Entries

Citation guidelines for some of the most common types of sources cited in research papers are provided below. For a more complete list of citation examples for different types of sources see *The Chicago Manual of Style*, 17<sup>th</sup> Edition or *A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers*, 8<sup>th</sup> Edition.

### Book (Two Authors)

#### Note

##. Author #1's First and Last Names and Author #2's First and Last Names, *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), XX-XX.

6. Diana Hacker and Nancy Sommers, *A Writer's Reference*, 7<sup>th</sup> ed. (Boston: Bedford/St. Martin's, 2011), 64-65.

#### Shortened Note

##. Author #1's Last Name and Author #2's Last Name, *Shortened Title*, XX.

6. Hacker and Sommers, *A Writer's Reference*, 72.

#### Bibliography Entry

Author #1's Last Name, Author #1's First Name, and Author #2's First and Last Names. *Title of Book: Subtitle of Book*. Place of Publication: Publisher's Name, Date of Publication.

Hacker, Diana, and Nancy Sommers. *A Writer's Reference*, 7<sup>th</sup> ed. Boston: Bedford/St. Martins, 2011.

### Chapter in an Edited Collection

#### Note

##. Chapter Author's First and Last Name, "Title of Chapter: Subtitle of Chapter," in *Title of Book: Subtitle of Book*, ed. Editor's First and Last Names (Place of Publication: Publisher's Name, Date of Publication), XX.

8. Scott Adams, "How to Get a Real Education," in *The Blair Reader: Exploring Issues and Ideas*, ed. Laurie G. Kirszner and Stephen R. Mandell (Boston: Pearson, 2014), 98.

#### Shortened Note

##. Author's Last Name, "Shortened Title," XX.

10. Adams, "How to Get a Real Education," 100.

#### Bibliography Entry

Author's Last Name, Author's First Name. "Title of Chapter." In *Title of Collection*, edited by Editor's First and Last Name, XX-XX. Place of Publication: Publisher's Name, Date of Publication.

Adams, Scott. "How to Get a Real Education." In *The Blair Reader: Exploring Issues and Ideas*, edited by Laurie G. Kirszner and Stephen R. Mandell, 98-102. Boston: Pearson, 2014.

### Journal Article – Accessed Online

#### Note

##. Author's First and Last Names, "Title of Article: Subtitle of Article," *Title of Journal* Volume Number, no. Issue Number (Date of Publication): XX-XX, accessed Date of Access, URL.

20. Brian Lennon, "New Media Critical Homologies," *Postmodern Culture* 19, no. 2 (January 2009): 78, <http://pmc.iath.virginia.edu/text-only/issue.109/19.2lennon.txt>.

#### Shortened Note

##. Author's Last Name, "Shortened Title," XX.

22. Lennon, "New Media," 80.

#### Bibliography Entry

Author's Last Name, Author's First Name. "Title of Article: Subtitle of Article." *Title of Journal* Volume Number, no. Issue Number (Date of Publication): XX-XX.  
 Accessed Date of Access. URL.

Lennon, Brian. "New Media Critical Homologies." *Postmodern Culture* 19, no. 2 (January 2009): 60-78. Accessed January 3, 2012.  
<http://pmc.iath.virginia.edu/textonly/issue.109/19.2lennon.txt>.

## Website

### Note

##. Author's First and Last Names, "Title of Page on Website," Title or Owner of Site, Publication or Revision Date, accessed Date of Access, URL.

19. Jayson Demers, "8 Things Successful People Do With Their Downtime," *Entrepreneur*, October 13, 2016, accessed February 12, 2018,  
<https://www.entrepreneur.com/article/283450>.

### Shortened Note

##. Author's Last Name, "Shortened Title."

20. Demers, "8 Things Successful People Do."

### Bibliography Entry

Author's Last Name, Author's First Name. "Title of Page on Website." Title or Owner of Site. Publication Date. Accessed Date of Access. URL.

Demers, Jayson. "8 Things Successful People Do with Their Downtime." *Entrepreneur*. October 13, 2016. Accessed February 12, 2018.  
<https://www.entrepreneur.com/article/283450>.