High School
New Student Application

Federal TRiO Program
Funded by the U.S. Department of Education
Dear Parent/Guardian:

Your child has indicated an interest in the Upward Bound (UB) Project of Kilgore College. Upward Bound (UB) is a free college preparatory program for high school students funded by the U.S. Department of Education and sponsored locally by Kilgore College. UB is specifically designed to strengthen the academic skills of eligible high school students to excel academically and pursue postsecondary degrees after high school graduation.

Year-round services provided by UB include:

- Tutorial services during the school year to strengthen academic skills and prepare student for success at the college level:
- A 6-week summer instructional component that is designed to simulate a college-going experience that includes daily coursework in Math, English, Foreign Language and Science as well as other related activities such as field trips and special events;
- Academic advising from UB staff and individual assistance with the college admissions and financial aid application process during the academic school year.

In order to comply with federal regulations, all UB participants must meet the following criteria:

- Commit to attending college the fall semester after high school graduation;
- Demonstrate academic need
- Qualify as Low Income and/or Potential First Generation College Graduate (neither parent has received a 4-year degree);
- Commit to remain active in all UB activities until high school graduation

Please complete this application and return with your child’s Student Application to the address or fax number listed above. You may also return your completed application to your child’s school counselor. All completed applications will be reviewed and eligible applicants contacted within 14 days for a Student & Parent Interview with program staff.

Thank you for your interest in the Upward Bound Project. Please call the UB project director at 903.988.3760 if you have any questions or need additional assistance.

Sincerely,

Jude Dubois
Jude Dubois
Director, Upward Bound
HISTORY: The history of TRIO is progressive. It began with Upward Bound, which emerged out of the Economic Opportunity Act of 1964 in response to the administration's War on Poverty. In 1965, Talent Search, the second outreach program, was created as part of the Higher Education Act. In 1968, Student Support Services, which was originally known as Special Services for Disadvantaged Students, was authorized by the Higher Education Amendments and became the third in a series of educational opportunity programs. By the late 1960's, the term "TRIO" was coined to describe these federal programs.

Over the years, the TRIO Programs have been expanded and improved to provide a wider range of services and to reach more students who need assistance. The Higher Education Amendments of 1972 added the fourth program to the TRIO group by authorizing the Educational Opportunity Centers. The 1976 Education Amendments authorized the Training Program for Federal TRIO Programs, initially known as the Training Program for Special Programs Staff and Leadership Personnel. Amendments in 1986 added the sixth program, the Ronald E. McNair Post baccalaureate Achievement Program. Additionally, in 1990, the Department created the Upward Bound Math/Science program to address the need for specific instruction in the fields of math and science. The Upward Bound Math/Science program is administered under the same regulations as the regular Upward Bound program, but it must be applied for separately. Finally, the Omnibus Consolidated Appropriations Act of 2001 amended the Student Support Services (SSS) program to permit the use of program funds for direct financial assistance (Grant Aid) for current SSS participants who are receiving Federal Pell Grants.

PURPOSE: Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. Upward Bound serves high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree or either first generation student (neither parent holds a bachelor's degree) or low income families. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

PROGRAM SERVICES: All Upward Bound projects MUST provide instruction in math, laboratory science, composition, literature, and foreign language. Other services include:
• Information on the full range of Federal Student Financial Aid programs and benefits
• Guidance and assistance on secondary school reentry, alternative education programs, or entry into general educational development programs or postsecondary education
• Academic, Personal, College and Career Counseling
• College, Cultural, and Business Tours
• ACT, SAT, and College Application Fee Waivers
• Assistance in Career Exploration
• Academic Tutoring provided at target schools or host institution (Kilgore College)
• Parent Involvement Activities
• College Selection/Planning/Admissions
• Standardized Test Preparation
• Six Week Summer Academic Program
• Academic Enrichment Saturday’s (once a month)
• Transportation provided for UB participants to Saturday events & Summer Academic Program for LHS and PTHS students
• Transportation provided for UB participants from KC to college, cultural, and business tours

**PARTICIPATING AREA SCHOOLS:**

KILGORE HIGH SCHOOL
LONGVIEW HIGH SCHOOL
PINE TREE HIGH SCHOOL

**TOTAL NUMBER OF PARTICIPANTS:** 50

**QUESTIONS?** Contact us!

Jude Dubois, Director, KC Upward Bound  
903-988-3760 or jdubois@kilgore.edu  
Halen Dorsey, Project Advisor, KC Upward Bound  
903-988-7427 or hdorsey@kilgore.edu

For more information about TRIO: Upward Bound programs  
Kilgore College Upward Bound Program
Application Checklist

In addition to the Student Application, you must also turn in the following documents and forms listed in the checklist below. Please turn in your completed application packet using a folder to ensure that all of your paperwork is located in one place. Completed application packets can be left in your High School’s College/Career Counseling Center; there will be an inbox for Kilgore College Upward Bound located there. Upward Bound staff will check the box for completed application packets throughout the school term.

In order for your application to be reviewed for consideration of acceptance into the Kilgore College Upward Bound Program, you must submit all of the following forms/documents at your earliest convenience. If you have questions or concerns regarding any of the forms, or wish to inquire about the status of your application, please do not hesitate to contact our office. Our contact information is provided below. Students must have a minimum of a 2.5 GPA or higher.

PLEASE PUT YOUR INITIALS NEXT TO EACH ITEM AS YOU COLLECT THEM TO ENSURE THAT YOU HAVE INCLUDED ALL APPLICATION MATERIALS BEFORE SUBMITTING.

___ Student Application completed
___ Parent Release Forms completed

**Copy of most recent signed 1040 income tax return**

___ Copy of most recent report card
___ Copy of most recent transcript (if current 9th grader, include 8th grade transcript)
___ Copy of STAAR scores if you have taken either test

**Copy of student’s birth certificate**

**Copy of student’s social security card**

___ Teacher Recommendation #1 submitted (counselors may also mail or fax to us)
___ Teacher Recommendation #2 submitted (teachers may also mail or fax to us)

Contact Information for Kilgore College Upward Bound Staff

Director: Jude Dubois 903.988.3760 jdubois@kilgore.edu
Office Location: 214 Student Support Building (Fax) 903.988.7425
Upward Bound, 1100 Broadway, Kilgore, TX 75662
Please note that all applications are accepted for review regardless of race, color, national origin, religion, gender or disability (U.S. Dept. of Education -GEPA Section 427).

Upward Bound Program Application

DIRECTIONS:                                                                                                            STAFF ONLY: CIRCLE ONE:   FG   LI   BOTH

- Print clearly in ink.
- Be sure to answer all questions.
- Remember your parent/guardian’s signature is required.

1100 Broadway
Kilgore, TX 75662
Phone: 903.988.3760  Fax: 903.988.7425

- You may also submit your complete application directly to your school counseling office.

PART I - STUDENT APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Date:</th>
<th>Name:</th>
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</table>

Social Security #: School ID #: Student Personal Email Address:

High School Currently Attending: Current Grade Level: T-Shirt Size:

Mailing Address: Street and Apt. No.

City State Zip

Home Phone Number: Circle one (Mom, Dad, Guardian) Alternative Phone Number: (Student Cell if Applicable)

Date of Birth: Age: Gender: Male Female

Citizenship: Are you a U.S. Citizen? YES NO If NO – Are you a Permanent Resident? YES NO

Ethnic Background:

- African American or Black
- American Indian
- Asian/Pacific Islander
- Hispanic/Latino *(Please choose an additional race)*
- White
- More than one race
- Other

Who do you live with?

- Mother & Father
- Father
- Mother
- Guardian
- Other

Name of Guardian if you do not live with one of your parents:

______________________________

6
What language is spoken at home?

- English
- Spanish
- Other _______________________

What are your favorite school subjects?

What grades do you usually get?

What college or university do you plan to attend?

- Undecided

What do you plan on majoring in?

- Undecided

What kind of career or job would you like to have?

- Undecided

How did you find out about Upward Bound?

What type of degree do you plan to obtain? You can check more than one.

- High School Diploma
- Vocational or Technical School Degree
- Two Year/Associate Degree
- 4 Year College Degree
- Masters Degree
- Doctoral Degree

List any extracurricular activities are you involved in?

Do you work or plan to work this school year and/or this summer?

- Yes
- No

If Yes, when? ___________________________ Where? ___________________________

How many hours a week? ____________

PLEASE ATTACH A COPY OF YOUR MOST RECENT REPORT CARD TO THIS APPLICATION.

RELEASE OF SCHOOL RECORDS

I authorize the Upward Bound Program of Kilgore College to access Skyward and/or receive copies of my academic transcripts, grade reports, report cards, STAAR scores, and any other academic information and test results necessary to complete the program’s application process.

Student's Signature

Parent(s)/Guardian(s) Signature

Student's Name: ___________________________ Social Security #: ___________________________

School: ___________________________ Current Grade: ___________________________

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Texas Public Information Act, Texas Government Code §552.001 et seq., are respectively federal and state laws providing for the review and disclosure of student educational records. The University and Outreach Programs-TRIO and GEAR UP will not permit access to or the release of personally identifiable information contained in student educational records to any party without the written consent of the student, except as authorized by FERPA.
Personal Essay
The personal essay is an important part of the selection process. Be sure to complete the essay in your handwriting.

In a **250 or more** word essay discuss **ONE** of the following topics: **1)** Events and people in your life that have influenced you in your educational and professional goals and aspirations; **OR 2)** Your purpose in applying to Upward Bound Program: what you believe you will achieve from the experience, and the contributions you can make to the program; **OR 3)** Your most impressive accomplishment and how it has impacted your life. Please attach additional pages if necessary.

Please give the attached **Recommendation Forms** to at least two: teacher or counselor at your high school. Remind your teacher(s)/counselor(s) to mail or fax these forms to our office as soon as possible. They can also return completed Recommendation Forms to you in a sealed envelope to submit with this application.
Teacher Recommendation Form

Dear Teacher:

The student listed below is applying for admission into the Upward Bound (UB) Project of Kilgore College. Your assessment of the student’s conduct, character and academic need for program services is an integral element in the admission process. Please give us your honest assessment of this student’s desire and ability to learn. Please mail the completed Recommendation Form to the above address or fax. You may also return the completed Recommendation Form to the student in a sealed envelope to submit with his/her completed student application. Should you have any questions or concerns, please feel free to contact the UB Director the number listed above. The time and effort you have taken to complete this form is sincerely appreciated.

Student’s Name __________________________ Grade Level _______ School __________________
Class/Course Subject: __________________________ Current Class/Course Grade _______

Please place an "x" in the appropriate column for each characteristic listed below:

<table>
<thead>
<tr>
<th>STUDENT CHARACTERISTICS</th>
<th>EXCELLENT</th>
<th>AVERAGE</th>
<th>FAIR</th>
<th>POOR</th>
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<tbody>
<tr>
<td>DEMONSTRATES RESPONSIBLE BEHAVIOR/CONDUCT IN CLASS</td>
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<td>WILLINGLY PARTICIPATES IN CLASS</td>
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<td>COMPLETES ASSIGNED WORK ON TIME</td>
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Please provide comments on motivation, behavior, personality, strengths or weaknesses that you feel are pertinent to the student’s performance in Upward Bound. Additional comments may be written on the back. ___________________________________________________________  

Teacher’s Printed Name & Title __________________________ School Telephone Number ____________

Teacher’s Signature __________________________ Date _____________

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PART II – RECOMMENDATION FORMS (To be completed by Teacher)

Kilgore College/Upward Bound
1100 Broadway
Kilgore, TX 75662
Phone: 903.988.3760 Fax: 903.988.7425

Teacher Recommendation Form

Dear Counselor:

The student listed below is applying for admission into the Upward Bound (UB) Project of Kilgore College. Your assessment of the student’s conduct, character and academic need for program services is an integral element in the admission process. Please give us your honest assessment of this student’s desire and ability to learn. Please mail the completed Recommendation Form to the above address or fax. You may also return the completed Recommendation Form to the student in a sealed envelope to submit with his/her completed student application. Should you have any questions or concerns, please feel free to contact the UB Director at the number listed above. The time and effort you have taken to complete this form is sincerely appreciated.

Student’s Name ___________________________ Grade Level _______ School __________________________
Class/Course Subject: ___________________________ Current Class/Course Grade _____________

Please place an “x” in the appropriate column for each characteristic listed below:

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Please provide comments on motivation, behavior, personality, strengths or weaknesses that you feel are pertinent to the student’s performance in Upward Bound. Additional comments may be written on the back. __________________________________________
__________________________________________
__________________________________________

Teacher’s/Counselor’s Printed Name & Title ____________________________ School Telephone Number ____________________________

Teacher’s/Counselor’s Signature ____________________________ Date ____________________________

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PART III - Student Needs Assessment (To be completed by student):

Please check all the following UB services and activities that you need or would be interested in receiving?

**ACADEMIC SERVICES & ACTIVITIES: You can check more than one.**

- [ ] Academic Advising and Report Card Checks
- [ ] Study & Test Taking Skills
- [ ] STAAR Test Preparation & Tutorials in: Math [ ] English [ ] Both [ ]
- [ ] Tutoring or Homework Assistance with the following core high school courses (You can check more than one):
  - [ ] Math
  - [ ] English
  - [ ] Science
  - [ ] Foreign Language
- [ ] College Preparatory Instruction in English, Math, Science, and Foreign Language
- [ ] College Adjustment and Orientation Activities
- [ ] Early College Enrollment Program Information
- [ ] Other

**COLLEGE ADMISSIONS & FINANCIAL AID SERVICES & ACTIVITIES: You can check more than one.**

- [ ] College Awareness and Exploration
- [ ] College Field Trips
- [ ] Financial Aid Awareness and Scholarship Information
- [ ] College Admissions and Testing Fees
- [ ] Individualized Assistance with College Admissions & Financial Aid Application Process
- [ ] Other

**OTHER SUPPORTIVE SERVICES & ACTIVITIES: You can check more than one.**

- [ ] Goal-Setting and/or Self-Esteem Building
- [ ] Leadership & Citizenship Skills
- [ ] Career Awareness and Exploration
- [ ] Career Field Trips
- [ ] Cultural Awareness
- [ ] Community Service Opportunities
- [ ] Other
PART IV-UB Parent Application (To Be Completed by Parent/Guardian):

<table>
<thead>
<tr>
<th>Student’s Name:</th>
<th>Current School &amp; Grade Level:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mother’s Name:</td>
<td>Father’s Name:</td>
</tr>
<tr>
<td>Mother’s Address:</td>
<td>Father’s Address:</td>
</tr>
<tr>
<td>Mother’s Home Phone Number:</td>
<td>Father’s Home Phone Number:</td>
</tr>
<tr>
<td>Mother’s Cell Phone Number:</td>
<td>Father’s Cell Phone Number:</td>
</tr>
<tr>
<td>Mother’s Work Number:</td>
<td>Father’s Work Number:</td>
</tr>
</tbody>
</table>

Has either parent received a 4-year degree from a college or university?  
Yes   No

I certify that the information provided on this form is true and complete to the best of my knowledge.

Parent’s Signature  
Date

Income Information:

Please attach a SIGNED copy of your most recent 1040 Income Tax Form in order to verify annual taxable income.

RELEASE OF SCHOOL RECORDS

I authorize the Upward Bound Program of Kilgore College to access Skyward and/or receive copies of my student’s academic transcripts, grade reports, report cards, STAAR scores, and any other academic information and test results necessary to complete the program’s application process.

Parent’s /Guardian’s Signature

Student’s Name:  Social Security #:  
School: 

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I, ______________________________, understand that if these rules are not followed, I will be dismissed from the Kilgore College Upward Bound Program.

1. I have read the Upward Bound Handbook and agree to abide by all the guidelines and regulations outlined.

2. I will show respect toward all Upward Bound Program staff and fellow UB students, and I will take responsibility for my actions.

3. Students are expected to attend and complete all required Academic Saturday classes, assigned tutoring sessions, and activities (cultural, educational, community service, social) hosted by UB throughout the academic year and summer.

4. I will ensure that my parent/guardian provide written documentation to the Director of the program if I cannot attend an Upward Bound sponsored event. All scheduling conflicts must be provided in writing to UB staff at the first UB event of each academic semester or summer.

5. I will work toward maintaining at least a 2.5 grade point average in all of my high school courses/classes.

6. I will attend the six-week mandatory summer academic enrichment program and manage my summer plans around the summer program.

7. There will be no smoking, illegal drug use, or consumption of alcoholic beverages at any time. UB staff will notify both parents/guardians and the proper authorities if a student is caught with any of these items in their possession.

8. UB Dress Code will be followed at all times (Short shorts, short skirts, or short dresses; Backless shirts or dresses; Tank tops, halter tops, or low cut shirts; Baseball caps, hats, or sunglasses while inside a facility or during an activity, unless approved by UB staff; Sagging or visible layering of shorts under pants; Any clothing with offensive language or alcohol/drug advertisements; Clothing with holes that show skin, see-through clothing, or spandex clothing.) Students must wear the standard issued Upward Bound tee shirt to all activities.

9. NO racial slurs, discriminatory name-calling, or bullying will be tolerated. Absolutely no fighting will be allowed.

10. I understand that I may not leave any UB events at any time unless I have received prior permission from the Director.

11. All students must return notebooks, textbooks, and other supplies that are used for classes.

12. I will follow all policies and expectations of the Upward Bound Program as outlined in the Student Handbook.

13. I will develop my academic skills so that I will graduate from high school and college.

14. I am committed to attending college the fall semester after high school graduation.

Student Signature: ___________________________ Date: ___________________________

Parent/Guardian Signature: ___________________________ Date: ___________________________