



# High School New Student Application

# TRIO

STUDENT SUPPORT SERVICES

Federal TRiO Program  
Funded by the U.S. Department of Education

**UB Parent Application (To Be Completed by Parent/Guardian):**

**Kilgore College/Upward Bound  
1100 Broadway  
Kilgore, TX 75662  
Phone: 903.988.3760 Fax: 903.988.7425**

Dear Parent/Guardian:

Your child has indicated an interest in the Upward Bound (UB) Project of Kilgore College. Upward Bound (UB) is a **free** college preparatory program for high school students funded by the U.S. Department of Education and sponsored locally by Kilgore College. UB is specifically designed to strengthen the academic skills of eligible high school students to excel academically and pursue postsecondary degrees after high school graduation.

Year-round services provided by UB include:

- Tutorial services during the school year to strengthen academic skills and prepare student for success at the college level;
- A 6-week summer instructional component that is designed to simulate a college-going experience that includes daily coursework in Math, English, Foreign Language and Science as well as other related activities such as field trips and special events;
- Academic advising from UB staff and individual assistance with the college admissions and financial aid application process during the academic school year.

In order to comply with federal regulations, all UB participants must meet the following criteria:

- Commit to **attending college the fall semester after high school graduation**;
- Demonstrate academic need
- Qualify as Low Income and/or Potential First Generation College Graduate (neither parent has received a 4-year degree);
- Commit to **remain active in all UB activities** until high school graduation

Please complete this application and return with your child's **Student Application** to the address or fax number listed above. You may also return your completed application to your child's school counselor. All completed applications will be reviewed and eligible applicants contacted within 14 days for a **Student & Parent Interview** with program staff.

Thank you for your interest in the Upward Bound Project. Please call the UB project director at **903.988.3760** if you have any questions or need additional assistance.

Sincerely,

Jude Dubois

Jude Dubois  
Director, Upward Bound

# TRIO

## STUDENT SUPPORT SERVICES

**HISTORY:** The history of TRIO is progressive. It began with [Upward Bound](#), which emerged out of the Economic Opportunity Act of 1964 in response to the administration's War on Poverty. In 1965, [Talent Search](#), the second outreach program, was created as part of the **Higher Education Act**. In 1968, [Student Support Services](#), which was originally known as Special Services for Disadvantaged Students, was authorized by the Higher Education Amendments and became the third in a series of educational opportunity programs. By the late 1960's, the term "TRIO" was coined to describe these federal programs.

Over the years, the TRIO Programs have been expanded and improved to provide a wider range of services and to reach more students who need assistance. The Higher Education Amendments of 1972 added the fourth program to the TRIO group by authorizing the [Educational Opportunity Centers](#). The 1976 Education Amendments authorized the [Training Program for Federal TRIO Programs](#), initially known as the Training Program for Special Programs Staff and Leadership Personnel. Amendments in 1986 added the sixth program, the [Ronald E. McNair Post baccalaureate Achievement Program](#). Additionally, in 1990, the Department created the [Upward Bound Math/Science program](#) to address the need for specific instruction in the fields of math and science. The Upward Bound Math/Science program is administered under the same regulations as the regular Upward Bound program, but it must be applied for separately. Finally, the Omnibus Consolidated Appropriations Act of 2001 amended the Student Support Services (SSS) program to permit the use of program funds for direct financial assistance (Grant Aid) for current SSS participants who are receiving Federal Pell Grants.

**PURPOSE:** Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. Upward Bound serves high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree or either first generation student (neither parent holds a bachelor's degree) or low income families. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

**PROGRAM SERVICES:** All Upward Bound projects **MUST** provide instruction in math, laboratory science, composition, literature, and foreign language. Other services include:

- Information on the full range of Federal Student Financial Aid programs and benefits
- Guidance and assistance on secondary school reentry, alternative education programs, or entry into general educational development programs or postsecondary education
- Academic, Personal, College and Career Counseling
- College, Cultural, and Business Tours
- ACT, SAT, and College Application Fee Waivers
- Assistance in Career Exploration
- Academic Tutoring provided at target schools or host institution (Kilgore College)
- Parent Involvement Activities
- College Selection/Planning/Admissions
- Standardized Test Preparation
- Six Week Summer Academic Program
- Academic Enrichment Saturday's (once a month)
- Transportation provided for UB participants to Saturday events & Summer Academic Program for LHS and PTHS students
- Transportation provided for UB participants from KC to college, cultural, and business tours

#### **PARTICIPATING AREA SCHOOLS:**

KILGORE HIGH SCHOOL  
LONGVIEW HIGH SCHOOL  
PINE TREE HIGH SCHOOL

**TOTAL NUMBER OF PARTICIPANTS: 50**

#### **QUESTIONS? Contact us!**

Jude Dubois, Director, KC Upward Bound  
903-988-3760 or [jdubois@kilgore.edu](mailto:jdubois@kilgore.edu)  
Halen Dorsey, Project Advisor, KC Upward Bound  
903-988-7427 or [hdorsey@kilgore.edu](mailto:hdorsey@kilgore.edu)  
Kathryn Parker, Project Advisor, KC Upward Bound  
903-988-3765 or [kparker@kilgore.edu](mailto:kparker@kilgore.edu)  
Fax: 903-988-7425

For more information about TRIO: Upward Bound programs  
<http://www2.ed.gov/programs/trioupbound/index.html>

# Kilgore College Upward Bound Program Application Checklist



In addition to the Student Application, you must also turn in the following documents and forms listed in the checklist below. Please turn in your completed application packet using a folder to ensure that all of your paperwork is located in one place. Completed application packets can be left in your High School's College/Career Counseling Center; there will be an inbox for Kilgore College Upward Bound located there. Upward Bound staff will check the box for completed application packets throughout the school term.

*In order for your application to be reviewed for consideration of acceptance into the Kilgore College Upward Bound Program, you must submit **all** of the following forms/documents at your earliest convenience. If you have questions or concerns regarding any of the forms, or wish to inquire about the status of your application, please do not hesitate to contact our office. Our contact information is provided below. **Students must have a minimum of a 2.5 GPA or higher.***

**PLEASE PUT YOUR INITIALS NEXT TO EACH ITEM AS YOU COLLECT THEM  
TO ENSURE THAT YOU HAVE INCLUDED ALL APPLICATION MATERIALS BEFORE SUBMITTING.**

\_\_\_\_ Student Application completed

\_\_\_\_ Parent Release Forms completed

**Copy of most recent *signed* 1040 income tax return**

\_\_\_\_ Copy of most recent report card

\_\_\_\_ Copy of most recent transcript (if current 9<sup>th</sup> grader, include 8<sup>th</sup> grade transcript)

\_\_\_\_ Copy of STAAR scores if you have taken either test

**Copy of student's birth certificate**

**Copy of student's social security card**

\_\_\_\_ Teacher Recommendation #1 submitted (counselors may also mail or fax to us)

\_\_\_\_ Teacher Recommendation #2 submitted (teachers may also mail or fax to us)

Contact Information for Kilgore College Upward Bound Staff

Director: Jude Dubois

903.988.3760 [jdubois@kilgore.edu](mailto:jdubois@kilgore.edu)

Office Location: 214 Student Support Building (Fax) 903.988.7425

Upward Bound, 1100 Broadway, Kilgore, TX 75662

Please note that all applications are accepted for review regardless of race, color, national origin, religion, gender or disability (U.S. Dept. of Education -GEPA Section 427).



## Upward Bound Program Application

**DIRECTIONS:**

STAFF ONLY: CIRCLE ONE: **FG LI BOTH**

- Print clearly in ink.
- Be sure to answer all questions.
- Remember your parent/guardian's signature is required.
- Mail or fax your complete application to:
 

Kilgore College/Upward Bound  
 1100 Broadway  
 Kilgore, TX 75662  
 Phone: 903.988.3760      Fax: 903.988.7425
- You may also submit your complete application directly to your school counseling office.

**PART I - STUDENT APPLICANT INFORMATION**

Date:		Name:	
Social Security #:		School ID #:	Email Address:
High School Currently Attending:		Current Grade Level:	T-Shirt Size:
Mailing Address: Street and Apt. No.			
City		State	Zip
Home Phone Number:		Alternative Phone Number:	
Date of Birth:		Age:	Gender: _____ Male _____ Female
Citizenship: <b>Are you a U.S. Citizen?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO                      If NO – Are you a Permanent Resident? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Ethnic Background: _____ African American or Black    _____ American Indian    _____ Asian/Pacific Islander _____ Hispanic/Latino ( <i>Please choose an additional race</i> )    _____ White    _____ More than one race _____ _____ Other _____			
Who do you live with? _____ Mother & Father    _____ Father    _____ Mother    _____ Guardian    _____ Other			
Name of Guardian if you do not live with one of your parents: _____			

<b>What language is spoken at home?</b> <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____	
<b>What are your favorite school subjects?</b>	<b>What grades do you usually get?</b>
<b>What college or university do you plan to attend?</b> <input type="checkbox"/> Undecided	<b>What do you plan on majoring in?</b> <input type="checkbox"/> Undecided
<b>What kind of career or job would you like to have?</b> <input type="checkbox"/> Undecided	<b>How did you find out about Upward Bound?</b>

**What type of degree do you plan to obtain? You can check more than one.**

High School Diploma       Vocational or Technical School Degree       Two Year/Associate Degree  
 4 Year College Degree       Masters Degree       Doctoral Degree

**List any extracurricular activities are you involved in?**

\_\_\_\_\_

\_\_\_\_\_

**Do you work or plan to work this school year and/or this summer?**       Yes     No

If Yes, when? \_\_\_\_\_ Where? \_\_\_\_\_

How many hours a week? \_\_\_\_\_

**PLEASE ATTACH A COPY OF YOUR MOST RECENT REPORT CARD TO THIS APPLICATION.**

**RELEASE OF SCHOOL RECORDS**

I authorize the **Upward Bound Program of Kilgore College** to access Skyward and/or receive copies of my academic transcripts, grade reports, report cards, STAAR scores, and any other academic information and test results necessary to complete the program's application process.

<b>Student's Signature</b> _____	<b>Parent(s)/Guardian(s) Signature</b> _____
Student's Name: _____	Social Security #: _____
School: _____	Current Grade: _____

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Texas Public Information Act, Texas Government Code §552.001 et seq., are respectively federal and state laws providing for the review and disclosure of student educational records. The University and Outreach Programs-TRIO and GEAR UP will not permit access to or the release of personally identifiable information contained in student educational records to any party without the written consent of the student, except as authorized by FERPA.





**PART II – RECOMMENDATION FORMS (To be completed by a Teacher)**

Kilgore College/Upward Bound  
 1100 Broadway  
 Kilgore, TX 75662  
 Phone: 903.988.3760 Fax: 903.988.7425

**Teacher Recommendation Form**

Dear Teacher:

The student listed below is applying for admission into the Upward Bound (UB) Project of Kilgore College. Your assessment of the student's conduct, character and academic need for program services is an integral element in the admission process. Please give us your honest assessment of this student's desire and ability to learn. ***Please mail the completed Recommendation Form to the above address or fax.*** You may also return the completed Recommendation Form to the student in a sealed envelope to submit with his/her completed student application. Should you have any questions or concerns, please feel free to contact the UB Director the number listed above. The time and effort you have taken to complete this form is sincerely appreciated.

Student's Name \_\_\_\_\_ Grade Level \_\_\_\_\_ School \_\_\_\_\_  
 Class/Course Subject: \_\_\_\_\_ Current Class/Course Grade \_\_\_\_\_

**Please place an "x" in the appropriate column for each characteristic listed below:**

STUDENT CHARACTERISTICS	EXCELLENT	AVERAGE	FAIR	POOR
DEMONSTRATES RESPONSIBLE BEHAVIOR/CONDUCT IN CLASS				
WILLINGLY PARTICIPATES IN CLASS				
IS DEPENDABLE AND RELIABLE				
ABILITY TO COOPERATE WITH SCHOOL STAFF/FOLLOW INSTRUCTIONS				
COMPLETES ASSIGNED WORK ON TIME				
STUDY SKILLS/HABITS				
ANALYTICAL THINKING SKILLS				
MATURITY/INTEGRITY/AND RELATES WELL TO PEERS				
HAS GOOD ATTENDANCE/PUNCTUALITY RECORD				
EXPRESSES INTEREST IN ACADEMIC ENDEAVORS				
WILL BE SUCCESSFUL IN COLLEGE ENDEAVORS				

Please provide comments on motivation, behavior, personality, strengths or weaknesses that you feel are pertinent to the student's performance in Upward Bound. Additional comments may be written on the back. \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Teacher's Printed Name & Title

\_\_\_\_\_  
 School Telephone Number

\_\_\_\_\_  
 Teacher's Signature

\_\_\_\_\_  
 Date

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DEMONSTRATES RESPONSIBLE BEHAVIOR/CONDUCT IN CLASS				
WILLINGLY PARTICIPATES IN CLASS				
IS DEPENDABLE AND RELIABLE				
ABILITY TO COOPERATE WITH SCHOOL STAFF/FOLLOW INSTRUCTIONS				
COMPLETES ASSIGNED WORK ON TIME				
STUDY SKILLS/HABITS				
ANALYTICAL THINKING SKILLS				
MATURITY/INTEGRITY/AND RELATES WELL TO PEERS				
HAS GOOD ATTENDANCE/PUNCTUALITY RECORD				
EXPRESSES INTEREST IN ACADEMIC ENDEAVORS				
WILL BE SUCCESSFUL IN COLLEGE ENDEAVORS				

Please provide comments on motivation, behavior, personality, strengths or weaknesses that you feel are pertinent to the student's performance in Upward Bound. Additional comments may be written on the back. \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Teacher's/Counselor's Printed Name & Title

\_\_\_\_\_  
 School Telephone Number

\_\_\_\_\_  
 Teacher's/Counselor's Signature

\_\_\_\_\_  
 Date

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**PART III - Student Needs Assessment (To be completed by student):**

**Please check all the following UB services and activities that you need or would be interested in receiving?**

**ACADEMIC SERVICES & ACTIVITIES: You can check more than one.**

- Academic Advising and Report Card Checks
- Study & Test Taking Skills
- STAAR Test Preparation & Tutorials in: Math \_\_\_ English \_\_\_ Both \_\_\_
  
- Tutoring or Homework Assistance with the following core high school courses (You can check more than one):  
\_\_\_ Math \_\_\_ English \_\_\_ Science \_\_\_ Foreign Language
- College Preparatory Instruction in English, Math, Science, and Foreign Language
- College Adjustment and Orientation Activities
- Early College Enrollment Program Information
- Other \_\_\_\_\_

**COLLEGE ADMISSIONS & FINANCIAL AID SERVICES & ACTIVITIES: You can check more than one.**

- College Awareness and Exploration
- College Field Trips
- Financial Aid Awareness and Scholarship Information
- College Admissions and Testing Fees
- Individualized Assistance with College Admissions & Financial Aid Application Process
- Other \_\_\_\_\_

**OTHER SUPPORTIVE SERVICES & ACTIVITIES: You can check more than one.**

- Goal-Setting and/or Self-Esteem Building
- Leadership & Citizenship Skills
- Career Awareness and Exploration
- Career Field Trips
- Cultural Awareness
- Community Service Opportunities
- Other \_\_\_\_\_





## Kilgore College Upward Bound Program PART V-UB Student/Parent Contract of Participation

I, \_\_\_\_\_, understand that if these rules are not followed, I will be dismissed from the Kilgore College Upward Bound Program.

1. I have read the Upward Bound Handbook and agree to abide by all the guidelines and regulations outlined.
2. I will show **respect** toward all Upward Bound Program staff and fellow UB students, and I will take responsibility for my actions.
3. Students are expected to attend and complete **all** required Academic Saturday classes, assigned tutoring sessions, and activities (cultural, educational, community service, social) hosted by UB throughout the academic year and summer.
4. I will ensure that my parent/guardian provide written documentation to the **Director** of the program if I cannot attend an Upward Bound sponsored event. All scheduling conflicts must be provided in writing to UB staff at the first UB event of each academic semester or summer.
5. I will work toward maintaining at least a **2.5** grade point average in all of my high school courses/classes.
6. I will attend the six-week **mandatory** summer academic enrichment program and manage my summer plans around the summer program.
7. There will be no smoking, illegal drug use, or consumption of alcoholic beverages at any time. UB staff will notify both parents/guardians and the proper authorities if a student is caught with any of these items in their possession.
8. **UB Dress Code will be followed at all times** (Short shorts, short skirts, or short dresses; Backless shirts or dresses; Tank tops, halter tops, or low cut shirts; Baseball caps, hats, or sunglasses while inside a facility or during an activity, unless approved by UB staff; Sagging or visible layering of shorts under pants; Any clothing with offensive language or alcohol/drug advertisements; Clothing with holes that show skin, see-through clothing, or spandex clothing.) **Students must wear the standard issued Upward Bound tee shirt to all activities.**
9. **NO** racial slurs, discriminatory name-calling, or bullying will be tolerated. **Absolutely no fighting will be allowed.**
10. I understand that I may not leave any UB events at any time unless I have received prior permission from the Director.
11. All students **must** return notebooks, textbooks, and other supplies that are used for classes.
12. I will follow all policies and expectations of the Upward Bound Program as outlined in the Student Handbook.
13. I will develop my academic skills so that I will graduate from high school and college.
14. I am committed to **attending college the fall semester after high school graduation.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_