ATI TEAS
Testing Procedures

The exam is available Monday through Wednesday at 10 am by appointment (except during late registration and finals periods).

You must follow these procedures in order to properly register for testing:
- Pay the non-refundable $85 testing fee to the Cashier’s Office at the Kilgore campus. Payments can be made in person with cash, money order or credit/debit card or by phone at 903-983-8108 with credit/debit card. Please provide Receipt Code 465 when making payment. **You must pay testing fee prior to scheduling a testing appointment.**
- Provide registration form and receipt from KC Cashier’s office to the Testing Center at least a day in advance of desired test date.
- Create a student account at [www.atitesting.com](http://www.atitesting.com) at least 24 hours in advance prior to arriving to test. **You will not be able to login for testing without your ATI username and password and will be required to reschedule your exam.**

The exam may be scheduled Monday through Wednesday at 10 am by appointment only. Walk-in testing is not accommodated.

Testing guidelines:
- Provide **unexpired government issued** photo identification – **No exceptions!**
- The test is electronically timed and the full test usually lasts 3 1/2 hrs.
- Score reports are provided immediately following the test. Candidates must obtain additional copies by logging on to the student account at [www.atitesting.com](http://www.atitesting.com).
- **CELL PHONES AND OTHER CELLULAR AND ELECTRONIC DEVICES ARE STRICTLY PROHIBITED IN TESTING CENTER.**
- Testing accommodation requests must be made through the Disability Services Office at least 48 hours prior to desired test date
REQUIREMENTS FOR TAKING THE TEAS EXAM
1. Pay the non-refundable $85 testing fee to the cashier’s office.
2. Submit the test registration form and receipt from KC’s Cashier office at least a day in advance of desired test date.
3. Create a student account at www.atitesting.com at least 24 hours prior to your test date.

TESTING ACCOMMODATIONS
Test accommodation requests must be made through the Disability Services Office at least 48 hours prior to desired test date. The “Request for Test Accommodations” form must also be submitted to the Testing Center within that 48 hours.

WHEN AND WHERE TO TAKE THE TEAS
The test is administered in the Testing Center, located in Kilgore on the second floor of the Devall Student Center Monday through Wednesday at 10 am by appointment. Late examinees will not be tested.

TEST CONTENT
The Test of Essential Academic Skills (TEAS) is a multiple-choice assessment of basic academic knowledge in Reading, Mathematics, Science, English and language usage.

LENGTH OF EXAM
The TEAS exam is electronically timed and usually lasts 3½ hours. Calculators may NOT be used for the test.

EXAM COST
The test fee is $85.00 and is non-refundable. Testing fees must be paid in the Cashier’s Office by cash, credit card, or money order. Please provide Receipt Code 465 when making payments. Do not pay for the exam until you are certain you need to take it.

PREPARING FOR THE EXAM
Study guides can be purchased in the KC Bookstore or online at: http://www.atitesting.com/ati_store/product.aspx?zpid=1194.

TEST RESULTS
Results of the TEAS appear as soon as the exam is finished. Candidates will receive a copy of his/her scores immediately following test administration and may access scores at any time through their ATI student account.

GENERAL TESTING INFORMATION
- All candidates must present photo identification upon each visit to the testing center.
- Cell phones and other cellular devices are strictly prohibited in the testing center and must be powered off.
- Students may use only the scratch paper provided by testing staff. Calculators are not allowed or provided.
- Test accommodation requests must be made by contacting the Special Populations Office at least 48 hours prior to test date.

Add link to register online here