



## Legal Assisting/Paralegal

### 30-Hour Certificate +5828C

First Semester		
Course		Semester Hours
.....	Choose one of Approved Substantive Law Electives++	3
LGLA1307	Introduction to Law and the Legal Professions	3
LGLA 1303	Legal Research	3
.....	Choose BUSI 2304 or ENGL 1301	3
.....	Choose one of Approved Substantive Law Electives++	3
		15
Second Semester		
Course		Semester Hours
BCIS 1305	Business Computer Applications	3
.....	Choose one of Approved Substantive Law Electives++	3
.....	Choose one of Approved Substantive Law Electives++	3
.....	Choose one of Approved Substantive Law Electives++	3
LGLA 1305	Legal Writing**	3
		15
		Total Hours 30

+ Course of study identification number.

++ SUBSTANTIVE LAW ELECTIVES: LGLA 1345 (Civil Litigation), LGLA 1351 (Contracts), LGLA 1353 (Wills, Trusts and Probate Administration), LGLA 1355 (Family Law), LGLA 2303 (Torts and Personal Injury Law), LGLA 2309 (Real Property), LGLA 2313 (Criminal Law and Procedure) or CRIJ 1306.

\*\* Capstone Experience.

**Note:** A student who completes the required courses with an overall average of C may receive a Certificate of Completion in Legal Assisting.