To All Potential Bidders:

This addendum is issued to modify the previously issued bid document and/or given for informational purposes, and is hereby made a part of the bid documents. Please attach this addendum to the documents in your possession. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal. Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, per instructions Section 8 Addenda Checklist.

**QUESTION/ANSWERS – submitted by email**

1. Can you please define the difference between Limited Custodial, No Custodial, and No Daily Service?
   a. Depends on the daily usage for individual areas.
      i. Classrooms would be daily
      ii. Hallways of dorms would be daily but the individual rooms would have No daily service but the same rooms would still need to have cleaning at the beginning/ending of each semester and periodically cleanings during the summer

2. How many waterless urinals on campus?
   a. None

3. The RFP states that after section 7 subsection H “The college expects all costs are included in the overall fee for services proposed and that there will be no additional expenses billed to the college for any reason.” This becomes a challenge when an event schedule isn’t available. Would Kilgore accept a proposal that has a capped number of events per month and then all events over the cap will be billable?
   a. Understandable but we do not know how many event swill will have from one year to another

4. Can you please clarify 7C on page 23 referencing hourly pricing?
   a. N/A

5. Would it be possible to arrange with you, Jeff, and the campus police to come back out to walk the campus and see the buildings we didn’t get to see on a dry day?
   a. Yes

6. Could you please provide the current annual contract spend for the most recent fiscal year?
   
   Current budget is $4.8 million

7. Could you also please confirm any supplemental billing that the college incurred for the most recent fiscal year?
   
   N/A

8. Does the contractor have to provide its own laundry facilities or are their facilities in the physical plant building?
   
   N/A
Space is available for laundry equipment

9. It was mentioned on the pre bid tour that Monday-Thursday were heavy custodial days with Friday being a light day. Could you please provide the current Monday-Thursday staffing as well as the current Friday staffing.

   No, Full staff each day. They rotate different areas pending the need of the college

10. Could you please provide the number and size of mats that is currently provided by the contractor? We have them being recorded and will provide an update as to the number and size before Friday and will added as an addendum.

11. How many feet out from all buildings is the contractor responsible for – 25 feet?

   N/A- Current contractor performs all duties so a barrier is not specified at this time

12. Bag sand for urns? Is this still required since the campus is tobacco free?

   College is not tobacco free. Smoking areas are still designated