1. **Apply** for admission to Kilgore College
2. **Apply** for Financial Aid (if needed)
3. **Request official transcripts (Community/University) to be sent to:**
   - Attn: Registrar’s Office.
   - Kilgore College, 1100 Broadway, Kilgore, TX 75662 or e-file to registrar@kilgore.edu
4. **Register for and complete required pre-requisites in order to apply to the nursing program:**
   - Science courses expire after 5 years. BIOL 2401 and BIOL 2402: greater than 5 years, but less than 10 years; students may take the BIOL 2404 as a refresher course. 10 years or greater; student must retake both BIOL 2401 and BIOL 2402. MICRO expires after 5 years and must be retaken. **All students must be TSI complete in Reading, English, and Math.**
     - BIOL 2401 w/lab (A&P I)
     - BIOL 2402 w/lab (A&P II)
     - **or** BIOL 2404 w/lab (A&P refresher)
     - BIOL 2420 w/lab (Microbiology)
     - ENGL 1301
     - PSYC 2314
     - Language, Philosophy & Culture (1 x 3 hr. course)
       - (ENGL 2322, 2323, 2326, 2332, 2333; HIST 2311, 2312, 2321, 2322; PHIL 1301, 2306)
   - Successfully **complete** science courses with a grade of “C” or higher and a **minimum** science GPA of 2.50. **Students should almost be completed with these courses before applying to the nursing program.** Science courses must be less than 5 years. **Exception:** If your BIOL 2401 and 2402 is older than 5 years and less than 10 years, you can take BIOL 2404 as a refresher course for both of these sciences. If they are 10 years or older, you must retake both BIOL 2401 and 2402. The exception **does not** apply to BIOL 2420. If BIOL 2420 is older than 5 years, you must retake.
   - The science pre-requisite grades and all attempts (within 5 years) will be used to calculate the Science GPA. (Points will be deducted after the 1st Withdraw in these courses.)
   - The remaining three (3) courses (ENGL, PSYC, and Language, Philosophy & Culture) must be completed with a grade of “C” or higher in order to graduate the nursing program.
   - It is **highly recommended and encouraged** by the KC School of Nursing Admissions Committee to have all six (6) courses (listed in the Checklist, No. 4 above) completed **prior** to beginning the nursing program in order to be a successful nursing student. Students that have **all six courses** completed will be given **preference** in acceptance to the nursing program by the Admissions Committee.
   - If you are currently enrolled or will be enrolled, and will have **completed** any of the course(s) listed in No. 4 above by the start of the nursing semester for which you are applying, please indicate that on the nursing application; under “Currently Enrolled” and provide the semester/year you will be enrolled in that course.
   - Once a student is **accepted** into the nursing program, the student will be required to complete the following 3 pre-nursing courses **prior** to entering the nursing program for the semester in which you are applying to. (Example: If you are applying to the Fall program; the student will be enrolled in these courses during the summer semester. If you are applying to the Spring program; the student will be enrolled in these courses during the fall semester.)
     - RNSG 1119 Integrated Nursing Skills
     - RNSG 1125 Professional Nursing Concepts
     - RNSG 1128 Introduction to Health Care Concepts
   - **Failure of any RNSG course will be counted as the student’s 1st failure in the nursing program. Two failures in any RNSG course; the student will be dropped from the nursing program and can re-apply after 5 years.**

(Kilgore College – School of Nursing Program Checklist & Application)

(Please proceed in order according to your current academic standing. We hope that this checklist will assist you in preparing for and applying to Kilgore College School of Nursing. Please read & follow the instructions below.

Revised December 2021 - Page 1 of 4)
5. **Core curriculum and courses needed to graduate with an AA or AS** (not required for an AAS Degree in Nursing) (1/2 point will be given for each completed with a “C” or higher)

   GOVT 2305  HIST 1301  Creative Art  ENGL 1302  SPCH 1315 or 1318  BIOL 1322  MDCA 1313
   GOVT 2306  HIST 1302  MATH 1342  PSYC 2301  KINE 1306 (AA) or MATH 1314 (AS)  BCIS 1305

6. **To Complete the Field of Study in Nursing** – To receive an Honor Cord at graduation, you will need to complete the following courses. Not required to graduate. (1/2 point for each completed with a “C” or higher.)

   - BIOL 1322 Nutrition
   - PSYC 2301 Gen Psychology
   - Chemistry w/lab (4 hrs)
   - MATH 1342 Statistics

7. **Register for the TEAS Entrance Exam** – via Kilgore College Testing Center or any facility that offers this exam. (Science, Math, Reading, English, Language.) Total Score Required: Proficient or better. Should a student not score Proficient or better, must retake the entire exam. Students may test twice per 12 months. Test Score: Valid for 1 year.

   **ATI TEAS Scoring:**
   - Basic: 41.3% to 58.0%
   - Proficient: 58.7% to 77.3%
   - Advanced: 78.0% to 90.0%
   - Exemplary: 90.7% to 100.0%

8. **Apply for Admission to KC School of Nursing Program.** Please read the following carefully:

   **Application Packet to include the following:**
   A. Completed Kilgore College School of Nursing Application (rev. June 2021)
   B. Submit Official Transcript(s) from all Colleges/Universities attended; including Kilgore College official transcript with your Nursing Application. (An official transcript is an unopened document.)
   **NOTE:** Students are also required to submit official transcripts to KC Registrar’s Office. That’s one set to the Registrar’s Office and one set with your Application Packet.
   C. TEAS test scores (print out and include – summary page only).
   D. Students not successful in a previous nursing program will have a waiting period of 2 years before applications can be submitted to KC nursing program. A letter of good standing will also be required and can be submitted to nursing@kilgore.edu at that time.
   E. Submit your completed Application Packet in a sealed envelope with your name on the front to the KC School of Nursing, located in the Adult Education Center (AEC bldg.), Office 100 no later than close of business on the deadline date or you can mail to:

   **Mailing Address:** Kilgore College School of Nursing
   1100 Broadway
   Kilgore, TX 75662

   **Application Deadline:** Fall Semester (January 15th)  Spring Semester (April 15th)
   If the deadline date falls on a weekend/holiday; application packets will be due no later than the next business day. Applications will be accepted beginning 30 days prior to the deadline.

   *** Incomplete application packets will not be reviewed. ***

Please contact us with any questions regarding the KC School of Nursing:

- Dayna M. Davidson, MSN, RN  Kathy Stone  Adrienne Jackson
  Director, KC School of Nursing  Support Specialist  Support Specialist
  Email: ddavidson@kilgore.edu  Email: kstone@kilgore.edu  Email: ajackson@kilgore.edu
KILGORE COLLEGE SCHOOL OF NURSING APPLICATION

Deadline: January 15th for Fall Admission and April 15th for Spring Admission

(Application to Kilgore College (www.kilgore.edu/admissions) is required before submitting the Nursing Application)

STUDENT IS APPLYING FOR:  Fall _________ (year)  Spring_________ (year)

(PRINT OR TYPE): SS# __________________ KC Student ID: __________________ KC Email _______________________

NAME: ___________________________________________ ___________________________________________

Last First Middle/Maiden (Any other names records may appear)

MAILING ADDRESS: ___________________________________________________________

(Street or P.O. Box) City State Zip Code

HOME #: ___________________ CELL #: ___________________ BUSINESS #: ___________________

(Attach Additional Paper if Needed):

1. Are you currently enrolled in college? _____ yes ____ no. If yes, where?

2. Please provide the name(s) and attendance dates of all previously attended colleges:

3. Have you ever been accepted into a Nursing Program? _____yes ____ no  if yes, where/when:

4. Do you hold any health care related license or certificates? (Not CPR) _____ yes ____ no  If yes; provide a copy of your license with your application.

5. Health Care Work/Health Care Volunteer History: _______ (yes or no) If yes, provide a letter from the HR department or Volunteer Coordinator regarding your tenure and job duties. Must be on company letterhead and included in your application packet.

List all science grades and attempts. These will be used to calculate the science GPA – this includes BIOL 2420. Minimum requirement 2.50 science GPA. (Points will be deducted after the 1st Withdrawal in these courses.) Enter the semester & year completed below that reflects your final grade. (Example: If you made a B in A&P I, enter semester & year in the B box; i.e. Sp2019, and so on.) If you are currently enrolled or will be enrolled, enter that information in the last column.

<table>
<thead>
<tr>
<th>Science Courses</th>
<th>Description:</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
<th>W</th>
<th>Enroll/Sem. Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. BIOL 2401</td>
<td>Anatomy &amp; Physiology I</td>
<td></td>
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<tr>
<td>2. BIOL 2402</td>
<td>Anatomy &amp; Physiology II</td>
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<tr>
<td>OR  BIOL 2404</td>
<td>Anatomy &amp; Physiology Refresher</td>
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<tr>
<td>3. BIOL 2420</td>
<td>Microbiology</td>
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</tbody>
</table>

The following 3 courses are required to graduate the nursing program and must be passed with a C or better. If you have completed the courses, please enter the semester & year as you did for your courses listed above. If you are currently enrolled or will be enrolled, enter that information in the last column.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description:</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
<th>W</th>
<th>Enroll/Sem. Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. ENGL 1301</td>
<td>Composition I</td>
<td></td>
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<tr>
<td>5. PSYC 2314</td>
<td>Life Span Growth &amp; Development</td>
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<tr>
<td>6. XXXX</td>
<td>Language, Philosophy &amp; Culture (See No. 4 on Checklist for courses.)</td>
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</tbody>
</table>

Core curriculum and courses needed to graduate with an AA or AS degree. Students receive ½ point for each course completed with a C or better. If you are currently enrolled or will be enrolled, enter that information in the last column. Not required to graduate the nursing program with an AAS degree.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Description:</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
<th>W</th>
<th>Enroll/Sem. Year</th>
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<tr>
<td>ENGL 1302</td>
<td>Composition II</td>
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<tr>
<td>MATH 1342</td>
<td>Statistics</td>
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<tr>
<td>XXXX</td>
<td>Creative Art</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Course No.</th>
<th>Description</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
<th>W</th>
<th>Enroll/Sem. Year</th>
</tr>
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<tbody>
<tr>
<td>HIST 1301</td>
<td>United States History I</td>
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<tr>
<td>HIST 1302</td>
<td>United States History II</td>
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<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
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<tr>
<td>GOVT 2306</td>
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<tr>
<td>SPCH 1315 or 1318</td>
<td>Public Speaking or Inter. Comm.</td>
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<tr>
<td>BIOL 1322</td>
<td>Nutrition &amp; Diet Therapy</td>
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<tr>
<td>KINE 1306 or MATH 1314</td>
<td>First Aid or College Algebra</td>
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<tr>
<td>BCIS 1305</td>
<td>Business Computer Info System</td>
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<tr>
<td>MDCA 1313</td>
<td>Medical Terminology</td>
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**To Complete the Field of Study in Nursing** – Students can receive their Honor Cord at graduation. Students receive ½ point for each course completed with a C or better. If you are currently enrolled or will be enrolled, enter that information in the last column. **Not required to graduate the nursing program with an AAS degree.**

<table>
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<tr>
<th>Course No.</th>
<th>Description</th>
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<th>C</th>
<th>D</th>
<th>F</th>
<th>W</th>
<th>Enroll/Sem. Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>XXXX</td>
<td>Chemistry with lab (4hrs)</td>
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<tr>
<td>MATH 1342</td>
<td>Statistic</td>
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<tr>
<td>BIOL 1322</td>
<td>Nutrition &amp; Diet Therapy</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
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</tbody>
</table>

7. Required TEAS Entrance Exam (include a copy of your test scores with your application – summary page only).

8. Include **all official College transcripts** with your Application Packet; **including** Kilgore College Official Transcript. (See No. 8.B. on the Checklist.)

9. Students not successful in a previous nursing program will have a waiting period of 2 years before nursing applications can be submitted. A letter of good standing will also be required and emailed to nursing@kilgore.edu. See number 8. D on the checklist.

10. Submit your completed Application Packet in a sealed envelope to the KC School of Nursing before the deadline located in the Adult Education Center (AEC bldg), Office 100. You may also mail your documents to:

    Mailing Address: Kilgore College School of Nursing Program
    Kilgore College
    1100 Broadway
    Kilgore, TX 75662

11. Incomplete application packets will not be reviewed for acceptance into the program

**PLEASE READ THE FOLLOWING AND SIGN:**
*Kilgore College does not discriminate on the basis of race, color, religion, national origin, sex, handicap, marital status, or veteran status. I hereby certify that the information contained in this Application Packet is true and complete to the best of my knowledge. I understand that any misrepresentation or falsification of information is cause for denial of admission or expulsion from the college*

Signature of Applicant: __________________________________________ Date: __________________