Follow these simple steps to find your course evaluations using your AccessKC sign-on:

1. Go to [www.kilgore.edu](http://www.kilgore.edu) and click on “AccessKC” either on the top left or under “Quick Links” on left.

2. Log in using your normal KC credentials – Enter username and password – then click Login. If you have login issues or need your password reset, call the IT Help Desk at 903-988-7522 or helpdesk@kilgore.edu.
3. You can either click on “Students” across the top of the page OR click on the sentence in “Quick Links” “You have X Active Survey(s)”

4. If you are using a Mobile Device, click the blue box “Course Evaluations” and will see “You have X active survey(s)” -- Click on that sentence.

5. You will see a list of any surveys that are available for you to complete. Click the course name and complete each survey.

Don’t forget to click “Submit” at the end of each survey.