Innovation Grant Application

Kilgore College faculty and staff may apply for funds through the Innovation Grant Program to be utilized for institutional purposes. A completed grant application is required. The total amount to be awarded in the annual program is $25,000. There is no application minimum. Applications will be reviewed by the Innovation Committee with recommendations to the President's Cabinet. Each employee or department may submit only one application annually. Awards granted may go to one or multiple applicants. **The application deadline is Nov. 1, 2021**. Funds will be made available on Dec. 1, and must be expended during the college's fiscal year ending Aug. 31, 2022. Individuals, programs or offices selected for innovation grant funding should be prepared to deliver a written report to the Kilgore College President's Cabinet at some point during the fiscal cycle. Awardees will also be asked to do a short oral presentation during convocation. Applications should be completed and submitted to a supervising dean or vice president for signature and then sent to Dr. Brenda Kays via email to bkays@kilgore.edu.

NOTE: Preference will be given to applications which meet one or more goals/objectives of the Strategic Plan.

Brief Description of the Proposed Use of Innovation Funds (please limit your narrative to 750 words or less):

(If you'd like, you may write your narrative in a separate Word document and include it in your submission.)

Department/office making application: _____

Name of individual completing this form: _____

Phone number: _____ Email address: _____

Project director or manager of the grant: _____

How many students will be served by the use of funds? _____

Will new personnel/release time be required? ☐ Yes ☐ No

Are additional resources from the college or a third party required? ☐ Yes ☐ No

Will new space be required? ☐ Yes ☐ No

Is sustainability funding necessary after the conclusion of the grant cycle? ☐ Yes ☐ No

Will funds include a stipend or a portion of a salary of a Kilgore College employee? ☐ Yes ☐ No

Please provide details for any questions in this section where the answer is "Yes"

Does the request meet one of the outcomes of the strategic plan? ☐ Yes ☐ No

If "Yes," please list the outcome number and explain how:

Amount Requested: _____

Signature of Dean or Vice President _____