Shared Governance Policy:

Approved By and Date:
Board of Trustees, 9-18-2017
Executive Leadership Team, 9-01-2017

The accomplishment of the goals of any educational institution depends on the successful interaction of the administration, the faculty, and the students. It is the faculty which carries out the College's primary function, the education of the students; and it is the proximity to both administration and students which puts the faculty in an advantageous position to assess student and institutional needs. Therefore, it is prudent and necessary that the faculty play a role in the planning, policy-making, and decision-making processes of Kilgore College. Members of the faculty accomplish this by serving on various departmental or institutional committees and through participation in the work of the Faculty Senate.

All College committees will include faculty members, as practical. The College encourages and expects faculty to contribute as members and leaders of committees that deal with faculty issues.

Shared Governance Procedures:

Approved By and Date:
Executive Leadership Team, 9-01-2017

Shared governance is dependent upon broad and unending communication. When stakeholders communicate accurately and regularly with each other, when they understand what developments are occurring within the college community, and when they participate as true partners in decision-making processes, students succeed.

Faculty Senate:

The purposes of the Faculty Senate is to represent the interests of the faculty in their relations with the College administration and the Board of Trustees; to serve as a forum for the exchange of ideas and information; to provide opportunities for professional growth and development among the faculty; and to provide for active participation in the planning, policy-making, and decision-making processes of the institution.

Academic Policies and Curriculum Committee:

The Academic Policies and Curriculum Committee (APCC) is appointed by the vice president of instruction, and is comprised of a broad representative group of academic transfer and workforce faculty, the division deans, the director of contract training, the director of eLearning, the director of the library, and the vice president of instruction, who chairs the committee. Selected student development and business office personnel attend meetings in an ex officio/consultative role.

Although most of the initiatives for curriculum change come from faculty, the process of moving those ideas through the necessary channels to incorporate them into the curriculum requires the joint effort of faculty, administrators, and staff. The APCC has a key role in this process, as it is responsible for representing all faculty members, instructional leaders, and division deans by bringing their ideas to the committee and discussing ideas with the committee members to gain consensus. When a proposed curriculum change or academic policy or procedure is known to affect disciplines or programs other than the one(s) proposing the change, it is the responsibility of the APCC to consider how proposed changes might affect all instructional disciplines and programs.

The Academic Policies and Curriculum Committee will:

- meet as needed to study and respond to college issues affecting instruction.
- review academic policies and procedures and consider the need for additional ones, as needed.
- review all new academic and workforce course recommendations and revisions to existing courses and ensure that they meet requirements of the Texas Higher Education Coordinating Board, the Southern Association of Colleges and Schools Commission on Colleges, and Kilgore College.
- review and approve any new degrees or certificates.
- evaluate the curriculum and curriculum change process, as needed.
- review other curriculum/instructional issues as needed.

Standing Committees:

In addition to the Faculty Senate and the Academic Policies and Curriculum Committee, faculty serve on other standing committees such as the Calendar Committee, the Research and Institutional Effectiveness Committee, the Student Success Council, the Innovation Committee, and the Library Advisory Committee.