

KILGORE COLLEGE HUMAN RESOURCES AND SALARY DATA

To be completed by employee with assistance of Kilgore College personnel

NAME _____ SS# _____ BIRTHDATE _____
Last First MI

ADDRESS _____ M _____ F _____
Street/P.O. Box City State Zip

PHONE: HOME # () - _____ EMPLOYMENT # () - _____

HIRE DATE ____ / ____ / ____ CONTRACT/EMPLOYMENT PERIOD _____ FULL-TIME _____ PART-TIME _____

TITLE/POSITION _____ DEPARTMENT _____

SALARY _____ METHOD OF PAY: SEMI-MONTHLY _____ MONTHLY _____

BUDGET NAME(S)	BUDGET NUMBER(S)	%	CODE
1. _____	1. _____	_____	_____
2. _____	2. _____	_____	_____

(If employee assigned to multiple budgets, please list all names and numbers, percentages, and department budget codes.)

BENEFITS ELIGIBILITY: Workers' Compensation Only _____ Full Benefits _____

HIGHEST LEVEL OF EDUCATION: (Circle one)

No Certificate Assoc. Bachelors Masters Masters Masters Doctorate
Degree Degree Degree Degree +30 hrs +60 hrs

Degree(s) _____ Major(s) _____ Institution(s) _____

Instructor Rank: _____ Part-time (07) _____ Full-time (04) _____ Chair/Program Coord. (14) _____

Years of teaching experience at KC: _____ Other Institutions _____
Full-time/Part-time Full-time/Part-time

Years of related work experience _____
Full-time only

To meet government reporting requirements, the following information must be provided.

Ethnic Origin: _____ White, Non-Hispanic _____ American Indian/Alaskan Native
_____ Black, Non-Hispanic _____ Non-resident Alien
_____ Hispanic _____ Physical Handicap
_____ Asian or Pacific Islander _____ Yes _____ No

NUMBER DAYS TO BE CREDITED FOR CONTRACT EMPLOYMENT PERIOD: Sick Leave _____

REPLACES _____ Vacation _____

SPECIAL PROVISIONS OR MISCELLANEOUS INFORMATION: _____

Dean/Administrator Date Human Resources Date