Kilgore College Fire Academy
Application for Admission

Kilgore College Fire Academy offers Texas Commission on Fire Protection approved Basic Structural Fire Academy instruction in two delivery methods. The traditional face-to-face classroom setting is offered wherein the student attends a training course spanning approximately twelve (12) weeks in length. Monday through Friday, 8:00 a.m. - 5:00 p.m.

We also offer the on-line delivery format for the Basic Fire Academy. In this format the student is allowed a twelve (12) week period of time to complete certain portions of the academic portion of training. This online work is self-paced and the student may work from their home or fire station to complete the required course work. Upon completion of the on-line course work, the student then comes to our facility in Kilgore, Texas for a fourteen (14) day hands-on skills session. This 14-days include weekends, holidays, and/or bad weather. During this session the student demonstrates mastery of the basic skills associated with being a firefighter.

Individuals completing a combined NFPA Firefighter I and Firefighter II Commission approved Basic Structure Fire Suppression program; passing the applicable State examination; AND holding, as a minimum, current certification by the Texas Department of Health as an Emergency Care Attendant or successful completion of the American Red Cross Emergency Response course with optional endorsements may apply for Basic Firefighter Certification through the Texas Commission on Fire Protection or may be granted IFSAC certifications as a Firefighter I, Firefighter II, First Responder Awareness, and First Responder Operations by making application to the Commission for the IFSAC seals and paying applicable fees. A student has two years from successfully completing an approved Basic Structure Fire Suppression program in order to meet the minimum medical requirements recognized by the State of Texas (ECA, EMT-B, or Paramedic).

Kilgore College Fire Academy also offers an Associate Degree in Fire Protection. If a student successfully completes our Basic Fire Academy and would like to work towards their Associate Degree in Fire Protection, after that student enrolls and completes fifteen (15) semester hours of degree work at Kilgore College within the Fire Protection degree, they may then request transfer of credit for the Basic Fire Academy and acquire twenty-three (23) semester hours credit for completion of the Basic Fire Academy.

This application for admission packet provides information on both programs. If you have specific questions regarding either program or how to properly complete the form, please contact Ms. Nelda Ferguson at 903 983-8662 or email at nferguson@kilgore.edu or Mrs. Rhonda Forsythe at (903) 983-8177 or email at rforsythe@kilgore.edu or KCFA@kilgore.edu.
**Any student attending “**DECEMBER SKILLS**” MUST arrive on the day of orientation – (1st day of class) – and depart on the last day of skills session due to the campus being closed for the holidays and staff not being available to transport to or from the local airport. NO EARLY ARRIVALS OR LATE DEPARTURES UNLESS YOU MAKE YOUR OWN TRAVEL ARRANGEMENTS TO AND FROM THE LOCAL AIRPORT.
FIRE ACADEMY

2015-2016 On-Site Academy Dates:

<table>
<thead>
<tr>
<th>ACADEMY</th>
<th>START DATE</th>
<th>APPLICATION DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>97</td>
<td>February 29, 2016*</td>
<td>January 20, 2016</td>
</tr>
<tr>
<td>98</td>
<td>June 6, 2016*</td>
<td>May 1, 2016</td>
</tr>
<tr>
<td>99</td>
<td>September 12, 2016*</td>
<td>August 1, 2016</td>
</tr>
<tr>
<td>100</td>
<td>January 9, 2017*</td>
<td>November 20, 2016</td>
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On-Site Course Fee:
- $1,150 In-state
- $1,700 Out-of-state
- $1,715 USD Out of country only

On-Site Class Schedule: Monday – Friday
- 8:00 a.m. – 5:00 p.m.
- Possibility of evening and/or weekend classes.
- No excused absences
- Twelve Week Minimum, Thirteen Week Maximum (Depends on various holidays)

The Basic Structural Firefighter program is physically demanding as well as academically challenging. The Texas Commission on Fire Protection (TCFP) strongly recommends that all students be able to read and comprehend with at least a 10th grade reading level in order to complete this fast-paced program.

Upon entrance into the Fire Academy, a student with any documented learning disability must advise and present documentation to Ronnie Gothard, Kilgore College Fire Academy Director, for consultation. The student must understand that the TCFP does not allow the use of open book testing or oral testing methods on the State Certification Exam.

Please note: Admission to the Fire Academy is based upon a highly competitive process. Preference will be given to an applicant’s level of education, experience and their affiliation with a career, volunteer department, or rescue unit. Please return your application on or before the application deadline so that your application can be reviewed. For further assistance, please feel free to call Nelda Ferguson at (903) 983-8662 or email her at nferguson@kilgore.edu. Again, thank you for your interest in Kilgore College.

RETURN APPLICATION: Kilgore College Fire Academy
ATTN: Nelda Ferguson
1100 Broadway
Kilgore, Texas 75662
nferguson@kilgore.edu
FAX: (903) 988-3741 or (888) 817-3108
Office: (903) 983-8662
FIRE ACADEMY

APPLICANT INFORMATION:

TCFP/FIDO# (See last page for instructions) ________________________________________________

NAME: ________________________________________________________________________________
     (Last)       (First)     (Middle)

ADDRESS: ________________________________________________________________________________
          (Street Address/P.O. Box)

          (City)      (State)  (ZIP)   (County)

HOME PHONE: ______________________ T-SHIRT SIZE ______________________

CELL PHONE: ______________________ DATE OF BIRTH: ______________________

E-MAIL: ________________________________________________________________________________
    **Must have valid email address in which we can communicate with you

Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college/university communities, to describe the racial/ethnic backgrounds of our students and employees. In order to respond to these requests, we ask that you answer the following two questions:

Are you Hispanic or Latino? (Are you a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish cultural or origin, regardless of race?)

________ Yes ________ No

Please select the racial category or categories with which you most closely identify. Check as many as apply:

________ American Indian or Alaska Native

________ Asian

________ Black or African American

________ Native Hawaiian or other Pacific Islander

________ White
FIRE ACADEMY

**Educational Background:**
Please check all that apply to you

- [ ] First-time at Kilgore College or a post-secondary institution
- [ ] Transfer-in first-time at Kilgore College
- [ ] Neither first-time in post-secondary nor transfer-in from another college/university

*Course(s) previously taken for Continuing Education Units (CEU’s) only*

- [ ] GED
- [ ] High School Diploma
- [ ] Associates Degree
- [ ] Higher Degree received

**Volunteer Service & Medical Certification Information:**

Have you served or volunteered with any type of Fire Department or EMS Service?

- [ ] Yes
- [ ] No

If yes, please list department/agency: ________________________________________________

Are you an EMT or Paramedic?

- [ ] Yes
- [ ] No

Which discipline: EMT/Paramedic ____________________________________________

**From what source did you acquire information about our Fire Academy?**

Newspaper [ ] Internet [ ] Public Information Officer [ ]

Regional Mail Out[ ] Previous Student ____________________________________________

Other __________________________________

**CERTIFICATION:**

I certify that the above answers are true, complete, and correct to the best of my knowledge. I further certify that I am, to the best of my knowledge, free from any medical condition which would prohibit me from participating in all activities connected with the Skills Session portion of the Academy.

_________________________________  _______________________________________________________
(Date)  (Applicant Signature)
INTERNATIONAL STUDENTS ONLY:

Please complete the form below and return with Application for Admissions: (WE MUST HAVE THIS FORM WITH YOUR APPLICATION. International Students must also provide the Academy with a copy of their passport page documenting their identification.

All students entering the United States to study must have an original, blue-ink signed I-20M Certification of Eligibility form. (Please check with the Immigration office in your country.)

Kilgore College Fire Academy I-20M Immigration Information

Family Name: ________________________________________________________________

First Name (as on Passport)_________________________________________________________

Country of Birth:________________________________________________________________

Country of Citizenship:_____________________________________________________________

Date of Birth:_____________________________________________________________________

Education Level: __________________________________________________________________

Mailing Address: __________________________________________________________________

__________________________________________________________________

The following information refers to estimated expenses while on-site attending the Kilgore College Fire Academy:

Start Date:  _______________________ Completion Date:  _______________________

Course Fees: _______________________ Living Expenses: _______________________

TOTAL:  _______________________

Method of Payment: _______________________  ________________________________

(Cashier’s check, certified check, or money order ONLY [in U.S. dollars only] and entity/person issuing payment - - self, sponsor, etc.)
Additional Requirements for Canadian Students:
The Commission now has a rule in place that will allow any Canadian student with documented proof of successful completion of at a minimum the British Columbia Occupational First Aid Level 3 or Alberta documentation of the First Responder Level III to have met the Texas medical equivalency of the E.C.A. or the Red Cross Emergency Response course required to fulfill the Commission’s medical requirements. Agencies in your Providence may require a higher level of medical training for employment. It is your responsibility to verify this information where you are wishing to be employed. You must meet the Commission’s medical requirement in order to obtain your IFSAC seals. For questions regarding if your medical certification is acceptable, you must contact Joyce Guinn at the Texas Commission on Fire Protection (512) 936-3815.

All Canadian students MUST process through the Immigration and Naturalization Service (INS) counter at their point of exit from Canada or at their point of entry into the U.S.

- **ONLINE STUDENTS:** YOU WILL RECEIVE AN ORIGINAL BAR CODED and SIGNED IN BLUE INK I-20M FORM FROM KILGORE COLLEGE FIRE ACADEMY VIA MAIL. IT IS SENT TO YOU ONCE PAYMENT IS RECEIVED AND IS YOUR RESPONSIBILITY TO NOTIFY US WHEN YOU RECEIVED THE FORM.

- **ONSITE STUDENTS:** THE ORIGINAL BAR CODED and SIGNED IN BLUE INK I-20M FORM IS SENT TO YOU WITH YOUR ACCEPTANCE LETTER AND IT IS YOUR RESPONSIBILITY TO NOTIFY US WHEN YOU RECEIVE THE FORM.

**ANY ADDITIONAL I20M FORMS THAT HAS TO BE RE-PRINTED AND SENT WILL COST YOU AN ADDITIONAL $50.** If the Student I-20M form is not properly processed by Immigrations personnel, the student may be sent home OR turned away at the border.

Payment must be made by credit card, cashier’s check, certified check, or money order ONLY (in U.S. dollars only). An additional $15.00 should be added to each of the above to cover international bank processing charges.

**IFSAC Seals:**
Examinees that pass the Commission’s Basic Structural Fire Suppression certification exam are eligible for four International Fire Service Accreditation Congress seals (IFSAC Seals): Fire Fighter I, Fire Fighter II, First Responder Awareness and First Responder Operations as long as they achieve a score of 70% or higher on each of the four (4) exam sections. If a student fails a particular exam section, they would not be eligible for the seal in that area that he or she failed. The Fire Commission has broken the written exam into the following four (4) sections:

1. **Fire Fighter I**
   - 70 questions
   - 70% minimum pass rate
2. **Fire Fighter II**
   - 45 questions
   - 70% minimum pass rate
3. **Haz-mat Awareness**
   - 15 questions
   - 70% minimum pass rate
4. **Haz-mat Operations**
   - 20 questions
   - 70% minimum pass rate

The student must pass each of the four sections with a minimum of 70% on each section to qualify for the four (4) IFSAC seals.

The Texas Commission on Fire Protection will NOT send certification tests out-of-state or out-of-country. All initial and make up tests will be administered in Texas at an approved test site. For further information regarding this ruling, contact Joyce Guinn at the Texas Commission on Fire Protection (512) 936-3815.
Kilgore College Fire Academy

TCFP Criminal History Disclaimer

The Texas Commission on Fire Protection's Rules and Regulations governs the criteria for state certification of a firefighter. There are circumstances under which the Texas Commission on Fire Protection (TCFP) may DENY certification to an individual who has been convicted of criminal offenses. If you have been convicted of any felony offense or any misdemeanor class "B" or above, it is your responsibility to determine whether or not the TCFP will issue you a certification. The most effective way to do this is by submitting to TCFP an APPLICATION FOR EARLY REVIEW OF CERTIFICATION, which is available at the following URL:


Applicants are not obligated by Kilgore College to obtain this early review, but it is STRONGLY RECOMMENDED that it be done if the applicant has any convictions above the level of class "C" misdemeanor.

I, ___________________________ (Applicant) have read the above statement regarding the Texas Commission on Fire Protection Criminal History Disclaimer and understand the information contained therein.

_________________________________  __________________________________
Applicant Signature     Date

The Kilgore College Fire Academy requires the applicant to provide proof of the following:

- Application for Admission
- Criminal History Disclaimer
- General medical physical by physician (Form and suggested criteria included)
- Bacterial Meningitis vaccination is required is younger than 22 years of age for the ON-SITE Academy and is required for ALL ON-LINE Academy students as they are required to stay on Campus during Skills Session.
- TCFP FIDO # is required
- Passport Page – for all International Students
FIREFIGHTER MEDICAL EXAMINATION CERTIFICATE

Last Name: ________________________ First______________________ Middle______________

Date of Birth: ________________________ Social Security #: __________________________

Address:  _______________________________________________________________________

City      State     Zip

I certify that I have completed my examination of the examinee and I have concluded that on this date, the examinee has had:

CHECK THE APPROPRIATE BOX(ES)

☐ PHYSICAL EXAM
To be physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought. (See attached Overall Strengths Demands Required for Firefighters)

Passed ___________   Failed ___________

Physician: _______________________________________________________________________

Name       State License Number

Mailing Address: _________________________________________________________________

Street    City   State   Zip

Phone No.: (              ) _______________________________

____________________________   _________________________________________
Date      Signature of Physician

This declaration is not public information and is valid unless withdrawn or invalidated, and is valid only if signed by a licensed physician.
BACTERIAL MENINGITIS VACCINATION

Effective September 1, 2013, state law requires that entering student who are younger than 22 years of age and who are attending any public, private, or independent institution of higher education must provide that educational institution with proof of immunization against bacterial meningitis within the five years prior to enrollment. The student must provide this documentation no later than 10 days prior to the beginning of the class.

For purposes of this new law, “entering student” means either a student who has never attended a class at the educational institution or a student who previously attended an institution of higher education before 1/1/12, and who is enrolling in the same or another institution of higher education following a break in enrollment of at least one fall or spring semesters.

On-Line Academy – Bacterial Meningitis IS A REQUIREMENT REGARDLESS OF AGE DUE TO STAYING IN KILGORE COLLEGE HOUSING. This is a housing rule.

On-Site Academy students staying in Kilgore College campus dorms – this IS A REQUIREMENT REGARDLESS OF AGE DUE TO STAYING IN KILGORE COLLEGE HOUSING. This is a housing rule.

There exist limited exceptions to this law based on legitimate religious or medical objections; please contact the Office of the Registrar (903.983.8200) for additional information.

There are two types of bacterial meningitis vaccines that are acceptable. They may be listed by full vaccine name, brand name, or abbreviation on students’ shot records. A student’s shot record must list one of the following within the last five years to meet the bacterial meningitis vaccination requirement:

- Meningococcal polysaccharide vaccine: Menomune or MPSV4
- Meningococcal conjugate vaccine: Menactra or Menveo or MCV4
Overall Strength Demands Required for Firefighters

The following criteria are descriptions of the overall strength demand requirements that firefighters are medically and physically capable to perform.

<table>
<thead>
<tr>
<th>PHYSICAL DEMAND</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>Standing/Walking</td>
<td>On concrete, asphalt, burned out buildings to investigate fire sites; to demonstrate equipment when giving speeches.</td>
</tr>
<tr>
<td>Vision</td>
<td>To operate equipment; perform rescue operations.</td>
</tr>
<tr>
<td>Hearing/Talking</td>
<td>Communicate during rescue and fire fighter operations; communicate on the radio and in person with the general public; diagnose equipment problems.</td>
</tr>
<tr>
<td>Lifting/Carrying</td>
<td>Protective gear (20-26 lbs.) self-contained breathing apparatus (27 lbs.); ladders up to 24 feet long (64 lbs.); fan (50 lbs.); fire extinguisher (40-45 lbs.; jaws and power unit (60 lbs. each).</td>
</tr>
<tr>
<td>Pushing/Pulling</td>
<td>Red line – 20 lbs. of exertion; hose – 45 to over 50 lbs. of exertion; close valve – 55 lbs. of exertion; for CPR – 35 lbs. of force.</td>
</tr>
<tr>
<td>Reaching</td>
<td>For fan, jaws and power unit in cramped confined space; to lift ladders – 60 inches; for fire extinguishers – 20 inches; for deluge gun – up to 80 inches; for extension ladder – 72 inches; for Hurst tool and power unit – 42 inches; to use ceiling hook to pull ceilings and to wash apparatus.</td>
</tr>
<tr>
<td>Handling</td>
<td>To connect hoses; use ladders; use small tools; open and close valves; handle victims.</td>
</tr>
<tr>
<td>Fine Dexterity</td>
<td>To draw pre-fire plans, use chemical monitors; fill out reports; tie ropes and knots; administer emergency medical treatment.</td>
</tr>
<tr>
<td>Foot control</td>
<td>To drive, push gas and brake pedal – 30 lbs. of exertion; to operate stretcher – 20 lbs. of exertion.</td>
</tr>
<tr>
<td>Bending</td>
<td>To fold, couple and uncouple fire hoses; move equipment and tools; administer first aid.</td>
</tr>
<tr>
<td>Twisting</td>
<td>To operate hose streams; put on self-contained breathing apparatus; communicate on vehicle; raise and lower scene lights on van and trucks.</td>
</tr>
<tr>
<td>Climbing/Balancing</td>
<td>On ladders, stairs or fire vehicle to obtain equipment; to walk on rafters and in attics; to use hose stream.</td>
</tr>
</tbody>
</table>

**Machines, Tools, Equipment and Work Aides**
Chain saws, smoke ejectors, generators, self-contained breathing apparatus, fire pumps, nozzles, axes, pike poles, ladders, ropes, Hurst tool and power unit, hoses, deluge gun, halligan tool, stretcher, oxygen, electrical cords, spanner wrench, emergency medical equipment, and hydrant wrench and computer.

**Environmental Factors**
Exposed to extreme heat in burning structures; work outside in all types of weather and high humidity. Exposed to chemicals, exhaust fumes, smoke, burning buildings, noise from truck engines, jaws and power units, saws, sirens and air horns; operating power saws, jaws and power unit tool.
LENGTH OF ON-LINE COURSE:
The on-line course work covers 336 hours of curriculum over a three month period for completion. There are no set times that a student must be on the computer as this is a self-paced course. But you are required to complete the on-line course work including the final exam within three months of starting the on-line portion of the academy.

The On-Line Skills Session portion of the academy covers 138 hours of curriculum and skills during 14 straight days (including Saturdays and Sundays). There are set skills sessions associated with the on-line dates in which you are applying (please see first page of application).

- **Uniform:** No purchase of a uniform is required for the skills session of the academy. Classroom attire will be casual (no offensive material and NO SHORTS). The student will find that many drills are timed and to their benefit to have footwear that can easily and quickly be removed. Absolutely no shorts will be allowed as classroom attire.

- **Housing:** It is mandatory that all students stay on campus for the full skills session. Housing provided by Kilgore College Fire Academy is a house on campus strictly for the Fire Academy students coming in for their skills session. Housing only is included in the Skills Session course fees. Students must provide their own bedding, linens and toiletry items.

- **Meals:** Students wishing to eat at the Kilgore College Cafeteria may purchase meal tickets. There are also several restaurants in the Kilgore College area in which the students may dine. Meals are at your expense.

PLEASE NOTE:
During the Skills Session, students will be required to wear SCBA on certain field projects. For the student’s safety, beards, mustaches, and/or long sideburns are prohibited as they may cause a seal failure. No necklaces, earrings, nose rings, tongue rings, eyebrow rings, rings (other than wedding rings and/or class rings) or excessive jewelry. Men’s hair must not be longer than one inch above the shirt collar in the back. It is also recommended that contact lenses not be worn during field operations.

ON-LINE COURSE FEES:
ON-LINE course fees are due prior to access to the course allowed:
- $800  In-State (Texas) Residence
- $1300  Out-of-State Residence
- $1315  Out-of-Country Residence

ON-LINE SKILLS SESSION course fees are due and payable two weeks prior to the scheduled skills session
- $1100  (includes housing only – meals are on your own)
- $100   Bunker Gear rental – if needed otherwise must provide PPE release for gear using.
- $85    Testing Fees for written Certification Exam administered on final day of skills session.
ON-SITE ACADEMY – (Additional Fees):
Uniform: Approximately $50.00 per set + .0825 tax. This includes: navy pants, light blue shirt, 1 name tag, and a Fire Academy patch for each shirt. Student must provide their own black footwear and black belt. Uniforms are ordered through Nardis, Inc. (2 Sets required) (Nardis is located in Kilgore, Texas)

Housing: For those students who live a great distance from the campus, Kilgore College offers dorm rooms at reasonable rates on a first come, first serve basis.

Meals: Students wishing to eat at the Kilgore College Cafeteria may purchase meal tickets. There are also several restaurants in the Kilgore area in which students may dine. MEAL PLANS OR MEAL TICKETS ARE NOT INCLUDED IN COURSE FEES. These are separate and on an as needed basis between student and Cafeteria.

VA BENEFITS/HAZELWOOD EXEMPTION:
Qualified Veterans may be eligible for Veterans’ benefits. Kilgore College VA Representative is April Pettigrew and she may be reached at (903) 988-7420 or at apettigrew@kilgore.edu for further details.

FINANCIAL AID:
The Basic Fire Academy falls under Continuing Education and therefore is not eligible for Academic scholarships, grants, or payment plans (FASFA). If you are a member of a Volunteer Fire Department with less than 20 paid members, there are federal funds available for reimbursement for up to $595 towards eligible training. Contact (979) 458-6505 or Ms. Kathy Davis at (979) 458-7355. Further information on the House Bill 2604 can be found at: http://txforestservice.tamu.edu.

REQUIRED EQUIPMENT (NFPA approved):
Full set of required personal protective equipment (PPE) is comprised of: bunker coat, helmet, bunker pants, gloves, suspenders, Nomex hood and bunker boots. If the on-site student does not have access to approved compliant PPE, the on-site students may lease/rent the PPE from PPE Care, rental company from Houston, Texas. This company will rent the full set of gear to the student for the entire length of the fire academy for a total cost of $399 – effective March 2015.

You may use your own personal protective equipment if it is NFPA 1851 (Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting) approved and inspected by Kilgore College Fire Academy Staff members.
YOU WILL BE REQUIRED TO PROVIDE DOCUMENTATION THAT VERIFIES YOUR PERSONAL PROTECTIVE EQUIPMENT DOES MEETS THE NEW ADVANCED NFPA 1851 INSPECTION.

If the proper documentation is NOT received, the student will be required to rent the PPE.
REQUIRED TEXTBOOKS:

Effective: June 1, 2014

Textbooks: ESSENTIALS OF FIRE FIGHTING and Workbook Package 6th Ed. #36930
HAZARDOUS MATERIALS for FIRST RESPONDERS, 4th Ed. #36604

Each student is required to provide their textbooks for reference and assignments. This textbook may be obtained at our Kilgore College Bookstore, or may be ordered directly from IFSTA at www.ifsta.org or by calling them at 1-800-654-4055. Textbooks may also be ordered through www.sffma.org.

WARNING: Workbook has to be completed and turned in to our offices during the Skills Session portion of training for a grade and auditing purposes. FAILURE TO COMPLETE OR TURN IN THE WORKBOOK will result in student being in-eligible to stay in the skills session and being sent all. Will also result in being non-completed from the entire course.
FIRE ACADEMY

PPE RELEASE

As Fire Chief of the _______________________________ Fire Dept, I do hereby verify that _______________________________ is a member of our fire department or associated with our department. Due to his membership or association with our fire department, I do hereby acknowledge that our Fire Department is issuing and making available a full set of personal protective clothing for use for Structural Firefighter Training at the Kilgore College Fire Academy, Kilgore, Texas. The full set of personal protective clothing shall consist of firefighting boots, pants, coat, suspenders, hood, helmet with shield or goggles, and gloves. Each and every set of protective clothing that will be used during the course of instruction for a commission approved fire protection personnel curriculum shall comply with TCFP §435.1 of this title (relating to Protective Clothing).

I attest that all protective clothing which is used by fire protection personnel assigned to fire suppression duties comply with the minimum standards of the National Fire Protection Association suitable for the tasks the individual is expected to perform. The National Fire Protection Association standard applicable to protective clothing is the standard in effect at the time the entity contracts for new, rebuilt, or used protective clothing; and maintain and provide upon request by the Commission, a departmental standard operating procedure regarding the use, selection, care, and maintenance of protective clothing which complies with NFPA 1851, Standard on Selection, Care, and Maintenance of Structural Fire Fighting Protective Ensembles.

As Fire Chief of this organization I do hereby verify that this equipment does comply with all requirements as established by the Texas Commission on Fire Protection regarding NFPA 1851. I further verify that upon request by Kilgore College Fire Academy, Texas Commission on Fire Protection, or any other authority having jurisdiction, I shall produce written documentation that all components of this equipment does meet all NFPA standards regarding inspection, cleaning, and documentation.

Kilgore College Fire Academy will inspect the equipment you have issued to the above named individual. If any of the equipment does not pass inspection, your department will either have to issue additional equipment immediately or the student will be required to rent approved PPE from our agency or agent.

Dated this _______ day of ________________, 20_____

________________________________
Signature

AFFIDAVIT

STATE OF _____________________ or COUNTRY of _____________________________

COUNTY OR PROVIDENCE OF ______________________________________________

BEFORE ME, the undersigned authority, on this day personally appeared __________________, known to me who, being by me duly sworn, upon oath deposes and states that he/she is over the age of eighteen (18) years of age, that he/she is fully competent to make this release, indemnity, and hold harmless agreement, that he/she has personal knowledge of the statements contained in the above, that the statements contained in the above instrument are true and correct, and that he/she executed the above instrument for the purposes and consideration therein expressed. SUBSCRIBED AND SWORN TO before me and given under my hand and seal of office this _____ day of ________________, 20_____.

_________________________
Notary Public,

My commission expires ________________.
HOW TO CREATE A FIDO ACCOUNT

Kilgore College Fire Academy must submit training rosters to the Texas Commission on Fire Protection by entering students’ TCFP PIN#. The TCFP PIN# is provided upon setting up a “FIDO” account through the Texas Commission on Fire protection. Listed below are the instructions on how to create your FIDO Account:

Go to:  [https://fido.tcfp.texas.gov](https://fido.tcfp.texas.gov)

Click on “Create PIN/Account” and this will take you to a screen asking you to select one of the following:
- US citizen/resident
  - I have a valid SSN
  - I do not have a valid SSN
- Canadian citizen/resident **use SIN# (insurance)
- Foreign (Not US/Canadian) **cannot self-create a PIN in the TCFP system

Next screen will have you enter your social security (insurance) number and a valid email address. Be sure and use a current valid email address that you have access to as your TCFP PIN# will be sent to said email address entered at this point! Click “Submit”.

Next screen will have you enter your personal information. All information marked with a red * are required fields:
- First Name
- Last Name
- Street Address
- City
- State
- Zip Code
- Primary Phone
- Email address
- Gender
- Ethnicity
- Birthdate
- Create a password (must be between 5 to 10 characters in length)

An email with your TCFP PIN # will be sent to your email address entered above. Please check your email for this information and provide # on the application for the Kilgore College Fire Academy in submitting training and skills rosters.