

Faculty Association Meeting
February 5th 2016

Speaker: Dr. Brenda Kays
Attendees: All Faculty Invited

Dr. Kays Goals for Kilgore College:

- 1) **Student Success:** Being an Achieving the Dream Leader College would open up grant opportunities and other possibilities.
- 2) **Be Out and About:** Dr. Kays will be spending a lot of time in the next few months establishing relationships in the surrounding communities and on campus. She wants to get involved and be a hands on leader.
- 3) **Develop a 4th Funding stream.** This includes:
 - a) Increasing dual credit
 - b) Stabilizing enrollment
 - c) Increasing the KC Foundation
 - d) Increasing Grants and using a corporate college structure (Title III grant is a goal)

She would also like to hear about funding ideas from faculty but they should be cautious of administrative costs that might come with these ideas.

Dr. Kays would also like to chair an innovation committee for faculty and staff to present new ideas to improve Kilgore College.

Faculty Questions for Dr. Kays:

1. Are you aware of all the issues we are having across campus with Jenzebar? If so, what steps are being taken to resolve those issues? Are we making progress with this new program? Can we adapt this program to our needs at Kilgore College? What efforts are being made to improve the Jics system to better serve our students? Here are a few issues that I've run into during early registration last fall and late registration in January:
 - a. The TSI statuses are incorrect – this has been a problem since at least November
 - b. I cannot register 90% of students who have a developmental requirement – ironic because I am a developmental advisor
 - c. I cannot register any student for which I receive an error message while trying to enroll him/her in courses
 - d. I cannot register any student who is taking a class for the third time
2. Also, until the problems with Jics are fixed, is it possible to train more users on EX so that we can fulfill our early registration obligations this spring? I worked late registration

in January and during those two days, I successfully registered 2 or 3 students without having to make a paper schedule, give it to one of the few people trained in EX, and have them key in the schedule. This to me is inefficient not to mention a poor use of our students' time. One of our required duties is to register students. We need to training and tools to do this.

3. The issues with new software system has not only frustrated faculty and staff but students as well. The problems include the financial aid distribution, payments, and most recently the delay in the 1098 forms. Some students have expressed their extreme displeasure and do not want to return to KC. What is going to be done to regain the trust of our frustrated students?

Questions 1-3: People from Texarkana, the consortium, and Jenzebar will be used to fix issues. They should be here until the issues have been resolved. March 1st is an immediate goal for us to be operating much more efficiently. Not all the issues will be fixed by then so we all need to be patient with the transition. Dr. Jenkins will be sending out weekly emails to keep faculty and staff informed of progress.

4. Does Dr. Kays see any issues with the current administrative structure? Are there any plans to look at the administrative structure at the Dean level and above and see if the current structure is a fit with your managerial style?

Such as; the number of VP's and the duties, or areas, assigned to the them, and the division of department (technical, academic, health science) between Kilgore and Longview.

Dr. Kays is open to change. She will evaluate the structure and make recommendations as needed. Currently, no changes are being made.

5. As director of bands at KC I obviously would like to have a large number of students participating in our program. I am finding that we are having increasing difficulty in scheduling students due to one hour and twenty minute classes being offered on M/W. I know part of this is due to declining enrollment and less sections offered. However, are we in a transition to a four day week?

No plan for a 4-day class schedule has been established. The schedules will be developed (innovated) to suit programs and students of Kilgore College. KC will possibly pilot an 8 week semester model in spring of 2017.

6. In my experiences in the corporate world there was always a careful separation in the finance function and the operating functions, yet Kilgore College has a history of combining these functions especially with physical plant placed under the Vice President of Administrative Services, who is also the chief financial officer of the college. In your experience, is this common? Is this wise?

This is a common method used in schools. Checks and balances come from an external audit. She will plan to establish an “internal audit” method as well.

7. Many apartment managers require their maintenance personnel to leave a note on the residents apartment explaining what maintenance was done or not done on the unit in response to a request. Could we consider something similar with SSC where SSC would be required to notify a dean or mid level manager in the vicinity of where the work was done? Right now, it seems like the people who live in the building have no idea of services done in the building.

Maintenance Connect System can be used to check on completion of work orders. There were issues with the work order being marked as completed too soon. That has been addressed.

8. Are we under any contractual or ethical obligations to continue to use SSC beyond August of this year? If so, what are our long term obligations and will the administration revisit this whole decision?

Currently, Kilgore College is under a 3 year contract with SSC with the understanding that KC will renew for another 3 yrs. There is a 90 day escape clause in place. Kilgore may have to pay for a portion of the equipment purchased by SSC if we were to exercise the escape clause or not renew the contract.

Other Items brought up:

- A cost benefit analysis was requested with respect to SSC vs. maintenance staff
- Is there a worry that Kilgore College will lose faculty due to loss in pay? - There are no guarantees at the moment that faculty will get a raise in the upcoming year. It is understandable that employees have other options and may seek to leave Kilgore College because of this. However, with the current situation, she cannot make any promises.
- Addressing student success – we need to hear from the students, design programs to meet student needs, and find a synergy between faculty and staff.