

## Kilgore Faculty Senate Meeting Minutes

Woodfin Building

February 14, 2019

### Topics Discussed

#### 1. Old Business

- a. The Senate confirmed that we will be adding adjunct faculty as honorary members of the Senate. Adjunct faculty senators will serve in an advisory capacity with no vote.
- b. Susan Black reminded the Senate about the issue with Smart Boards from the November meeting. William Stowe described new projectors that could be installed and equipment that would also allow easier teleconferencing.
- c. The Senate reviewed the current list of representatives on the Senate and discussed how to make sure that all departments are accurately represented.

#### 2. New Business

- a. Jackie Hobbs noted that faculty are welcome to serve on the Calendar Committee and that we should have a representative. Debbie Williams volunteered to serve in that capacity.
- b. Jackie Hobbs reiterated that adjuncts have compete access to their Blackboard classes, and if they do not, for them to get in touch with Doris Johnson.
- c. Jackie Hobbs reported on her meeting with Dr. Kays about the eight week classes. As far as has currently been decided, nothing will change in regard to office hours or on-campus hours. We will be holding professional development the week of March 25<sup>th</sup>. Senators discussed the problematic nature of communication on the eight-week roll-out and in general in terms of how communication is relayed from upper administration to the faculty. Jackie Hobbs will address these concerns with administration.
- d. The Senate discussed the ship to open educational resources and how the bookstore will be transforming to reflect this. William Stowe reported on how the state is looking to adopt this process and the brainstorming of different methods.
- e. Jackie Hobbs reported back from administration that not having professional development during convocation week this semester was because there was no one lined up. The Senate overwhelmingly requested that administration be aware that the faculty greatly appreciated having the extra time to work on their classes this semester and have no trouble getting professional development throughout the semester without the extra mandatory hours during convocation week.
- f. The Senate determined that the election at the last meeting of our president elect did not match the process as laid out in the by laws. The representatives will consult with their departments to see how they'd like to proceed with a new election.

Members present:

David Rangel, Meredith May, Julian Redfearn, William Stowe, Ursula Dyer, Debbie Williams, Joe Kirchhoff, Jackie Hobbs, and Susan Black

Minutes prepared by:

Meredith May, Faculty Senate Secretary