

Topics Discussed

1. Blackboard grading system:
Doris Johnson spoke at length about the Blackboard system.
Not all instructors are putting their grades into the Blackboard system and students do not know what their grades are.
 - a. It was brought to the Senate's attention a recent look into all instructors on campus use of recording grades in Blackboard was sporadic and not done consistently. It was noted some instructors have yet to put any grades into their course on Blackboard.
 - b. Suggestions by the Senate to correct the lack of recording grades in Blackboard were as follows:
 - I. Develop a system to enforce instructors' proper use of the system. There must be some type of negative recourse if the instructor does not properly use and record grades.
 - II. Possible a warning system to alert the instructor that grades need to be entered
 - III. Maybe have each department determine their own departments system of entering grades in Blackboard
 - IV. Have all instructors use Blackboard instead of other grading systems
 - c. Senate members voiced uncertainty about how to use Blackboard properly even though in-services have been offered.
2. Blackboard system in general:
 - a. Use Blackboard for all communication
 - I. Email
 - II. Convocation
 - III. Advising updates
 - V. Use video communication on Blackboard
3. Convocation:
 - a. Senate members would like some use of convocation time for instructor in-service time, e.g. Blackboard, etc.
 - b. Suggested not to have so long of a faculty in-service by a guest speaker at convocation and instead allow time for faculty in-services related to Kilgore College
4. William Stowe informed Faculty Senate of the following:
 - a. 4 new people have been hired as proctors in the Testing Center and will start December 1st. The proctors will work during the highest use time of testing by the students which is 6pm-12 midnight Sunday through Thursday.
 - b. Soft Chalk and Phantasia are coming
5. Faculty voted Ginger Dennis to be faculty senate secretary. Ginger will be responsible for recording the minutes and update the Faculty Senate roster.

Members present:

Meredith May, Ginger Dennis, Julian Redfern, Christopher Reed, William Stowe, Jackie Hobbs, Joseph Kirchhoff
Kenya Ray, and Susan Black

Minutes prepared by:

Jackie Hobbs, Faculty Senate President