

Kilgore College Faculty Association  
Minutes of September 12, 2014  
1:30 p.m. Old Main 137

Brandon Walker, Faculty Senate President 2014-2015

In attendance were the following senators:

Richard Dugger  
Kenya Ray  
Carolyn Fox-Hearne  
William Stowe  
Jennifer Chilek  
Lori Truman

Ann Gerrity  
Bill Wells  
Mariane Hastie  
John Raulston  
Kevin Kelley  
Nate Whitten

Lara Pauley  
Carol Gibson  
Debbie Williams  
Ginger Dennis

- I. **Guest Speaker: Coach Brian Hoberecht** – Shared about the importance of open communication to help the coaching staff bridge the academic gap for our student-athletes. Recognizing that many of our players are at risk students, he wants to know early if any of them are having problems.
- II. **Issues from last year:**
  - a) Testing Center Issues: It is getting crowded during mid-terms/finals. Woodfin Center was not used as overflow area but is still an option if needed.
  - b) Recycling: Not resolved. Brandon Walker will discuss with Dr. Holda.
  - c) Benefits Committee Update: Decision to give gift choices from a catalog & lapel pens since gold coins will not be given. Tony Johnson sent an e-mail explaining the process on 9-5-14. There is talk of using Ag farm for picnic social.
  - d) Adjunct Pay: Lower than other colleges. The suggestion was made to take adjunct pay out of consideration from the Salary Committee. It is unfair to ask faculty to give up pay for adjuncts. Dr. Wells pointed out that the college loses money if we can't provide adjuncts to teach needed classes. A suggestion was also made to have the Salary Committee meet much earlier in the Spring Semester.
  - e) Updates from Chief Cariker: The Campus Appearance Survey will hopefully address on-going concern over lighting, safety, etc. Some faculty see a need to combine night classes for safety reasons, etc.
  - f) Computer Literacy Test – completion date for this requirement was changed to be within the first year. There is a concern as to how this can be enforced.
  - g) Concerning ID badges – faculty are still required to wear them at all times when on campus. Students are not required to wear them but should have the ID's with them at all times.

## **II. New Business**

- a) Faculty Handbook Committee: A committee will be formed to go through the faculty handbook and suggest changes/updates where needed. The desire is to develop policies & procedures that can be uniformly applied by deans.
- b) Jenzebar issues: Learning Management System has not been picked yet.
- c) Master Plan update: Master plan was passed by the board of trustees. This master plan will be used as a fund raiser to present to potential donors a concrete plan to update the campus. It will also be used as a general guide for any improvements to KC moving forward. Out of this has come the faculty survey to assess lighting issues and other areas of concern.
- d) Go Week and its future: Discussion as to how the effectiveness is tracked and how mentors are assigned.
- e) Financial Aid Task Force: deferred till next meeting when Annette Morgan from Financial Aid will speak.
- f) KC Website: The website has been updated and a lot of transferring of information occurred. Every department must check their department's information to make sure it's correct.
- h) Attendance Policy: Problems with instructors not following college policy concerning the attendance policy. Brandon Walker spoke of the possibility of a requirement for instructors to show they are taking roll.
- h) Drops by students: Suggestion was made to require students to come see the instructor before withdrawing from class.

### **Tabled till next meeting:**

- i) Faculty representation on committees
- j) Leave Time
- k) Standardizing Practices
- n) Activity Period, KC Kickoff, etc.

Minutes submitted by: Mariane Hastie, Nursing Faculty