

Kilgore College Faculty Association
Minutes of October 10, 2014
1:30 p.m. Old Main 137

Brandon Walker, Faculty Senate President 2014-2015

In attendance were the following senators:

Jackie Hobbs
Kenya Ray
Carolyn Fox-Hearne
William Stowe
Lori Truman

Jennifer Chilek
Bill Wells
Mariane Hastie
Kevin Kelley

Susan Black
Carol Gibson
Debbie Williams
Ginger Dennis

- I. **Guest Speaker: Jimmy Reeves** – Shared an idea that the Longview Campus is doing: adopt a portion of the campus to beautify by picking up trash in that area. This would also be a way for faculty to lead the students by example and would not require much time. Dr. Jenkins reported on a plan to assemble focus groups of students, faculty, and staff to decide what to do about central park.
- II. **Guest Speaker: Annette Morgan and Dr. Jenkins** - Financial Aid is finding out too late that students are taking out loans semester after semester without passing classes and defaulting on these loans. Kilgore has had an alarmingly high cohort default rate which could lead to the inability of the college to secure Pell Grants in the future. Annette emphasized the importance for all faculty to use the “Red Alert” system when students are at risk of not passing. They need help from faculty to find these students so they can quickly intervene to counsel, re-enroll, and hopefully retain them for successful graduation. Red Alert puts the student in a warning status and holds further funding from being awarded. Dr. Jenkins said administration is looking at various software systems that can more easily monitor student’s performance and redirect as needed.
- III. **New/On-going Business**
 - a) Student Awards: All email conversations concerning student awards have been forwarded to administration so they can decide which are meaningful to keep and which to drop.
 - b) Red Alert: pass information on to all divisions
 - c) Attendance Policy/Drops/Card Readers for Attendance: Bill Wells suggested the option of using digital card readers at the door, such as are used in labs. Brandon said he would bring the issue up at the next IC meeting.
 - d) Hard Copies of Roll Sheets: There is currently talk of a paper roll being sent out on day 7. This should allow for better student verification by the 12th class day. A decision will be made on Oct 16th.
 - e) Recycling update: Dan Beach said he will insure re-cycling will take place in every building. This will be re-evaluated if needed.
 - f) Jenzebar and the LMS update: It is possible that there will be a delay in the start date of March 15th for Jenzebar. Final decision is still pending concerning the use of Blackboard versus Canvas.
 - g) Leave Time update: A poll vote was taken which approved the plan to formally request a policy change to make leave time the same for faculty as it is for “administrative, supervisory, and staff,” which is in quarter hour increments instead of in 8 or 4 hour increments.
 - h) Standardizing Practices: Brandon asked senators to go back to faculty and bring specific examples of inconsistencies among the divisions by the Deans.

- i) Activity Period, KC Kickoff: Some faculty sent complaints about losing this class time and the need to re-establish an activity period on Fridays. The consensus was that student participation wouldn't be as high if held on Friday and since it affects only 2 days each semester, one Wednesday class and one Tues or Thurs class the faculty senate wouldn't pursue a change.
- j) Faculty Handbook Committee: A committee of six senate members, two from Dean Wiley's division, two from Dean Lewellen's division, and two from Dean Johnson's division, will be revising the Faculty and Adjunct Handbook.

Minutes submitted by: Mariane Hastie, Nursing Faculty