

**Faculty Senate Meeting  
Minutes  
12:30 p.m., Randolph C. Watson Library  
Educational Room  
April 13, 2012**

**The following Senators were in attendance:**

Stephanie Walker	Cody Edwards	Cathy Beckman	Lori Truman
Paula Carter	William Wells	Julie Payne	Jeanine Tagg
Hugh Wink	D'Wayne Shaw		

**Guest Faculty:**

Terri York                      Tina Rushing

**1. President Elect Nominations for 2012-2013**

Send your nominations to Stephanie Walker.

**2. Work hours for gym/travel**

- a. The KCfit committee is working on a new policy for the Fall that will allow faculty and staff to spend part of their work hours in the KC gym. For faculty, the time will most likely be considered part of the five 'conference' hours we are expected to hold on campus.
- b. Depending on the dean, time for travel to and from another site to teach should count as part of your 10 office hours or the 5 conference hours. Please see your dean for their preference.

Concerns: Will we be paid for travel under 20 miles? We are not seeing consistency. Some are not being paid for travel under 20 and some are. This concern needs to be directed to your appropriate dean. The new travel policy was sent out earlier in the school year and will be resent to senate members.

**3. End of Year luncheon**

- a. The luncheon will be in the Faculty Lounge at 12:00 on May 11.  
NOT in the Duvall Center!

**4. Library Renovations – William Wells**

See attached draft of suggested renovations of the Library from the Library Advisory Committee.

Other ideas should be directed to Jason Graves.

Suggestion: The Library Advisory committee should look at libraries at other colleges so that they can give more input on the renovations.

## **5. Evaluation Process and accountability**

The Faculties concern is that administrators are not being held accountable for actions reported by faculty in evaluations.

1. Faculty would like administrative evaluations to be posted just as the instructor's evaluations are posted. Comments not posted; just the data.  
Current and potential faculty should be able to see how the administration is performing.
2. Complaint process – There's no form/process for an official complaint against an administrator. Faculty feel there should be something other than 'complaint by email'.
3. The selection process for who evaluated the administrators was questioned.
4. Faculty members feel that every member of the full-time faculty should be allowed to evaluate each administrator.
5. Senate also realizes that being held accountable is bidirectional.
6. Dr. Holda would like the opportunity to address faculty on this topic. He will address faculty who want to attend on Friday, April 27 at 1:00. The place will be announced.

## **6. Other**

Dual Credit Issues: Students attending high school functions and missing our dual credit classes. There is a written policy concerning attendance in the dual credit handbook.

**Attachment:**

**Kilgore College Library Advisory Committee**

**Spring 2012**

**Advisory Statement:**

In accordance with the mission of Kilgore College and the Strategic Plan of the Randolph C. Watson Library, The Kilgore College Library Advisory Committee strongly recommends that the facilities of the library should undergo significant renovations at the highest possible level with the goal of improving the operation, services, and **general** atmosphere of the library. These renovations should include, **but not be limited to**, the following:

-The construction of first floor library restrooms.

-The refurbishment of second floor library restrooms.

-The replacement of carpet throughout the library.

-An upgrade to the lighting in the library.

-An upgrade to the library's computer server.

-The addition of a **learning commons equipped with computers** on the first floor of the library.

-The addition of study rooms throughout the library.

-The consolidation of all **librarian and staff** offices to the first floor of the library.

-The reformatting of the Bone Learning Center to two library instruction computer classrooms on the second floor of the library.

-The addition of a presentation/screening room on the second floor of the library.

-The addition of more comfortable student seating and furnishings throughout the library.

-The enclosure of the staircase from the first to the second floor of the library for the purpose of noise reduction on the “quiet” second floor.

-The establishment of an information desk at the front entrance of the library.

-The establishment of at least three electronic information kiosks on the second floor of the library in the “stacks” area.

-The addition of a coffee bar and lounge area on the first floor of the library.

-The reorganization/rearrangement of current equipment, shelving, etc. in the library as needed to accommodate the above renovations.

-An upgrade to the electrical system of the library as needed to accommodate the above renovations.

-An upgrade to the heating and cooling system of the library.

April 4, 2012