In attendance were the following senators:

Paul Buchanan       John Whitehead       Tom DeLany
Paula Carter        Blake Harris        Cody Edwards
Carolyn Fox-Hearne  Jerry Fuller        Cathy Beckman
Hugh Wink           Virginia Booker      Terri York
Stephanie Walker    Laney Mobley        D’Wayne Shaw

I. Present 15 October 2010 Minutes
   Faculty Senate Committee reviewed and approved the minutes for the October 15, 2010, Faculty Senate meeting.

II. KC Potential Budget Cuts
   Dr. Gerald Stanglin distributed to the faculty handouts of the FY2012 and FY2013 Budget Items list and a Program Review Results minus 15% from the Executive Council Committee meetings. Dr. Stanglin clarified the lists item by item with the faculty that attended the meeting.

   The following was discussed:
   - Severe Texas state budget deficit of $25 billion
   - $625,000 budget cut for FY2010
   - $1.25 million budget cut for FY2011
   - $375,000 to $625,000 additional budget cuts for FY2011
   - Setting additional priorities
   - Core mission; providing educational opportunities
   - Freeze on all hiring of full-time employees
   - Restrictions on budgetary expenditures
   - Fee and tuition increases
   - Classes consolidated to streamline student-teacher ratios
   - Custodial and grounds keeping work will be outsourced
   - Cuts are in response to cuts in higher education to help reduce the Texas state budget deficit.

III. Upper-Level Evaluations - Answers
   D’Wayne Shaw
   At the October 15, 2010, Faculty Senate meeting, there was a discussion about upper-levels (President, Vice Presidents, and Deans) being evaluated.
D’Wayne Shaw reported that upper levels (President, Vice Presidents, and Deans) are being evaluated. The individuals that they supervise evaluate them and Dr. Holda receives the upper-level evaluations.

IV. Online Class Instructor Requirements – Clarification

D’Wayne Shaw reported that upper levels (President, Vice Presidents, and Deans) are being evaluated. The individuals that they supervise evaluate them and Dr. Holda receives the upper-level evaluations.

IV. Online Class Instructor Requirements – Clarification

D’Wayne Shaw

There was a discussion at the October 15, 2010, Faculty Senate meeting about requiring online instructors over the Christmas Mini semester two on-campus visits with the students. The faculty consensus felt it was unnecessary to require office or campus appearances as long as the instructor ensures Web Course Development Procedures and Instructor’s Responsibilities as stated in the faculty handbook.

D’Wayne Shaw clarified that the online instructors are not required on-campus visits during the Christmas Mini semester, but instructors are required to be on-campus for mandatory student orientation for web-based classes 5:30 p.m. on Tuesday, December 7, 2010, in OM 140 and 9:00 a.m. on Monday, December 13, 2010, in the ballroom of the Devall Student Center.

V. Student Photos on POISE - Update

D’Wayne Shaw reported that Administrative Assistants from different departmental areas will have access to Kilgore College student’s photos.

VI. Dual Credit Handbook

D’Wayne Shaw reported that the Dual Credit handbook is now on the Kilgore College website, www.kilgore.edu, click on Current and Former Student tab then click Dual Credit (pdf).

VII. Committee Updates

D’Wayne reported on the discussions at the Strategic Planning for Technology Committee:

- Purchasing computers from different vendors
- $16,000 maintenance fee for POISE Portal in December
- Need POISE for business office, registrars’ office, etc...
- Tutoring for POISE
- Levels of security
- Current bandwidth at 50 MB
- Utilize internet as much as possible between now and April 2011 to measure for a possible increase in bandwidth to 75 MB

VIII. President Elect for 2011-2012

D’Wayne Shaw informed the faculty senators to keep in my mind specific names for President Elect for 2011-2012.

Minutes submitted by:

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Amy Smith
Administrative Assistant/Technology