Faculty Senate Meeting Minutes 10/15/2021
Woodfin 120

Meeting presided by Meredith May, Faculty Senate President

Attendance
- Meredith May, Prez; Kelly Kaemmerling; Cori Holden-Williams, Sec; Joe Kirchhoff; Carrie Poe; Michelle Sullivan; Jonathan Kaan; Gin Germany; Alex Knox; Meghan Potter; Nicolaus Simpson; Kristi Kleining; Aaron Baker; Debbie Williams; Stephanie Laszik; William Stowe

Agenda Item #1
1) Voting on new wording for titling
   a. Presented by Sec. Cori Holden-Williams (chair of titling committee)
   b. Voted on and approved by faculty senate
   c. Changes will be sent to make changes in handbook
2) Title III; Professional Development
   a. Stephanie Laszik met with Dr. Skopek to discuss professional development
      i. Topics were: mode, type, in house/out of house, more large scale conference style, and did the hyflex count
3) Campus Meetings
   a. Academic Policy and Curriculum → Kelly Kaemmerling
      i. Dr. Skopek is changing out these are held/conducted
      ii. Voting will no longer occur in the same meeting as proposed ideas
         1. Proposal will occur at one meeting; voting at the next
      iii. There will be rotating staff for this group
         1. Not sure how this will occur yet
   b. Meeting about advising → Kristi Kleining/Alex Knox
      i. How many hours are required?
      ii. What is the need for all faculty? The main concern is the lack of training.
      iii. Is it mandatory
         1. Yes!
      iv. It is up to the deans how they roll out who advises, when, and how many hours
      v. Training is coming up on two zoom calls
         1. 10/22 will be for EX from 11a-12p
         2. 10/29 will be for AccessKC 9a-10a
4) Course Evaluation Proposal
   a. Dr. May has been told there will be an audit of the evals as they are for clarity and questions
   b. Proposal has already been written
   c. Dr. May asked that we (senators) send concerns to her about this
   d. The ideas are to shorten, increase participation, and take the burden off of faculty and onto admin
5) Friday Office Hours
   a. Ideas
      i. Maybe encourage to teach hyflex by reducing office hours or allowing remote/zoom hours
ii. Faculty to be allowed to be as flexible as students are allowed to be

iii. Should be student success points for attending office hours

iv. Students are only here Mon-Thurs; office hours should be those days
   1. Willing to do the same number; the mandatory Friday is the question

v. We need a proposal to send to admin about this
   1. Specific and detailed
   2. Not just saying “we don’t want to.”

vi. Google form proposed by Dr. May for ideas/feedback for this proposal

vii. There should be flexibility for geography/location for office hours especially for those who teach dual credit

b. Concerns
   i. Do students care if we are physically here or on zoom/collaborate?
   ii. How many students are actually coming on Fridays?
   iii. It is in our contract to have office hours
      1. no one said at the meeting they were against office hours specifically;
         just wondering why Fridays are mandatory

iv. We are working no matter where we are
   1. Faculty would like admin to trust that we are working even when we aren’t physically on campus

c. Action
   i. Google form for suggestions, concerns, ideas will go out next week
      1. Dr. May
   ii. Cruise for Success points
      1. Rachel Stallard will be contacted to get us QR codes for students who visit
   iii. Find out who seriously fully remote/hyflex instructors are being sought and how their office hours would look
      1. Not assigned

Next meeting: 11/12/2021 Woodfin 120 @ 10am

Minutes prepared by: Cori Holden-Williams, Faculty Senate Secretary