

Faculty Senate Meeting Minutes 10/15/2021  
Woodfin 120

Meeting presided by Meredith May, Faculty Senate President

**Attendance**

- Meredith May, Prez; Kelly Kaemmerling; Cori Holden-Williams, Sec; Joe Kirchhoff; Carrie Poe; Michelle Sullivan; Jonathan Kaan; Gin Germany; Alex Knox; Meghan Potter; Nicolaus Simpson; Kristi Kleining; Aaron Baker; Debbie Williams; Stephanie Laszik; William Stowe

**Agenda Item #1**

- 1) Voting on new wording for titling
  - a. Presented by Sec. Cori Holden-Williams (chair of titling committee)
  - b. Voted on and approved by faculty senate
  - c. Changes will be sent to make changes in handbook
- 2) Title III; Professional Development
  - a. Stephanie Laszik met with Dr. Skopek to discuss professional development
    - i. Topics were: mode, type, in house/out of house, more large scale conference style, and did the hyflex count
- 3) Campus Meetings
  - a. Academic Policy and Curriculum → Kelly Kaemmerling
    - i. Dr. Skopek is changing out these are held/conducted
    - ii. Voting will no longer occur in the same meeting as proposed ideas
      1. Proposal will occur at one meeting; voting at the next
    - iii. There will be rotating staff for this group
      1. Not sure how this will occur yet
  - b. Meeting about advising → Kristi Kleining/Alex Knox
    - i. How many hours are required?
    - ii. What is the need for all faculty? The main concern is the lack of training.
    - iii. Is it mandatory
      1. Yes!
    - iv. It is up to the deans how they roll out who advises, when, and how many hours
    - v. Training is coming up on two zoom calls
      1. 10/22 will be for EX from 11a-12p
      2. 10/29 will be for AccessKC 9a-10a
- 4) Course Evaluation Proposal
  - a. Dr. May has been told there will be an audit of the evals as they are for clarity and questions
  - b. Proposal has already been written
  - c. Dr. May asked that we (senators) send concerns to her about this
  - d. The ideas are to shorten, increase participation, and take the burden off of faculty and onto admin
- 5) Friday Office Hours
  - a. Ideas
    - i. Maybe encourage to teach hyflex by reducing office hours or allowing remote/zoom hours

- ii. Faculty to be allowed to be as flexible as students are allowed to be
  - iii. Should be student success points for attending office hours
  - iv. Students are only here Mon-Thurs; office hours should be those days
    - 1. Willing to do the same number; the mandatory Friday is the question
  - v. We need a proposal to send to admin about this
    - 1. Specific and detailed
    - 2. Not just saying “we don’t want to.”
  - vi. Google form proposed by Dr. May for ideas/feedback for this proposal
  - vii. There should be flexibility for geography/location for office hours especially for those who teach dual credit
- b. Concerns
- i. Do students care if we are physically here or on zoom/collaborate?
  - ii. How many students are actually coming on Fridays?
  - iii. It is in our contract to have office hours
    - 1. no one said at the meeting they were against office hours specifically; just wondering why Fridays are mandatory
  - iv. We are working no matter where we are
    - 1. Faculty would like admin to trust that we are working even when we aren’t physically on campus
- c. Action
- i. Google form for suggestions, concerns, ideas will go out next week
    - 1. Dr. May
  - ii. Cruise for Success points
    - 1. Rachel Stallard will be contacted to get us QR codes for students who visit
  - iii. Find out who seriously fully remote/hyflex instructors are being sought and how their office hours would look
    - 1. Not assigned

Next meeting: 11/12/2021 Woodfin 120 @ 10am

Minutes prepared by: Cori Holden-Williams, Faculty Senate Secretary