

Faculty Senate Meeting

Zoom

May 1, 2020

Meeting presided over by Ginger Dennis, Faculty Senate President

1. Approve minutes from April 3: Minutes were approved

2. Comments and Q&A with our guest – Dr. Kays
 - Dr. Kays reiterated that she wants to make sure there is open communication. She thanked William Stowe and the Title III group for the work they have done already with online learning and registration, all of the department chairs, deans, etc.
 - Dr. Kays described the plans in place to reopen the college slowly over the summer and into the fall. The included the following:
 - Blackboard Ultra roll out this summer has been postponed.
 - Summer One classes will be remote.
 - Summer Two classes are open for evaluation. Some could resume at the college.
 - KC is receiving a lot of phone calls with people interested in short term training.
 - There are teams of administrators working on a plan for re-opening the buildings safely for all. The Texas Association of Community Colleges (TACC) has been working with all the Texas community colleges to address legal concerns of people returning to campus.
 - Under consideration for the fall : Personal Protection Equipment (PPE) ; protective shields; social distancing protocols etc.
 - The Department of Education (DOE) has released \$1.9 million to KC for students to be used now. Other dollars are to make KC safe for the future.
 - “Click or Brick” – entertaining the idea that in the future we could offer some classes where students choose to come to a physical classroom or join remotely. This would offer flexibility.
 - Poor Internet access is a real issue with a lot of students. By Summer One the parking lot between Engineering Science and the Oil Museum will handle Internet access for 100 devices. Also in the works is to do the same in the ATC parking lot for 100 devices. Mike Miller Plaza is also being ramped up to handle more access. The KC Longview Hendricks building parking lot will also have increased access at some point. The hours of the KC Library may be extended.

3. Old business:
 - a. New Course Withdrawal Process: We are currently unsure when it will be implemented. Since it does involve a form, administration is discussing the best time to put it in place. Joe Kirchhoff reminded everyone that withdrawals are due today.

 - b. Faculty Handbook and Master Syllabus revisions
 - i. Master Syllabus – Kenya Ray and Meredith May will be helping with this.
 - ii. Faculty Handbook – Kelly Kaemmerling and Stacie Smith

- c. Professional Development Committee – The Ultra conversion will not be happening this summer. Doris Johnson will be running workshops to make sure we are ready. Staci Martin’s office will help the Professional Development Committee send out a poll to faculty on any needed additional training.
 - d. Academic Ranking Committee – This committee will work on making formal recommendations next year. Joe Kirchhoff proposed October 23rd as a deadline for coming up with a KC specific proposal
 - e. McKinstry, SSC, and energy savings – mostly completed, but not fully tested; need to communicate about things that may not be right in rooms and offices; may have more restrictions in future to save costs. We need to provide feedback. In the future, if the metrics for energy usage stay high, space heaters will not be allowed on campus nor will mini-fridges.
4. New business:
- a. Enrollment is low and faculty need to be contacting students and asking student services staff to help if needed. It would be helpful if we all could get the word to students who are wanting to set up their Summer/Fall schedules. While advisors are working from home, the number they can call to set up appointments is 972-510-5047. Advising is offering appointments over the phone or by Zoom/Google hangouts if they prefer.
 - b. Officers for 2020-2021: The election was between Meredith May and Kelly Kaemmerling. After 87 votes and a 56-31 win, Meredith May will serve as President-Elect next year.
 - c. Senators for 2020-2021 are in the process of being replaced.
 - d. Fall convocation week: A committee is in the process of putting together the “goody bag” for convocation.
 - e. William Stowe will be presenting for TXDLA online this coming Tuesday.

Members Present: Ginger Dennis, Joe Kirchhoff, Larry Kitchen, Amy Collins, Alex Knox, Angela Aulds, Carrie Poe, Debbie Williams, David Fonteno, Jane Johnson, Julian Redfearn, Kelly Kaemmerling, Kenya Ray, Karen Johnson, Matt Wickes, Nancy Lamouroux, Rachel Stallard, Susan Black

Minutes prepared by: Meredith May, Faculty Senate Secretary