

Kilgore Faculty Senate Meeting
Blackboard Collaborate
April 3, 2020

Meeting presided by Ginger Dennis, Faculty Senate President

Topics Discussed

1. Old Business

- a. Minutes from February approved
- b. Faculty Senate Signs
 - i. Dr. Jenkins has requested that nothing be taped or tacked to any painted or stained surfaces, such as walls and doors.
- c. New Course Withdrawal Process
 - i. New process will be rolled out in June. More instruction will be provided.
 - ii. Main changes: in order to withdraw from a course, students will have to initiate the process and they have to have a form signed by faculty member or advisor, financial aid.
 - iii. There will still be a method for faculty to drop students in certain circumstances, like program-specific attendance requirements or poor behavior. This will go through the dean's office.
- d. Professional Development Committee update
 - i. Meredith May suggested that, in light of the recent shift to remote learning, we should poll faculty for what they feel like they need, in terms of professional development, now that they've had some time.
- e. Academic Ranking Committee update
 - i. David Fonteno could not attend, but this might be something we table and revisit next year.

2. New Business

- a. Covid-19 impact on KC
 - i. Meredith May brought up the fact that a lot of other colleges and universities have begun to institute austerity measures, like hiring freezes, salary freezes, etc. and asked what kind of faculty representation we have at the level where decisions like that will be made. The deans are representing their faculty.
 - ii. Julian Redfearn and Joe Kirchhoff brought up that this is an opportunity to grow enrollment.
 - iii. Jane Johnson asked about marketing for summer and fall. William Stowe responded that there will be increased marketing soon.
- b. Future Energy Savings policies
 - i. Joe Kirchhoff brought up the possibility of individual refrigerators and/or personal heaters being removed. The senate will propose a statement that will be voted on at the next meeting.
- c. Senators for 2020-2021
 - i. Outgoing senators are responsible for arranging for the election/selection of the person replacing them.

- ii. Joe Kirchhoff will be president. We need to arrange the election for the president-elect. We will call for nominees from the entire faculty and then the entire faculty association will vote.
- d. Fall Convocation Week—"goody bag" for all Faculty Association members
 - i. The Senate discussed the contents of the goody bag and got volunteers to put them together over the summer.
- e. Last meeting—Friday, May 1
- f. Other issues
 - i. William Stowe asked what preparations were under way to prepare for tests involving ProctorU to make sure there's not the same issues as last time. Faculty Senators provided suggestions they're using to prevent confusion and handle troubleshooting.
 - ii. Some faculty have expressed concern about assessment for Spring 2 and the possibility that assessment will be skewed in light of the Covid-19 crisis in comparison to Spring 1. Ginger Dennis will address those concerns with administration.

Members present: Meredith May, Jane Johnson, Alex Knox, Amy Collins, Charlotte Poe, Chris Reed, Debbie Williams, Joe Kirchhoff, Julian Redfearn, Kelly Kaemmerling, Kenya Ray, Matt Wickes, Nancy Lamouroux, Rachel Stallard, William Stowe

Minutes prepared by: Meredith May, Faculty Senate Secretary