

STATE OF TEXAS
COUNTIES OF GREGG, RUSK, UPSHUR AND SMITH
KILGORE JUNIOR COLLEGE DISTRICT

The Kilgore Junior College District Board of Trustees met in regular session at 6:30 pm, Monday, February 17, 2014 in the Stewart McLaurin Administration Building, 2nd floor, with the following members present:

G. Scott Andrews
Joe Carrington
C.B. Scooter Griffin
Charles Hale, President
Bob Heath
Brian Nutt
Will Roberson, Secretary
James N. Walker, Vice President
Larry Woodfin

Section I. on the Agenda was the Call to Order

Charles Hale called the meeting to order at 6:30pm. Larry Woodfin led the Invocation and Dr. Holda led the Pledge of Allegiance to the United States of America Flag. Charles Hale welcomed the Flare students who were present at the meeting.

Section II. on the Agenda was Presentation

- A. Relationship between the East Texas Police Academy and TCOLE - Kim Vickers, Executive Director of TCOLE (Texas Commission on Law Enforcement)

Mr. Vickers stated the following:

- **Their organization oversees all police training in the state of Texas**
- **They have the ability to take away licensing of academies**
- **EPTA is one of the premier academies in the state**
- **ETPA was given the “ok” to do some on-line courses. All had a 100% pass rate when finished**

- B. Service Learning Overview – Patty Bell

Patty Bell had a PowerPoint Presentation with the following:

Service Learning – What is it?

- **Incorporating a service component into the curriculum**
- **That supports a course’s learning outcomes.**
- **Followed by reflection on the service component**
 - **Students are providing a service to the community**
 - **While supporting what they learn in the classroom**

- While having the opportunity to thoughtfully process their community work

Where does it take place? It happens both inside and outside of the classroom.

Examples:

Nursing – Participate in a Community Health Fair

Fire Academy - Provide Fire Safety Instruction to local schools

Fall of 2013 - 490 students participated in service learning

Projects: Car Project, Habitat Builds, and Railroad Crossing Project

Recognition: US President's Honor Roll for 2013

Goal: We want service embedded in the hearts of our academically prepared students.

Section III. on the Agenda was Citizen Comments

There were no citizen comments.

Section IV. on the Agenda was Consent Agenda

- A. To consider approving the minutes of the January 13, 2014 regular board meeting.
- B. To consider payment of legal fees for services rendered.

Motion to accept the Consent Agenda as presented was made by Larry Woodfin and seconded by James Walker. The motion passed with 7 aye votes. There were two nay votes by Scooter Griffin and Brian Nutt.

Section V. on the Agenda was Executive Session

The board did not convene into Executive Session.

Section VI. on the Agenda was Action Items

- A. To consider approval of an AAS Degree in Criminal Justice – Randy Lewellen

Randy Lewellen had a PowerPoint Presentation with the following:

- Prior to 2005 Kilgore College had a AA or AS Degree in CJ and an AAS Degree in CJ
- PROPOSAL: Resurrect the AAS degree in Criminal Justice that was closed in 2005
- A brief history of Criminal Justice at Kilgore College:
 - From early 1970s through 1996, Criminal Justice reported to the Occupational / Technical Dean.
 - 1997 - 2003, Criminal Justice reported to the Dean of Public Services.

- Fall 2004 Criminal Justice transferred to Liberal / Fine Arts.
 - Sometime between 2000 and 2004, there was a short-lived push across the state to require advanced degrees for all new hires in Criminal Justice.
 - AAS declining enrollment numbers during that time suggest that Criminal Justice students began migrating into the academic transfer program.
 - The Criminal Justice AAS degree was deactivated/closed in 2005
 - Other community colleges continued, *and still continue*, to offer viable AAS Criminal Justice programs.
 - August, 2011: Retirement of Dean Mike Earley. The old Public Services Division was dissolved. ETPA and KCFA transferred to the BT&L Division, creating the new BTL&P Division. Criminal Justice remained in the LFA Division.
 - March, 2012: Brian Ruthven, Director of the ETPA, and Michael Ferguson assumed the teaching duties of Criminal Justice upon the retirement of the previous instructor.
 - Fall, 2012: Michael Ferguson became the lead instructor of Criminal Justice and assumed the administrative duties of the program.
 - Spring, 2013: Criminal Justice was transferred to the Public Services department of the BTL&P.
- What we propose: Restore the Criminal Justice AAS degree and restructure the police / criminal justice education elements of the division into a much more effective unit.
 - The AAS degree:
 - will have its own budget, separate from the AA/AS transfer degree program.
 - will *complement*, not *replace*, the transfer degree program.
 - will be considered a part of the ETPA *and will share resources, equipment, and faculty*.
 - will be offered to area high school students as dual credit.
 - will allow students to attend the traditional police academy (BPOC) during their last two semesters in the program.
 - will allow students enrolled in the BPOC to earn 24 hours of credit toward the degree.
 - ETPA and Criminal Justice programs will work together to offer students "stackable" credentials: ETPA, Criminal Justice degrees in either AA, AS, or AAS, and University level BA, BS, or BAAS degrees in Criminal Justice.
 - Combining these two program areas will:
 - reduce redundancies
 - streamline business processes
 - result in a much more effective use of manpower
 - create better options for students
 - create better options for local employers

Motion to approve an AAS Degree in Criminal Justice as presented was made by Scott Andrews and seconded by Joe Carrington. The motion passed unanimously.

B. To consider tuition and fee increases for FY15 – Dr. William Holda – *Exhibit #1*

Exhibit #1 on next page

Exhibit #1

DATE: February 17, 2014
TO: Kilgore College Board Members
FROM: Bill Holda
SUBJECT: Tuition and Fee Recommendations for 2014-2015

As you may remember, KC chose not to raise any tuition and fees for the 2013-2014 year. As we prepare for the upcoming year and after careful thought and study, Kilgore College makes the following recommendations for tuition and fees for 2014-2015. Administration requests the Board to approve the recommendations and the other fee increases which are listed to be effective beginning in the fall 2014 semester.

- Increase *tuition* by \$1 per semester credit hour
- Increase the *out-of-district-fee* by \$2 per semester credit hour
- Increase the *out-of-state tuition* by \$3 per semester credit hour

This should generate about \$300,000 in new revenue, keep us competitive with neighboring institutions, and be affordable to students, a majority of whom receive Pell. The final decision on the 2014-1015 tax rate cannot be made until the certified values are presented by the appraisal districts and a budget for the next fiscal year is approved.

Course Related and Clinical fees

The course specific fees will be approved and updated with the 2014-2015 Catalog.

Room and Board

Adjustment to the housing rates, based upon facility effective beginning in the Fall 2014 semester:

Double Occupancy Rates:

Gussie Nell Davis Hall – from \$1,480 to \$1,530 per semester

Nolan Regular - from \$900 to \$950 per semester

Nolen Premium – from \$1,100 to \$1,250 per semester

Quads – from \$1,000 to \$1,050 per semester

Stark – from \$800 to \$850 per semester

Motion to approve tuition and fee increases for FY15 as presented was made by Will Roberson and seconded by Bob Heath. The motion passed with 7 aye votes. There were two nay votes by Scooter Griffin and Brian Nutt.

- C. To consider a change and an addition to the KC Mission Statement – Dr. Mike Turpin
Change and Addition:
 - Kilgore College promotes **community focus** through workforce education programs and through public service endeavors including workforce and small business development, ~~Adult Basic Education~~ *Adult Education and Literacy*, continuing education, *service learning*, athletics, and the fine arts.

Motion to approve a change and addition to the KC Mission Statement as presented was made by Scott Andrews and seconded by Bob Heath. The motion passed unanimously.

- D. To consider a Resolution to convey Tract 1, Lot 789, Block 1, Saunders Addition to Gladewater Independent School District – *Exhibit # 2*

Exhibit #2

RESOLUTION NO. _____

Cause No. 19,803-CCL2, Gladewater Independent School District v. LV Isaac Pope, et al, County Court at Law No. 2

WHEREAS, the County of Gregg, Texas , Kilgore College, the City of Gladewater, and the Gladewater Independent School District, have become the owners of certain real property (see attached Exhibit ‘A’) by virtue of the fact that a sufficient bid was not received at a sale conducted by the Sheriff pursuant to an order of the County Court at Law No. 2 in Cause #19,803-CCL2 in July, 2013.

WHEREAS, the Gladewater Independent School District would like to acquire title to this property.

WHEREAS, The County of Gregg, Texas, Kilgore College and the City of Gladewater, Texas taxing entities involved in the above referenced cause must consent to the sale of the hereinabove described real property.

NOW THEREFORE BE IT RESOLVED BY THE

Kilgore College

That the President of Kilgore College be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the hereinabove described real property (see attached Exhibit ‘A’) to the Gladewater Independent School District for and in consideration of the Ten Dollars (\$10) and other good and valuable consideration, said money to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the ____ day of _____, 2013

 Kilgore College, President

Those Voting Aye Were:

Those Voting Nay Were:

Exhibit #2 continued

EXHIBIT 'A'

Cause #: 19,803-CCL2

Previous Owner: LV Isaac Pope

Bidder's Name: Gladewater Independent School District

Bidders Address: PO Box 1688, Gladewater, Texas 75647

Date of Sale: July 2, 2013

Judgment Value Tract 1: \$750.00

Judgment Value Tract 2: \$1,920.00

PROPERTY DESCRIPTION

Tract 1: Lot 78, Block 1, Saunders Addition, an addition to the City of Gladewater, Gregg County, Texas, Volume 7, Page 49 of the Plat Records of Gregg County, Texas (000064565/000657304)

Tract 2: Lot 83, Lot 84 and Lot 85, Block 1, Saunders Addition, an addition to the City of Gladewater, Gregg County, Texas, Volume 7, Page 49 of the Plat Records of Gregg County, Texas (000064568/000657305)

JUDGMENT INFORMATION

Taxing Entity	Tax Years	Amount Due
County of Gregg, Texas	1993-2012	\$1,401.42
Kilgore College	1993-2012	\$998.51
City of Gladewater, Texas	1994-2012	\$3,608.02
GladewaterIndependent School District	1994-2012	\$7,766.34
	JUDGMENT TOTAL	\$13,774.29

Motion to approve a Resolution to convey Tract 1, Lot 789, Block , Saunders Addition to Gladewater Independent School District as presented was made by James Walker and seconded by Larry Woodfin. The motion passed unanimously.

Section VII. on the Agenda was Administrative Discussion Items

- A. Update on IE (Institutional Effectiveness) – Dr. Mike Turpin

Dr. Turpin handed out a Kilgore College Balanced Scorecard for 2012-2013: Institution-Wide Assessment: Aligning College Activities and Practices to Its Mission and presented a PowerPoint

- B. Budget Reports – Duane McNaney

Duane McNaney was available to answer any questions.

- C. PFIA Quarterly Investment Reports – Duane McNaney

Duane McNaney was available to answer any questions.

- D. TPF Quarterly Investment Reports – Duane McNaney

Duane McNaney was available to answer any questions.

Section VIII. on the Agenda was Administration Comments

- A. Update on Current Projects – Dan Beach

Dan Beach reported the following:

- **The LA Building is now a pile of rubble. We are looking at the end of March as a completion date.**
- **Work at the new Health Science Center is making great progress.**

- B. Update on Program Review Reports – Dr. Gerald Stanglin

Dr. Stanglin handed out the 2012-2013 Program Review Reports.

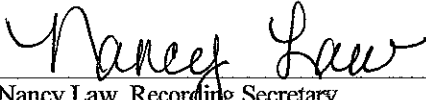
- C. Review of Organizational Chart – Tony Johnson

Tony Johnson handed out the KC Organizational Chart and let the board know it is also available on the KC website.


Section X. on the Agenda was Adjournment

Charlie Hale adjourned the meeting at 8:22pm.

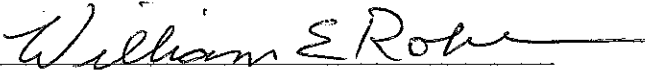
Respectfully submitted,



Nancy Law, Recording Secretary
Kilgore College Board of Trustees



President of the Board



Secretary of the Board