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**KILGORE COLLEGE  
KILGORE JUNIOR COLLEGE DISTRICT  
OFFICE OF THE PRESIDENT  
KILGORE, TEXAS  
AGENDA  
NOTICE OF MEETING OF THE BOARD OF TRUSTEES  
1<sup>st</sup> and 2<sup>nd</sup> FLOOR  
STEWART MCLAURIN ADMINISTRATION BUILDING**

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<b>Prior to the meeting</b>	<b>6:00 p.m.</b>	<b>Monday, December 17, 2012</b>
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**I. Informal Planning Session**

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<b>Items of Business</b>	<b>6:30 p.m.</b>	<b>Monday, December 17, 2012</b>
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*1<sup>st</sup> Floor Board Room*

**I. CALL TO ORDER**

- A. Invocation and Pledge of Allegiance

**II. PRESENTATION**

- A. Certificate of Appreciation
- B. Presentation related to Kilgore College Health Sciences Center at Laird Hospital – Dan Beach

*Move to 2<sup>nd</sup> Floor*

**III. CONSENT AGENDA**

- A. To consider approving the minutes of the November 12, 2012 regular board meeting.
- B. To consider approval of personnel items submitted as follows:
  - 1. Recommendation for approval of faculty contracts as follows:**
    - a. Head Football Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of January 1, 2013 – December 31, 2013.
    - b. Assistant Football Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of January 1, 2013 – December 31, 2013.
  - 2. Recommendation to accept employee resignation as follows:**
    - a. Professional Support Assistant, Financial Aid, effective January 11, 2013 after 8 months of service.
  - 3. Recommendation to change employment status as follows:**
    - a. Manager, Demo Farm, from full-time employment to part-time employment, effective December 31, 2012
  - 4. Recommendation of employment as follows:**
    - a. Professional Support Assistant, Evening/CE, KC-Longview, effective November 19, 2012.
    - b. Support Specialist, Registrar, effective November 26, 2012.
- C. To consider payment of legal fees for services rendered.

**IV. CITIZEN COMMENTS**

## V. ACTION ITEMS

- A. To consider approval of external audit reports for Fiscal Year 2012 – *Exhibit #1*
- B. To consider the City of Kilgore's request to participate in the joint demolition of C.B. Dansby School, up to \$50,000
- C. To consider approval to change the Kilgore College Admission Policy, effective with the Spring 2013 admission cycle as listed (Page 10 of the 2012-2013 KC Catalog). – *Exhibit # 2*
- D. To authorize administration to proceed with documentations to lease and renovate the Kilgore College Health Sciences Center at Laird Hospital
- E. To authorize administration to engage Transit Co. of Longview, TX as construction manager for the Kilgore College Health Sciences Center at Laird Hospital

## VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at \_\_\_\_\_ p.m. on **December 17, 2012.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at \_\_\_\_\_ p.m. on December 17, 2012.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**VII. DISCUSSION ITEMS**

- A. Budget Reports
- B. Budget Adjustments

**VIII. BOARD COMMENTS**

**IX. ADMINISTRATION COMMENTS**

- A. Board Training Report – Nancy Law
- B. Program Reviews – Dr. Gerald Stanglin

**X. ADJOURNMENT**