

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Items of Business

6:30 p.m.

Monday, November 11, 2013

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. CITIZEN COMMENTS

III. PRESENTATION

- A. Dr. Van Patterson, Director of The University of Texas at Tyler Longview University Center – to deliver a report on collaborative educational efforts involving Kilgore College

IV. CONSENT AGENDA

- A. To consider approving the minutes of the October, 14, 2013 regular board meeting.
B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee retirement as follows:

- a. Theater Instructor, effective December 31, 2013 after 24 years of service

2. Recommendation to accept employee resignation as follows:

- a. Police Officer, effective October 18, 2013 after 1 year and 6 months of service
b. Police Officer, effective November 2, 2013 after 4 months of service

3. Recommendation to change employment as follows:

- a. Student Loan Coordinator, Financial Aid to Professional Support Assistant, Financial Aid, effective November 1, 2013

4. Recommendation of employment as follows:

- a. General Merchandise Buyer, Bookstore, effective November 18, 2013
b. Police Officer, KCPD, effective November 19, 2013

- C. To consider payment of legal fees for services rendered.

V. ACTION ITEMS

- A. To consider a Resolution casting votes for nominees of the Rusk Appraisal District – *Exhibit #1*
B. To consider a Resolution casting votes for nominees of the Smith Appraisal District – *Exhibit #2*
C. To consider a Resolution casting votes for nominees of the Upshur Appraisal District – *Exhibit #3*
D. To consider a Resolution casting votes for nominees of the Gregg Appraisal District – *Exhibit #4*
E. To consider continuation of attorney/client relationship (college attorney) between Kilgore College and Rick Faulkner through the firm of Coghlan Crowson, LLP
F. To consider engaging a separate attorney, for the Board of Trustees other than Rick Faulkner
G. To consider establishing a committee of board members to recommend a separate attorney for the board of trustees if action item F is approved
H. To consider audio tape recordings of all board meetings, including open meetings and executive session meetings to start in January of 2014
I. To consider authorizing the property committee of the board and the administration to review bids and engage contractors for the asbestos abatement and demolition of the old Liberal Arts Building

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **November 11, 2013.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on **November 11, 2013.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. DISCUSSION ITEMS

- A. Administration Discussion
 1. Budget Reports – Duane McNaney
 2. PFIA Quarterly/Annual Investment Report – Duane McNaney
 3. Summary of Gifts – Leah Gorman
 4. Status Report on replacement of the institutional software platform

VIII. BOARD DISCUSSION

- A. Discussion of the process by which board members can recommend items to be placed on the regular board meeting agenda

IX. ADMINISTRATION COMMENTS

- A. Review of Fall Commencement Date
- B. Review of December Board Meeting Date

X. ADJOURNMENT