

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Items of Business	6:30 p.m.	Monday, September 9, 2013
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

- A. E-Learning Overview – Charleen Worsham

III. CONSENT AGENDA

- A. To consider approving the minutes of the August 12, 2013 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

- 1. Recommendation for employment as follows:**

- a. Assistant Women’s Basketball Coach, effective August 16, 2013
 - b. Project Advisor, Upward Bound, effective September 1, 2013
 - c. TSF Grant Funded Assistant, Liberal & Fine Arts, effective September 1, 2013
 - d. TSF Grant Funded Assistant, Liberal & Fine Arts, effective September 1, 2013

- 2. Recommendation to approve changes to the Personnel Policies as listed (Policy 22 Social Media):**

Kilgore College Policy Manual

- 22. Social Media

- Social Media is defined as primarily Internet, mobile-based tools for sharing and discussing information. The term most often refers to activities that integrate technology, telecommunications, and social interaction, alongside the construction of words, pictures, video and audio. As an information resource, all social media must follow the acceptable use policy in Kilgore College Policy Manual 16.6. Any accounts set up for Kilgore College business must be approved by the Marketing Dept. including any and all passwords necessary to access the site.

- C. To consider payment of legal fees for services rendered.

IV. CITIZEN COMMENTS

V. ACTION ITEMS

- A. To consider adopting a tax rate for tax year 2013. – *Exhibit #1*

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **September 9, 2013.**"

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on legal issues and any or all subjects or matters authorized by law.

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on September 9, 2013."

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. DISCUSSION ITEMS

A. Board Discussion

Bylaws: Duties, Authority, and Responsibilities of the Board of Trustees, Kilgore College

1. The Board is a policy-making body, not an executive agency. It should always delegate to the president the application of its policies and should never try to perform executive acts.
2. The Board should recognize clearly the areas in which its members are personally competent and should always delegate authority over matters in which its members have no competence.
3. The authority of the Board resides only in the Board as a whole. An individual member of the Board, as such, has no authority whatever except as authority may have been specifically delegated to him.

VII. ADMINISTRATION COMMENTS

IX. ADJOURNMENT