

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Items of Business	6:30 p.m.	Monday, April 14, 2014
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

- A. Heath Cariker, Chief of KC Police - Annual Non-Racial Profiling Data Report
- B. Overview of Industrial Maintenance Program – Julie Fowler and Kelly Kaemmerling

III. CITIZENS COMMENTS

IV. CONSENT AGENDA

- A. To consider approval of the minutes of the February 17, 2014 regular board meeting
- B. To consider approval of personnel items submitted as follows:

- 1. Recommendation to accept employee retirement as follows:**

- a. Assistant Director of Workforce Development, effective May 31, 2014 after 13 years and 6 months of service
 - b. Director, East Texas Oil Museum, effective August 31, 2014 after 43 years of service
 - c. Associate Degree Nursing Instructor, effective August 31, 2014 after 11 years of service
 - d. Dance Instructor, effective July 31, 2014 after 33 years and 11 months of service

- 2. Recommendation to accept employee resignation as follows:**

- a. Diesel Technology Instructor, effective August 31, 2014 after 1 year and 8 months of service
 - b. New Student Relations Recruiter, effective March 17, 2014 after 8 months of service
 - c. Vocational Nursing Instructor, effective December 12, 2014 after 8 years and 10 months of service

- 3. Recommendation for renewal of faculty contracts as follows:**

- a. Head Men's Basketball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of June 1, 2014 – May 31, 2015
 - b. Head Women's Basketball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of June 1, 2014 – May 31, 2015

- 4. Recommendation for employment as follows:**

- a. Business Advisor & Training Coordinator, Small Business Development Center, effective March 31, 2014
 - b. Police Officer, KCPD, effective April 1, 2014
 - c. Police Academy Instructor, effective April 16, 2014
 - d. New Student Relations Recruiter, Student Development, effective April 21, 2014

- B. To consider payment of legal fees for services rendered.

V. ACTION ITEMS

- A. To consider re-adopting the Kilgore College Investment Policy
- B. To consider approval of the 2014-2015 KC Catalog

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **April 14, 2014.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on **April 14, 2014.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. ADMINISTRATIVE DISCUSSION ITEMS

- A. Budget Reports – Duane McNaney
- B. Second Quarter Budget Adjustment Report – Duane McNaney
- C. PFIA Quarterly Investment Report – Duane McNaney
- D. TPF Quarterly Investment Report – Duane McNaney

VIII. ADMINISTRATION COMMENTS

- A. 2013 Tax Abatement Compliance – Duane McNaney
- B. Update on Current Projects – Dan Beach
- C. Updated Conflict of Interest Forms from Board Members – Dr. Holda and Nancy Law

IX. ADJOURNMENT