

**KILGORE COLLEGE  
KILGORE JUNIOR COLLEGE DISTRICT  
OFFICE OF THE PRESIDENT  
KILGORE, TEXAS  
AGENDA  
NOTICE OF MEETING OF THE BOARD OF TRUSTEES  
AT 107  
APPLIED TECHNOLOGY CENTER**

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| <b>Prior to the meeting</b> | <b>6:00 p.m.</b> | <b>Monday, February 13, 2012</b> |
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**I. INFORMAL PLANNING SESSION**

- A. PTAC Lab Tour

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| <b>Items of Business</b> | <b>6:30 p.m.</b> | <b>Monday, February 13, 2012</b> |
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**I. CALL TO ORDER**

- A. Invocation and Pledge of Allegiance

**II. CONSENT AGENDA**

- A. To consider approving the minutes of the January 9, 2012 regular board meeting.
- B. To consider approval of personnel items submitted as follows:

**1. Recommendation to accept employee resignation as follows:**

- a. Instructor, History, effective December 31, 2011 after 4 months of service
- b. Administrative Assistant, ETPA, effective January 6, 2012 after 18 years of service
- c. Assistant Director, Student Life, effective February 1, 2012 after 7 years of service
- d. SBR Coordinator, effective February 13, 2012 after 1 year and 8 months of service
- e. Administrative Assistant, Purchasing/AP after 3 years of service
- f. Instructor, Spanish, effective May 31, 2012 after 11 years and 9 months of service

**2. Recommendation to accept employee retirement as follows:**

- a. Administrative Assistant, ADN, effective February 29, 2012 after 6 years and 3 months of service
- b. Instructor, Criminal Justice, effective February 29, 2012 after 29 years and 7 months of service
- c. Assistant to the President, effective May 31, 2012 after 24 years and 6 months of service
- d. Instructor, Government, effective August 31, 2012 after 41 years of service
- e. Instructor, Computer Science, effective August 31, 2012 after 17 years of service

**3. Recommendation of employment as follows:**

- a. Assistant Controller, Business Office, effective January 30, 2012
- b. Administrative Assistant II, Associate Degree Nursing, effective February 7, 2012

**4. Recommendation to change employment as follows:**

- a. Administrative Assistant III – Public Services to Administrative Assistant III – ETPA, effective January 30, 2012

- C. To consider payment of legal fees for services rendered.

**III. CITIZEN COMMENTS**

**IV. ACTION ITEMS**

- A. To consider a recommendation to increase tuition, out of district fee, general education fee, non-resident tuition and to consider various other fee increases for Fiscal Year 2013. – *Exhibit #1*
- B. To consider approval of Board Investment Committee recommendations:
  - 1. To approve the reallocation of the expendable balances from various accounts
  - 2. To approve the transfer of endowment funds to the Texas Presbyterian Foundation
- C. To consider authorizing the Administration to move forward with various Capital Projects

**V. EXECUTIVE SESSION**

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at \_\_\_\_\_ p.m. on **February 13, 2012.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at \_\_\_\_\_ p.m. on February 13, 2012.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**VI. DISCUSSION ITEMS**

- A. Capital Improvement Projects through August 31, 2012
- B. Budget Reports
- C. Quarterly Investment Reports

**VII. BOARD COMMENTS**

**VIII. ADMINISTRATION COMMENTS**

**IX. ADJOURNMENT**