

**KILGORE COLLEGE  
KILGORE JUNIOR COLLEGE DISTRICT  
OFFICE OF THE PRESIDENT  
KILGORE, TEXAS  
AGENDA  
NOTICE OF MEETING OF THE BOARD OF TRUSTEES  
2<sup>nd</sup> FLOOR  
STEWART MCLAURIN ADMINISTRATION BUILDING**

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<b>Prior to the meeting</b>	<b>6:00 p.m.</b>	<b>Monday, February 11, 2013</b>
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**I. INFORMAL PLANNING SESSION**

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<b>Items of Business</b>	<b>6:30 p.m.</b>	<b>Monday, February 11, 2013</b>
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**I. CALL TO ORDER**

- A. Invocation and Pledge of Allegiance

**II. PRESENTATION**

- A. First reading of an amendment to the Board of Trustees' By-Laws: - Dr. William Holda  
Section 3.1. Governing Board:  
**CHANGE:**
  - l. Board elections will be conducted the second (2<sup>nd</sup>) Saturday in May of odd-numbered years.*

**III. CITIZENS COMMENTS**

**IV. CONSENT AGENDA**

- A. To consider approving the minutes of the January 14, 2013 regular board meeting.
- B. To consider approval of personnel items submitted as follows:
  - 1. Recommendation to accept employee resignation as follows:**
    - a. Maintenance Technician, effective January 30, 2013 after 3 months of service
  - 2. Recommendation to accept employee retirement as follows:**
    - a. Math Instructor, effective May 31, 2013 after 19 years of service
    - b. Chemistry Instructor, effective May 31, 2013 after 35 years and 9 months of service
    - c. Department Chair & Journalism, Flare, Yearbook Instructor effective May 31, 2013 after 28 years and 9 months of service
    - d. Department Head and Computer Science Instructor, effective August 31, 2013 after 22 years and 8 months of service
  - 3. Recommendation of employment as follows:**
    - a. Professional Support Assistant, Financial Aid, effective January 28, 2013
- C. To consider payment of legal fees for services rendered.

**V. EXECUTIVE SESSION**

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at \_\_\_\_\_ p.m. on **February 11, 2013.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

Potential acquisition of real estate located in Gregg County, Texas.

RECONVENING IN OPEN MEETING

**"The Board has reconvened in open session at \_\_\_\_\_ p.m. on February 11, 2013."**

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**VI. ACTION ITEMS**

- A. To consider approval of an architect for consulting related to the Kilgore College Health Sciences Center at Allegiance Specialty Hospital (Laird Memorial Hospital) project.
- B. To consider approval of an engineering firm for consulting related to the Kilgore College Health Sciences Center at Allegiance Specialty Hospital (Laird Memorial Hospital) project.
- C. To approve Kilgore College to conduct an election for the South Zone at McConnico Hall in New London, Texas with early voting held at the McLaurin Administration Building at Kilgore College.

**VII. DISCUSSION ITEMS**

- A. Budget Reports – Duane McNaney
- B. PFIA Quarterly Investment Reports – Duane McNaney
- C. TPF Quarterly Investment Reports – Duane McNaney
- D. Fund Balance Update – Duane McNaney
- E. Project List Update – Dan Beach

**VIII. BOARD COMMENTS**

- A. Report on recent TACC Meeting in Austin – Charles Hale and/or James Walker

**IX. ADMINISTRATION COMMENTS**

**X. ADJOURNMENT**