

STATE OF TEXAS
COUNTIES OF GREGG, RUSK, UPSHUR AND SMITH
KILGORE JUNIOR COLLEGE DISTRICT

The Kilgore Junior College District Board of Trustees met in regular session at 6:30 pm, Tuesday, October 14, 2014 in Room #G10 of the Health Science Center, with the following members present:

G. Scott Andrews
Joe Carrington
Bob Heath
Brian Nutt
Will Roberson, Secretary
James N. Walker, Vice President
Larry Woodfin

Members absent: Scooter Griffin

Section I. on the Agenda was the Call to Order

James Walker called the meeting to order at 6:30pm. Dr. Holda led the Invocation and the Pledge of Allegiance to the United States of America Flag.

Section II. on the Agenda was Citizens Comments

There were no Citizen Comments

Section III. on the Agenda was Presentation

A. New Mathways Project – Dr. Mike Turpin

Dr. Turpin had a PowerPoint presentation with the following information:

- **Mathematics has been an insurmountable obstacle to hundreds of thousands of students in Texas.**
- **The Texas Association of Community Colleges (TACC) and the Charles A. Dana Center have joined forces to turn mathematics into an opportunity.**
- **Through TACC, the presidents and chancellors of all 50 community college systems voted unanimously to contribute funds to develop and implement the new Mathways Project.**
- **The New Mathways Project is a systemic approach to improving student success by reforming developmental and gateway mathematics based on four fundamental principles:**
 - 1. Multiple pathways aligned to specific fields of study**
 - 2. Acceleration that allows students to complete a college-level math course more quickly**
 - 3. Intentional use of strategies to help students develop skills as learners**
 - 4. Curriculum design and pedagogy based on proven practice**

Section IV. on the Agenda was Consent Agenda

- A. To consider approving the minutes of the September 8, 2014 regular board meeting
- B. To consider approval of personnel items submitted as follows:
 - 1. **Recommendation to accept employee retirement as follows:**
 - a. Government Instructor, effective May 31, 2015 after 21 years and 9 months of service
 - 2. **Recommendation for employee resignation as follows:**
 - a. Maintenance Technician I, effective October 3, 2014 after 2 years of service
 - 3. **Recommendation for employment as follows:**
 - a. Assistant Manager, Demo Farm, effective October 1, 2014
 - b. Police Officer, KCPD, effective October 1, 2014
 - c. Police Officer, KCPD, effective October 1, 2014
 - 4. **Recommendation to change previous approved resignation date:**
 - a. Lab Manager, KC-Longview, resignation date of September 30, 2014 changed to December 31, 2014
- C. To consider payment of legal fees for services rendered.

Motion to accept the Consent Agenda as presented was made by Larry Woodfin. Bob Heath seconded the motion. The motion passed with 6 yea votes and 1 nay vote by Brian Nutt.

Personnel Agenda

**Kilgore Junior College District
Personnel Agenda
October 14, 2014**

- 1. **Recommendation to accept employee retirement as follows:**
 - A. Mr. H.K. Park, Government Instructor, effective May 31, 2015 after twenty-one years and nine months of service
- 2. **Recommendation to accept employee resignation as follows:**
 - A. Mr. Colton Belcher, Maintenance Technician I, effective October, 3, 2014 after two years of service
- 3. **Recommendation of employment as follows:**
 - A. **Name:** Mr. Scott Snowden
 - Position:** Assistant Manager, Demo Farm
 - Location:** Math, Science & Health Sciences

Personnel Agenda cont. on next page

Personnel Agenda cont.

<u>Education:</u>	Associate of Arts University of Albuquerque Albuquerque, New Mexico
<u>Experience:</u>	Part Time Ranch Hand Kilgore College Kilgore, Texas; 2013 - 2014 Assistant Manager, Demo Farm Kilgore College Kilgore, Texas; 2005 - 2012
<u>Effective Date:</u>	October 1, 2014
<u>Salary:</u>	\$1,299.50 per pay period which is equivalent to a 12 month salary of \$31,188
Note:	This is new position
<u>B. Name:</u>	Mr. Jose Lozano
<u>Position:</u>	Police Officer
<u>Location:</u>	Student Development
<u>Education:</u>	Peace Officer Certificate East Texas Police Academy Kilgore, Texas
<u>Experience:</u>	Security Guard Noble Security Enterprise Longview, Texas; 2014 Orgill Inc. Stocker Kilgore, Texas; 2013-2014 Cavender's Boot City Stocker Longview, Texas; 2012-2013

Personnel Agenda cont. on next page

Personnel Agenda cont.

<u>Effective Date:</u>	October 1, 2014
<u>Salary:</u>	\$1,274.45 per pay period which is equivalent to a 12 month salary of \$30,587
Note:	Mr. Lozano replaces Charles Horton who resigned
C. <u>Name:</u>	Mr. James Bixler
<u>Position:</u>	Police Officer
<u>Location:</u>	Student Development
<u>Education:</u>	Peace Officer Certificate East Texas Police Academy Kilgore, Texas
<u>Experience:</u>	City of Winona City Administrator Winona, Texas; 1996-2014 Sawyer Metal Delivery Driver Tyler, Texas; 1993-1996
<u>Effective Date:</u>	October 1, 2014
<u>Salary:</u>	\$1,274.45 per pay period which is equivalent to a 12 month salary of \$30,587
Note:	This is a new position
4. Recommendation to change previous approved resignation date:	
A. Ms. Helen Boston, Lab Manger, KC – Longview has asked that her resignation date be changed from September 30, 2014 to December 31, 2014.	

Section V. on the Agenda was Action Items

- A. To consider the Nominating Committee recommendation to appoint Karol Pruett to fill the unexpired term of Charles Hale, Voting Unit #3, Place 6, Central Zone

Will Roberson made the following motion: "After advertising for letters of interest, the Nominating Committee received three letters of interest. The committee interviewed all three candidates. After full consideration, the nominating committee strongly recommends J. Karol Pruett to fill the vacant board seat until the next election cycle, which is May 2015. We recommend that J. Karol Pruett be approved, sworn in, and take office immediately."

A second is not necessary since it came from a committee. The motion passed with 5 yeas votes and 2 nay votes by Joe Carrington and Brian Nutt.

- B. To administer the Oath of Office to the newly appointed Trustee.
Nancy Law, Recording Secretary for the Board of Trustees, administered the Oath of Office to J. Karol Pruett.

Trustee J. Karol Pruett is now considered in attendance at the meeting.

- C. To consider changing the trustee voting districts from the current structure of 3 voting units to a structure that would elect 6 trustees from single member districts and 3 trustees-at-large – requested by Trustee Brian Nutt.

Brian Nutt made various comments related to the trustee selection and other junior college districts around the state; however Mr. Nutt did not present a motion therefore Action Item C had no action.

- D. To hear a report from the Property Committee of the Board and to consider authorizing Administration to purchase a piece of property as directed by the Property Committee of the Board.

Larry Woodfin presented a motion to authorize Administration to purchase a piece of property in Longview as directed by the Property Committee. Since the motion came from a committee a second was not necessary. The motion passed unanimously with 8 yeas votes.

- E. To consider appointing Nancy Law as the authority performing the duties of Election Official of the Board of Trustees during the 2015 election period.

Motion was made by Larry Woodfin to appoint Nancy Law as the authority performing the duties of Election Official of the Board of Trustees during the 2015 election period. Joe Carrington seconded the motion. The motion passed unanimously with 8 yeas votes.

Section VI. on the Agenda was Executive Session

The Board did not convene into Executive Session.

Section VII. on the Agenda was Administrative Discussion Items

- A. Quarterly Budget Adjustments for FY14 – Duane McNaney
- B. PFIA Quarterly Investment Report – Duane McNaney
- C. TPF Quarterly Investment Report – Duane McNaney
- D. Budget Reports – Duane McNaney

Duane McNaney made comments on the contents of all four reports and was available to answer any questions.

Section VIII. on the Agenda was Board Discussion Items

- A. FY14 Grants Report and Annual Campaign Kick-Off Report – Leah Gorman

The FY14 Grants Report was distributed to the board members by Leah Gorman. She also showed a recently completed promotional video for the current Annual Campaign.

- B. Reminder of college events, upcoming calendar dates, and other announcements.

Dr. Holda went over several dates on the KC calendar.

Section IX. on the Agenda was Board Comments

- A. Public Information Act Requests – Larry Woodfin

Item A was deleted from the meeting at the option of presiding officer James Walker.


- B. Presiding Officer's comments

Presiding Officer James Walker made various comments to a recent Longview News Journal Article.

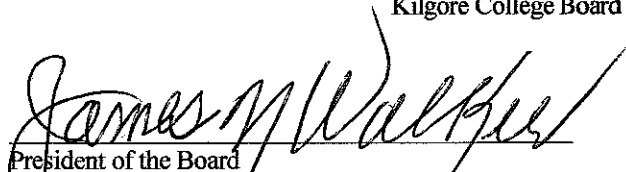
Section IX. on the Agenda was Adjournment

The meeting was adjourned at 7:55pm by James Walker.

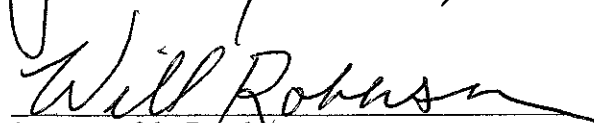
Respectfully submitted,



Nancy Law, Recording Secretary
Kilgore College Board of Trustees



President of the Board



Secretary of the Board