

Agenda of Regular Meeting

The Board of Trustees Kilgore Junior College District

A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held November 9, 2015, beginning at 6:30 PM in the McLaurin Administration Building - 2nd Floor.

Prior to the Meeting	5:30pm	Monday November 9, 2015
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DINNER

Items of Business	6:30pm	Monday, November 9, 2015
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

II. CITIZEN COMMENTS

III. PRESENTATION

A. Student Spotlight

B. Employee Spotlight

C. Kilgore College SBDC (Small Business Development Center)

Presenter: Brad Bunt

IV. CONSENT AGENDA

A. To consider approving the minutes of the September 14, 2015 regular board meeting and October 12, 2015 joint board meeting with the Kilgore Independent School District.

B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee retirement as follows:

a. Director of Special Projects and Liaison to the Board, effective December 31, 2015 after seventeen years of service

b. Professional Support Assistant - ETPA, effective December 31, 2015 after nineteen years and four months of service

c. Professional Support Assistant - ETPA, effective December 31, 2015 after

forty-two years and nine months of service

d. Professional Support Assistant - Liberal & Fine Arts, effective December 31, 2015 after twenty-nine years and three months of service

2. Recommendation to accept employee resignation as follows:

a. Police Officer, effective October 20, 2015 after a month and a half of service

3. Recommendation for employment as follows:

a. Assistant Director, Student Life, Student Development, effective September 16, 2015

4. Recommendation to change employment as follows:

a. Support Specialist to Professional Support Assistant, Dean of Liberal & Fine Arts effective January 1, 2016

b. VP of Finance & Chief Financial Officer to VP of Finance, Administrative Support & Chief Financial Officer effective January 1, 2016

5. Recommendation to approve changes to the Personnel Policies as follows:

a. Policy 1.7 express Breast Milk for Nursing Mothers

Kilgore College Policy Manual

1.7 Express Breast Milk for Nursing Mothers

Kilgore College supports the practice of, and will make reasonable accommodation to employees who are nursing mothers needing to express breast milk. A reasonable amount of break time will be provided each time the employee has need to express breast milk. The employee will be provided a place, other than a multiple user bathroom, that is shielded from view and free from intrusion from other employees and the public. Kilgore College may not suspend, or terminate the employment of or otherwise discriminate against an employee because the employee has asserted her rights under this policy.

C. To consider payment of legal fees for services rendered.

V. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **November 9, 2015.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on November 9, 2015."

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VI. ACTION ITEMS

- A. To consider authorizing Administration to approve a contract with Quad Learning, Inc. (American Honors) - *Exhibit #1*
Presenter: Dr. Mike Turpin
- B. To consider a resolution of the East Texas Police Academy and the Texas Commission on Law Enforcement (TCOLE) - *Exhibit #2*
Presenter: Dr. Mike Turpin
- C. To consider approval of enhancements to the library and mall project by increasing the contingency line in the Transet construction contract by \$250,000
Presenter: Dr. Mike Turpin, Dan Beach & Duane McNaney
- D. To consider approval of the 2015 Asbestos Management Plan prepared by ERI Consulting, Inc. - *Exhibit #3*
Presenter: Dr. Bill Holda

- E. To consider delegating authority to the President of the College Board and the Chair of the Presidential Search Committee for the purpose of negotiating the salary and terms of the contract for the new College President

VII. BOARD DISCUSSION ITEMS

- A. Funding options for the Longview Campus expansion requested by Trustee Brian Nutt

VIII. ADMINISTRATIVE DISCUSSION ITEMS

- A. PFIA Quarterly and Annual Investment Reports
Presenter: Duane McNaney
- B. TPF Quarterly and Annual Investment Report
Presenter: Duane McNaney

IX. ADMINISTRATIVE COMMENTS

- A. Certification of Multidisciplinary Associate's Degree
Presenter: Dr. Mike Turpin
- B. Accreditation process update and report on Campus Labs
Presenter: Dr. Staci Martin, Dr. Bill Holda and Duane McNaney
- C. Report on default rates
Presenter: Dr. Mike Jenkins
- D. Report on Nursing Pass Rates
Presenter: Dr. Mike Turpin
- E. Annual Campaign
Presenter: Leah Gorman
- F. Legal Update
Presenter: Dr. Bill Holda
- G. Upcoming dates, events and activities
Presenter: Dr. Bill Holda

X. BOARD COMMENTS

- A. Update from the Presidential Search Committee
Presenter: Trustee, Karol Pruett

XI. ADJOURNMENT