

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Prior to the Meeting	5:30 p.m.	Monday, September 14, 2015
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DINNER

Items of Business	6:30 p.m.	Monday, September 14, 2015
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. CITIZEN COMMENTS

III. PRESENTATION

- A. Student Spotlight
- B. Employee Spotlight
- C. Student Success Update – Dr. Staci Martin
- D. Conceptual Design for KC Longview - Dr. Julie Fowler

IV. CONSENT AGENDA

- A. To consider approving the minutes of the August 17, 2015 regular board meeting.
- B. To consider approval of personnel items submitted as follows:
 - 1. Recommendation to accept employee retirement:**
 - a. Physics Instructor, effective December 31, 2015 after thirty years and four months of service
 - 2. Recommendation of employment:**
 - a. Police Officer, effective September 1, 2015
 - 3. Recommendation to change employment:**
 - a. Manager, Visitor Center to Professional Support Assistant, Institutional Advancement, effective September 1, 2015
 - b. Support Specialist, Music, effective September 1, 2015
- C. To consider payment of legal fees for services rendered.

V. ACTION ITEMS

- A. To consider adopting a tax rate for tax year 2015. – *Exhibit #1*
- B. To consider corrections/updates to the Board by-laws – *Exhibit #2*
- C. To consider adopting the practice of audio recording of board meetings
- D. To consider authorizing Administration to purchase property at the corner of Center and W. College in Longview, TX

- E. To consider a Board Resolution to Nominate a Candidate to serve on Appraisal District Boards – *Exhibit #3*

1. Gregg County
2. Rusk County
3. Smith County
4. Upshur County

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **September 14, 2015.**"

LEGAL: (Government Code 551.071)

For the purpose of a private consultation with the Board's attorney on legal issues and any or all subjects or matters authorized by law.

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on September 14, 2015."

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. ADMINISTRATIVE DISCUSSION ITEMS

- A. Budget Reports – Duane McNaney
- B. Fourth Quarter Budget Adjustments – Duane McNaney

VIII. ADMINISTRATION COMMENTS

- A. Updates on Library renovation and mall project
- B. Upcoming dates, events and activities
- C. Best in East Texas Award
- D. Wallethub.com report for Kilgore College

IX. BOARD COMMENTS

- A. Update from the Presidential Search Committee – Karol Pruett
- B. Definition of “Trustee” and of “Appreciate” – Larry Woodfin

X. ADJOURNMENT