

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Prior to the meeting	5:30 p.m.	Monday, July 20, 2015
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DINNER

Items of Business	6:30 p.m.	Monday, July 20, 2015
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. CITIZENS COMMENTS

III. PRESENTATION

- A. Student Spotlight
- B. Staff Spotlight

IV. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **July 20, 2015.**"

PERSONNEL: (Government Code 551.074)

- A. Computer Science Instructor
- B. Economics Instructor
- C. Technology Support Specialist

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"**The Board has reconvened in open session at _____ p.m. on July 20, 2015.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY

AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. ACTION ITEMS

- A. To consider approving a provider for facilities management services and to authorize the administration to negotiate a final contract - *Exhibit #1*
- B. To consider approving a guaranteed maximum price for the library project
- C. To consider approving a guaranteed maximum price for the mall renovation project
- D. To consider a resolution honoring Senator Kevin Eltife for his service to Senatorial District 1 – *Exhibit #2*

VI. CONSENT AGENDA

- A. To consider approving the minutes of the June 8, 2015 regular board meeting
- B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee resignations as follows:

- A. General Merchandise Buyer, effective May 8, 2015 after one year and six months of service
- B. Painter, effective July 1, 2015 after six years and nine months of service

2. Recommendation to accept employee retirement as follows:

- A. AEL Teacher, effective December 31, 2015 after ten years and eight months of service
- B. Heating & Air Conditioning Technician, effective August 31, 2015 after twenty-seven years of service
- C. Safety & Logistics Specialist, effective August 31, 2015 after twenty-four years of service
- D. President, effective January 31, 2016 after forty years and five months of service

3. Recommendation for non-renewal of employment contract as follows:

- A. ESOL Instructor, effective August 31, 2015 after two years of service
- B. Automotive Technology Instructor, effective August 31, 2015 after six years of service
- C. Nutrition Instructor, effective August 31, 2015 after seventeen years of service
- D. Computer Science Instructor, effective August 31, 2015 after twenty-two years of service
- E. Chemistry Instructor, effective August 31, 2015 after one year and nine months of service
- F. Economics Instructor, effective August 31, 2015 after seventeen years of service

4. Recommendation to terminate employment as follows:

- A. Professional Support Assistant – Institutional Advancement, effective June 29, 2015 after four months of service
- B. Support Specialist – Technology, effective August 31, 2015 after seven years and seven months of service
- C. Visitor Center Manager, effective August 31, 2015 after fifteen years and nine months of service
- D. Director of Career Service & Service Learning, effective August 31, 2015 after fourteen years and two months of service
- E. Support Specialist – Career Services & Service Learning, effective August 31, 2015 after six months of service
- F. Professional Support Assistant – Financial Aid, effective August 31, 2015 after three years and three months of service
- G. Support Specialist – Fine Arts, effective August 31, 2015 after seven years and five months of service

- H. Grants Writer, effective August 31, 2015 after seven years of service
- I. Physical Plant Coordinator, effective August 31, 2015 after thirteen years and two months of service
- J. Plumber, effective August 31, 2015 after eight years and five months of service
- K. Painter, effective August 31, 2015 after eleven years and four months of service

5. Recommendation to change employment as follows:

- A. Support Specialist, Communications, KC-Longview to Support Specialist, Health Careers, KC-Longview, effective June 1, 2015

6. Recommendation for employment as follows:

- A. Cosmetology Instructor, KC-Longview, effective September 1, 2015
- B. Assistant Women's Softball Coach, Student Development, effective June 1, 2015
- C. Assistant Women's Basketball Coach, Student Development, effective June 16, 2015
- D. Support Specialist,, Communications, KC-Longview, effective June 15, 2015
- E. Assistant Director, Corporate Services, Workforce Development & Continuing Education, effective July 1, 2015
- F. Assistant Director, Workforce Development, Workforce Development & Continuing Education, effective July 1, 2015
- G. Biology Instructor, Math, Science & Health Sciences, effective September 1, 2015

- C. To consider payment of legal fees for services rendered.

VII. BOARD DISCUSSION ITEMS

- A. To discuss the method by which the board will proceed to replace the college president

VIII. ADMINISTRATIVE DISCUSSION ITEMS

- A. Budget Reports – Duane McNaney
- B. PFIA Quarterly Investment Report – Duane McNaney
- C. TPF Quarterly Investment Report – Duane McNaney
- D. Report on the FY16 budget planning status - Dr. Bill Holda

IX. ADMINISTRATION COMMENTS

- A. Board of Trustees Orientation Handbook – Dr. Bill Holda
- B. Safety Audit per the Texas School Safety Center's JCAR tool – Dr. Mike Jenkins
- C. Upcoming Dates and Events – Dr. Bill Holda
- D. Reports on recent college happenings – Dr. Bill Holda

X. ADJOURNMENT