

**KILGORE COLLEGE
KILGORE JUNIOR COLLEGE DISTRICT
OFFICE OF THE PRESIDENT
KILGORE, TEXAS
AGENDA
NOTICE OF MEETING OF THE BOARD OF TRUSTEES
2nd FLOOR
STEWART MCLAURIN ADMINISTRATION BUILDING**

Prior to the meeting	5:30 p.m.	Monday, April 13, 2015
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I. BOARD DINNER

Items of Business	6:30 p.m.	Monday, April 13 2015
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I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance

II. PRESENTATION

- A. Annual Non-Racial Profiling Data Report - Heath Cariker, Chief of KC Police
- B. Certificate of Appreciation for Will Roberson – Dr. Bill Holda

III. CITIZENS COMMENTS

IV. CONSENT AGENDA

- A. To consider approval of the minutes of the March 23, 2015 regular board meeting
- B. To consider approval of personnel items submitted as follows:

- 1. Recommendation to accept employee retirement as follows:**

- a. English Instructor, effective May 31, 2015 after six years and eight months of service
 - b. Cosmetology Instructor, effective August 31, 2015 after twenty-three years of service

- 2. Recommendation to accept employee resignation as follows:**

- a. Vocational Nursing Instructor, effective May 31, 2015 after nine months of service

- 3. Recommendation for renewal of faculty contracts as follows:**

- a. Head Men’s Basketball Coach and Kinesiology Instructor, based upon the approved salary schedule for the period of June 1, 2015 – May 31, 2016

- 4. Recommendation of employment as follows:**

- a. Instructor, Police Academy, Business, Technology & Public Services, effective April 16, 2015

- 5. Recommendation to change employment as follows:**

- a. Interim Dean of Liberal & Fine Arts to Dean of Liberal & Fine Arts, effective March 6, 2015

- B. To consider payment of legal fees for services rendered.

V. ACTION ITEMS

- A. To consider re-adopting the Kilgore College Investment Policy – Duane McNaney
- B. To consider approval of the Instrumentation/Electrical Program consisting of a 60-hour AAS Degree and a 30-hour certificate – Dr. Mike Turpin - *Exhibit #1*
- C. To consider a recommendation for selection of a construction manager at risk for the Kilgore College Watson Library and Central Mall – Duane McNaney – *Exhibit #2*

VI. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **April 13, 2014.**"

PERSONNEL: (Government Code 551.074)

- A. Consideration of the status of the position "Director of Special Projects" as it relates to the hiring or engagement of a facilities management firm or director
- B. Review of the succession plan for the college President

LEGAL: (Government Code 551.071)

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on **April 13, 2014.**"

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. BOARD DISCUSSION ITEMS

- A. Strategic Plan for Enrollment Management & Marketing – Dr. Mike Jenkins
- B. Reorganization of the board officers at the May meeting – Will Roberson
- C. Update on asbestos allegations – Dr. Bill Holda

VIII. ADMINISTRATIVE DISCUSSION ITEMS

- A. Balanced Scorecard 2013-2014 – Institution-Wide Assessment: Aligning College Activities and Practices to its Mission – Dr. Staci Martin
- B. Budget Reports – Duane McNaney
- C. Second Quarter Budget Adjustment Report – Duane McNaney
- D. PFIA Quarterly Investment Report – Duane McNaney
- E. TPF Quarterly Investment Report – Duane McNaney

IX. ADMINISTRATION COMMENTS

- A. Upcoming Dates and Events – Dr. Bill Holda
- B. Reports on recent college happenings – Dr. Bill Holda

X. BOARD COMMENTS

- A. Health Science Programs at Laird Hospital – James Walker
- B. Parting remarks – Will Roberson

XI. ADJOURNMENT