

Agenda of Regular Meeting

The Board of Trustees Kilgore Junior College District

A Regular Meeting of the Board of Trustees of Kilgore Junior College District will be held May 9, 2016, beginning at 6:30 PM in the Ballroom of the Charles K. & Lyde Devall Student Center.

Prior to the Meeting	5:30pm	Monday, May 9, 2016
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DINNER

Items of Business	6:30pm	Monday, May 9, 2016
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The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

A. Invocation and Pledge of Allegiance

II. CITIZEN COMMENTS

III. STUDENT LEARNING & SUCCESS DATA

A. Developmental Math Completion
Presenter: Dr. Staci Martin

IV. CONSENT AGENDA

A. To consider approving the minutes of the April 11, 2016 regular board meeting.

B. To consider approval of personnel items submitted as follows:

1. Recommendation to accept employee resignation as follows:

- a. Assistant Men's Basketball Coach, effective April 5, 2016 after eight months of service
- b. System Administrator, effective May 13, 2016 after nine years and eight months of service
- c. Assistant Women's Softball Coach, effective May 15, 2016 after eleven months of service

2. Recommendation to accept employee retirement as follows:

- a. Music Instructor, effective December 31, 2016 after twenty-four years and three months of service

3. Recommendation for renewal of employment contract as follows:

- a. Head Women's Softball Coach and Kinesiology Instructor, based upon the approved faculty salary schedule for the period of June 1, 2016 - May 31, 2017

4. Recommendation of employment as follows:

- a. Police Officer, KCPD, effective April 20, 2016
- b. Assistant Men's Basketball Coach, Student Development, effective April 28, 2016
- c. Developmental English Instructor, Liberal & Fine Arts, effective September 1, 2016

V. EXECUTIVE SESSION

Adjournment to executive session pursuant to Texas Government Code Sections 551.071 - 551.084, the Open Meetings Act, for the following purposes:

"The Board has adjourned to executive session at _____ p.m. on **May 9, 2016.**"

PERSONNEL: (Government Code 551.074)

LEGAL: (Government Code 551.071)

Consult with attorney on pending litigation.

REAL ESTATE: (Government Code 551.072)

RECONVENING IN OPEN MEETING

"The Board has reconvened in open session at _____ p.m. on May 9, 2016."

IF, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, THE BOARD SHOULD DETERMINE THAT A CLOSED OR EXECUTIVE MEETING OR SESSION OF THE BOARD SHOULD BE HELD OR IS REQUIRED IN RELATION TO ANY ITEM INCLUDED IN THIS NOTICE, THEN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION AS AUTHORIZED BY SECTION 551.001 ET SEQ. OF THE TEXAS GOVERNMENT CODE (THE OPEN MEETINGS ACT) WILL BE HELD BY THE BOARD AT THAT DATE, HOUR AND PLACE GIVEN IN THIS NOTICE OR AS SOON AFTER THE COMMENCEMENT OF THE MEETING COVERED BY THIS NOTICE AS THE BOARD MAY CONVENIENTLY MEET IN SUCH CLOSED OR EXECUTIVE MEETING OR SESSION CONCERNING ANY AND ALL SUBJECTS AND FOR ANY AND ALL PURPOSES PERMITTED BY

SECTIONS 551.071-551.084, INCLUSIVE, OF THE OPEN MEETINGS ACT.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VI. ACTION ITEMS

- A. To consider approval of an Energy Services Contract with Schneider Electric to perform energy conservation measures for the Applied Technology Center - *Exhibit #1*
- B. To consider payment of legal fees for services rendered
- C. To consider approval to sunset the Child Development and Education program, close the Kilgore College Early Childhood Center, and liquidate associated assets.
- D. To consider approval to decentralize Continuing Education, relocate functions to the Kilgore College-Kilgore Campus, and liquidate associated assets.
- E. To consider approval to close the Kilgore College Demonstration Farm, eliminate Agriculture Science courses, and liquidate associated assets.
- F. To consider approval to offer eligible faculty and staff a 10% retirement incentive.
- G. To consider approval for a restructure of the East Texas Oil Museum and the Rangerette Showcase.
- H. To consider approval of Board of Trustees by-laws amendment
Presenter: Karol Pruett
 1. Second reading of an amendment to the Board of Trustees' By-Laws
- I. To consider approval of a change to the Kilgore College Board of Trustees Procedures Manual
1.7 Board Committees

Board Committees meet as needed.

Service on a committee will mean additional meetings. Committees include:

Executive Committee (President, Vice President and Secretary of the Board)

Investment, Finance & Audit Committee

Policy & Personnel Committee

Property & Facilities Committee

Student Success Committee

Other committees may be formed as needed

Presenter: Karol Pruett

- J. To consider approving engagement letter for external audit - *Exhibit #2*
Presenter: Duane McNaney
- K. To consider approval of lighting for Dodson Auditorium - *Exhibit #3*

VII. ADMINISTRATIVE DISCUSSION ITEMS

A. Budget Reports

Presenter: Duane McNaney

B. Certificates of Compliance for Tax Abatement Agreements:

Presenter: Duane McNaney

1. DTP Leasing/Drilltools, LLC
2. Orgill, Inc/OG Dallas TX Landlord, LLC/Ryder
3. Skeeter Products Inc.

VIII. BOARD MEMBER COMMENTS

IX. ADJOURNMENT